

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

November 2, 2017

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:02 p.m. on Thursday, November 2, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Member Luke Odegaard was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: School Board members Morehead and Olson were at the Listening Session. Member Olson reported no visitors.

5. STUDENT ACHIEVEMENT:

Forest Lake Area High School Principal Jim Caldwell stated he has applied for the high school to be a PBIS school, and one goal this year was to build community. He introduced educators Heidi Link, Kim Vanneste and Amanda Brett, who have begun working on building community in the high school and in the Forest Lake community. These educators along with two students reported on #We Are Rangers.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: *My Fair Lady* performance at the high school, The Big Sing, Hauntedcert, Unscary Halloween party, MSBA conversation, PTO meetings, Vote Yes rally this Saturday, football games, volleyball games, EMID meeting, Wildcat Family Fun Night, toured district construction projects with high school students interested in the trades.

6. REPORTS:

Communications – Member Theisen reported the committee reviewed ESSA requirements and the new Home Language questionnaire, received updates on Community Education branding, referendum, bond, and Blackboard Connect messages.

916 –Member Theisen reported the committee received an update on their SRO program and on a pilot program working with peer professionals on interventions, received a construction update and a school lunch program update, Quora is opening fall 2018 and will be a 6-12 grade building, the 2016-17 annual report is on the website, and site visits will be held on November 29 at South Campus and Bellaire Education Center.

Equity Alliance MN –Member Morehead reported they met last month in Forest Lake, Jean Lubke is active in Reimagine Minnesota and they are working on goals, the personnel committee met and evaluated the executive director.

Policy – Member Olson reported the committee reviewed tonight’s agenda items 10.1 through 10.6 for First Reading and will revisit item 10.4 in November.

Staff Welfare – Member Rapheal reported the committee talked about the Central Montessori Survey, received a facilities and enrollment update, clarified Board Policies for Community Education Facilities Use.

Finance - Member Rapheal reported the committee talked about the FY18 budget status and FY17 audit status.

City of Forest Lake – Member Morehead reported the city is experiencing growth.

Buildings and Grounds – Member Peterson reported the committee received a bond project update.

Reshaping Opportunities for Success 2015-2020 – Mr. CJ Monse and Mr. Brian Hook from Kraus Anderson gave elementary school updates with photos.

Superintendent’s Report – Dr. Massey thanked Principal Caldwell and those that presented to the Board this evening, he thanked Kraus Anderson for their work, November 7 is Election Day, Governor Dayton had lunch with district students enrolled in Project SEARCH at the governor’s residence, and the University of Minnesota has awarded FLAHS biology teacher Bruce Leventhal with the University of Minnesota College of Biological Sciences’ Outstanding Science Teacher award. Mr. Leventhal was present and spoke briefly to the Board.

7. CONSENT AGENDA ITEMS: Member Peterson moved to approve agenda items 7.1 – 7.4. Member Olson 2nd the motion, all members present voted aye. The motion carried.

7.1 Approved the Minutes of October 5 and 12, 2017

7.2 Approved the bills as of November 2, 2017

7.3 Approved Classified Personnel:

End of Employment:

- Jelinek, Mary – School Age Childcare Program Aide at Forest Lake Elementary, effective October 23, 2017.

Leave of Absence(s):

- Kemplin, Deanna – Special Education Paraprofessional at Columbus Elementary, from January 3 through February 23, 2018.

- Marazzo, Alfred – School Bus Driver, from October 17 through 26, 2017
- McGuire, Heidi– School Bus Driver, from October 9 through 20, 2017
- Thell, Laura – Cook Helper at Southwest Junior High, from October 9 through 13, 2017

New Position(s):

- Additional 2-hour School Age Childcare Program Aide position at Linwood Elementary.
- Additional 4-hour School Age Childcare Program Aide position at Wyoming Elementary.
- Additional 1.0 FTE Custodial position at the Transportation office & Secondary Schools, due to additional square feet added to these buildings.

Recommendation of Employment:

- Jacob, Kimberly – School Bus Aide, 25 hours per week and 37 weeks per year, effective September 18, 2017.
- Koehly, Jill - School Age Childcare Program Aide at Lino Lakes Elementary, 10 hours per week and 40 weeks per year, effective October 16, 2017.
- Lehner, Marissa - School Age Childcare Program Aide at Forest Lake Elementary, 28.75 hours per week and 40 weeks per year, effective October 9, 2017.
- Olson, Christopher, Noon Duty Supervisor at Forest Lake Elementary 12.5 hours per week and 35 weeks per year, effective October 24, 2017
- Symanietz, Joleen – School Bus Driver, 27.5 hours per week and 37 weeks per year, effective October 6, 2017.
- Valento, Mahalla – Health Office Assistant IV at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective November 6, 2017.

Resignation:

- Davis, Kelsey – School Age Childcare Program Aide at Linwood Elementary, effective November 17, 2017.
- Pascuzzi-Rivard, Gina – School Age Childcare Program Aide at Columbus Elementary, effective October 18, 2017.

Retirement:

- Beise, Patricia – Cook Helper at Linwood Elementary, effective November 3, 2017.

