

**Follow Up to August 9, 2019 Question  
From Trustee Donald**

**Re: Recycling and “Green” Initiatives**

**Question:**

Trustee Donald requested information about the college’s recycling and other “green” initiatives.

**Answer:**

Each campus works with its respective municipality’s recycling program. Recycling containers are widely dispersed across all campuses in common areas and offices. Custodial staff use the designated containers for the appropriate types of trash to comply with municipal requirements. Interestingly, the college also recycles materials from the Public Safety Training Center and receives payment for recycled brass and lead.

In addition, for about 25 years, the college has implemented electronic records storage to minimize the amount of paper that must be created and physically managed. Currently, the college uses a tool called Banner Document Management Service (BDMS) for student, personnel records, and other college permanent records. Most offices have scanning devices to help maintain electronic rather than extensive paper files.

The college also uses online systems to manage as much data as we can, thus saving paper. For example, a new system for on-line student evaluations was implemented last year that eliminated the need to print and physically process thousands of pieces of paper each year (one per student per class per semester). Not only is the online system more efficient, it has resulted in improved participation from students.

Other energy-savings measures are in place, such as motion sensors that are installed across Collin’s campuses that turn off overhead lights when not needed. If approved by the Board, the Trane energy management program will take further significant steps to improve efficiencies across all Collin campuses.

**Resource:**

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