



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education
& Early Development

FINANCE & SUPPORT SERVICES
Child Nutrition Programs

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February 5, 2026

Annette Island School District
Mr. Mathew Lindsey, Superintendent
4th & Milton Street
Metlakatla, AK 99926

Dear Superintendent Lindsey:

On January 26, 2026, Child Nutrition Programs conducted an Administrative Review of the National School Lunch Program (NSLP) administered by Annette Island School District as required by 7 CFR 210.18. This review consisted of an Off-Site Assessment, On-Site Assessment, and Meal Compliance Assessment. During this review, there were issues identified that require corrective action. Corrective action items are as follows:

Review Areas:

- **Meal Access and Reimbursement**
 - **Certification and Benefit Issuance**
 - Finding (#121): There is no backup system for updating the benefit issuance list.
7 CFR 245.6(c)(2) Application, eligibility and certification
 - **Verification**
 - There are no Findings in this area.
 - **Meal Counting and Claiming**
 - Finding (#307): Edit checks of each day's meal count are not conducted.
7 CFR 210.8(a)(3) Edit Checks
- **Meal Pattern and Nutritional Quality**
 - **Meal Components and Quantities**
 - Finding (#410): The sponsor did not meet the whole grain-rich requirement of 80% whole grains offered for breakfast.
7 CFR 210.10(a)(3) Production and Menu Records
7 CFR 226.20(c)(2) Menu Error Missing Component Lunch
 - **Offer Versus Serve**
 - There are no Findings in this area.

- **Dietary Specifications and Nutrient Analysis**
 - There are no Findings in this area.
- **Resource Management**
 - There are no Findings in this area.
- **General Program Compliance**
 - **Civil Rights**
 - There are no Findings in this area.
 - **SFA Onsite Monitoring**
 - There are no Findings in this area.
 - **Local School Wellness Policy and School Meal Environment**
 - No Findings at this time – LWP is being reviewed by State Agency
 - **Smart Snacks in School**
 - There are no Findings in this area.
 - **Professional Standards**
 - Finding (#1213): Documentation to demonstrate staff has ServSafe or Certified Food Protection Manager (CFPM) designation was not provided during the review.
7 CFR 210.30(b) Professional Standards for State and Local School Nutrition
 - **Water Availability**
 - There are no Findings in this area.
 - **Food Safety, Storage, and Buy American**
 - There are no Findings in this area.
 - **Reporting and Recordkeeping**
 - There are no Findings in this area.
 - **SBP and SFSP Outreach**
 - There are no Findings in this area.
 - **Afterschool Snack Program**
 - There are no Findings in this area.
 - **Special Provision Options**
 - There are no Findings in this area.
 - **Procurement**
 - There are no Findings in this area.

Please review the included final Corrective Action Plan regarding what information and documentation are needed to correct these issues and the due date of each item.

Fiscal action may be taken as a result of the Administrative Review.

On behalf of the Alaska Department of Education and Early Development, thank you and your team for all you do to feed the children in your school(s). We are grateful for all the efforts you put forth to ensure the children receive a healthy balanced meal.

If you should have any questions concerning this review or if we can be of further assistance, feel free to contact Phyllis Hodges at (480) 325-9966 or email at phodges@CNResource.com.

Sincerely,

Robin Tennille



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CC: Charlene Jimenez, Asst. Business Mgr/FS Director
Roberta Clark, Food Service Manager
Ashley Scott, Finance/Business Director
Rachel Spencer, School Nutrition Program Coordinator