Revision of Resignation (dated June 8, 2017):

- Anderson, Coleen – Change previous approval of resignation to employment end upon the employee's death, effective August 26, 2017.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Bautista, Eduardo: .5 Head/Asst WEB (SW)
2. Bell, Allix: Head Yearbook & .5 Head/Asst Student Council (SW)
3. Bice, Kimberly: .33 Head/Asst Musical (SW)
4. Biljan, Crystal: Head Choir (CEN) & .34 Head/Asst Musical (SW)
5. Blake, Ashley: .5 Head/Asst Student Council (SW)
6. Brothers, Genise: .4 Head/Asst WEB (CEN)
7. Frericks, Kelli: Head SADD (SR)
8. Heyer, Sharon: .5 Head/Asst WEB (SW)
9. Laqua, Maurya: Head Band (CEN)
10. Lepinski, Samantha: .5 Head/Asst Student Council (CEN)
11. Marn, Jeffrey: Head Strategy Club & Head Weight Training (CEN)
12. Matheson, Jacob: Head Band (SW)
13. Oachs, Adriane: .5 Head/Asst DECA (SR)
14. Palmquist, Shalee: Head Video Club (CEN)
15. Schreiber, Pojanat: Head Orchestra (SW)
16. Schwartz, Keith: .5 Head/Asst Student Council (CEN)
17. Swerkstrom, Leslie: .4 Head/Asst WEB (CEN)
18. Wilke, Ashley: Student Equity Leaders & .5 Head/Asst DECA (SR)
19. Worrall, Lori: .2 Head/Asst WEB (CEN)
20. Zak, Beth: .5 Head Yearbook (CEN)
21. Zeller, Bernadette: .5 Head Yearbook (CEN)

B. EMPLOYMENT:

1. Burnham, Maria: ABE teacher at 32 hours per week & 47 weeks per year, effective 10/23/17
2. Hinds, Audrey: 1.0 FTE effective 10/17/17
3. Lee, Deborah: less than 600 hours for the 2017-18 school year only
4. Peterman, Elizabeth: 1.0 FTE effective 10/25/17
5. Yu, Hanjie: 1.0 FTE effective 17-18 school year

C. RETIREMENT/RESIGNATION(S):

Ward, Jane: Resign effective end of day on 10/25/17

D. AUTHORIZATION OF ADDITIONAL POSITION(S)

One less than 600 hour Title I Teacher @ Forest View for the 2017-18 school year only (Deborah Lee)

8. Donations: Member Theisen moved, 2nd by Member Morehead to adopt the resolution and accept with appreciation the following donations: \$10,249.00 from Scandia Enrichment Foundation to Scandia Elementary to provide funds for teacher requests; Phy ed equipment from Scandia Elementary PTO to Scandia Elementary to provide upgraded and additional supplies for phy ed classes – \$467.40 value; Playground slide from Scandia Elementary PTO to Scandia Elementary to replace broken slide - \$3,000.00 value; \$1,750.00 from Forest Lake Education Association to Forest Lake High School Ranger Up fund; trumpet from Kelly Hager, FL, to Southwest Jr. High Band Department – valued at \$50.00; \$4,150.01 from FL Football Boosters to FLHS football team for payment of 9th grade coach; \$100.00 from Joe & Nancy Mollner, FL, to FL Food Service to pay meal account debts; \$5,690.00 from Century Jr. High PTO to Century Jr. High for 7th grade Courage Retreat; \$35.00 from Ross and Julie Ohman, FL, to Forest View Elementary in memory of Bunny Sederholm; \$1,500.00 from FL Baseball Association to FL Community Education for baseball field improvements and maintenance; \$75.00 from Ally Financial, MA, to Forest View Elementary for student enrichment and activities. All members present voted aye and the motion carried.

OLD BUSINESS:

- 9.1 Member Olson moved to approve Family and Medical Leave Policy 428. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Theisen moved to approve Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.
- 9.3 Member Morehead moved to approve Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

- 10.1 First Reading: Student Sex Nondiscrimination Policy 421. This will be placed on the next regular board agenda for board action.
- 10.2 First Reading: Technology Acceptable Use and Safety Policy 540. This will be placed on the next regular board agenda for board action.
- 10.3 First Reading: Attendance at Professional Meetings Policy 404. This will be placed on the next regular board agenda for board action.

- 10.4 First Reading: Travel Expense Reimbursement Policy 302. This will be placed on the next regular board agenda for board action.
- 10.5 First Reading: Staff Facilities Policy 405. This will be placed on the next regular board agenda for board action.
- 10.6 First Reading: Student Attendance Policy 519. This will be placed on the next regular board agenda for board action.
- 10.7 First Reading: New Course Proposal – 9th Grade Metals/Woods. This will be placed on the next regular board agenda for board action.
- 10.8 First Reading: New Course Proposal – Business Information Systems. This will be placed on the next regular board agenda for board action.
- 10.9 First Reading: New Course Proposal – Human Relations in Business. This will be placed on the next regular board agenda for board action.
- 10.10 First Reading: New Course Proposal – Workplace Skills. This will be placed on the next regular board agenda for board action.
- 10.11 Item deleted from the agenda
- 10.12 First Reading: Course Deletion – Plant Science – Propagation. This will be placed on the next regular board agenda for board action.
- 10.13 First Reading: Course Deletion – Ag Mechanics Skills. This will be placed on the next regular board agenda for board action.
- 10.14 First Reading: Course Deletion – Advanced Ag Mechanics Skills. This will be placed on the next regular board agenda for board action.
- 10.15 First Reading: Course Deletion – Adventures in Agriculture B. This will be placed on the next regular board agenda for board action.
- 10.16 First Reading: Course Deletion – Engineering & Tech in Agriculture. This will be placed on the next regular board agenda for board action.
- 10.17 First Reading: Course Deletion – Agri-Entrepreneurship. This will be placed on the next

regular board agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Morehead to adjourn. All members present voted aye and the meeting adjourned at 8:30 pm.

Rob Rapheal

President

Jill Olson

Clerk