

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 2, 2016

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 2, 2016 at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Members Kieger and Theisen reported no visitors attended the Listening Session.

FLEA President Allison Whittlef reported the FLEA members voted earlier in the evening to ratify the 2015-2017 tentative employment agreement.

5. STUDENT ACHIEVEMENT:

Columbus Elementary Principal Neal Fox introduced three 6th grade Columbus students and they talked about their journey through Columbus Elementary School.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: FFA open house and plant sale, Retirement Recognition, Retired Educators, retirement gatherings, curriculum meeting, Honors Breakfast, Forest Lake YMCA tour, Lacrosse games, FLEA party at Vannellis, TEFFLA board meeting, Scandia PTO meeting, and tomorrow night is the high school Pops Concert.

6. REPORTS:

Communications – Member Corcoran reported discussion of possible implementation of Career Academies when the transition to a 9-12 high school occurs, discussion of implementing a district Welcome Center, discussed the website link for Reshaping Opportunities for Success 2015-2020, discussed the district website transition, looked at the 2016-17 school calendar and the most recent *School Connections*.

Buildings and Grounds – Member Corcoran reported the committee talked about rental fees and the struggles with the ball fields.

Equity Alliance MN – Member Morehead reported no meeting was held.

Policy – Member Olson reported the committee discussed the Transportation Safety Policy 531, Suspension & Expulsion Policy 516, Student Camera Use in School Policy 517, and the proposed new Memorial Policy 511.

Staff Welfare – Member Odegaard reported Dr. Massey attended the meeting and they discussed the implementation of high school academies- tailoring advisory groups and the possibilities of forming partnerships with businesses, discussed staffing, and the Strategic Planning Committee will meet all day on June 23.

Finance – Member Odegaard reported the committee received a legislative update, received the fiscal 2016 budget update and talked about the fiscal year 2017 budget which is on tonight's agenda.

City of Forest Lake – No report was given.

916 – Member Theisen reported the regular meeting is next week, the 29th Annual 916 Education Foundation Golf Tournament will be June 14.

Sports Arena – Manager Mike Elam reported on the operations at the sports center. A new exterior sign will be installed on Monday, there is new signage on internal walls and in the ice, the turf is now in for June and July sports camp and in August they prepare for ice to go back in. Elam reviewed sports center staff, financials, projects - including the newly installed solar panels, leasing space, advertising, and the various programs run through the rink.

Reshaping Opportunities for success 2015-2020 – Business Director Larry Martini reported that tomorrow morning there will be a meeting at city hall with architects, engineers, construction managers, etc. regarding permits for secondary buildings, and meetings will be happening with the Rice Creek Watershed District. He reviewed the 2016 and 2017 summer and fall project schedule, the summer 2018 and 2019 projects, bid opening dates and school board award dates.

Q-Comp Annual Report – Jennifer Tolzmann/Becky Haven - Jennifer stated we are ending year two of a three-year cycle of review. She thanked PEER coaches, PLC leaders, site facilitators, and the Q-Comp oversight committee members. Becky Haven shared with the board the two-page summary of this years' work with findings and recommendations, and stated she is hearing very positive things about Q-Comp district wide.

Superintendent's Report: Dr. Madsen reported that she toured the new Forest Lake YMCA and reminded folks that opening day is June 19 with limited community time on June 18. The Strategic Planning Committee will meet June 23 to review the current plan and to make adjustments and information will be put into the local newspapers inviting others to join. Contact the superintendent if you are interested in participating. Lake Fest begins tomorrow and there is a week filled with many free family events. Dr. Madsen thanked all the people,

businesses, and the partnership between the Chamber of Commerce, City of Forest Lake and the school district that work together to help plan and contribute to the success of Lake Fest. Academic Awards and Hall of Fame induction is next Monday evening. There are three Hall of Fame Inductees this year: Tom Paul, LeeAnn Weigt and Karen Howe McDonough. The Hall of Fame reception is at Forest Hills on Tuesday evening and is open to the public, and graduation is next Friday evening.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Theisen. All members present voted aye and the motion carried.

7.1 Approved the Minutes of May 5 and 19, 2016

7.2 Approved the bills as of June 2, 2016

7.3 Approved Classified Personnel:

Resignation:

- Dennis, Michael – Technology Support Specialist at Century Jr. High, effective June 17, 2016.
- Gangl, Michael – School Bus Driver, effective May 16, 2016.
- Kultala, James – School Bus Driver, effective May 19, 2016.
- Siebert, Cathleen – Special Education Paraprofessional II at Century Jr. High, effective May 31, 2016.

End of Employment:

- Bruggeman, Ashley - ECFE Preschool Educator at the Central Learning Center, effective June 1, 2016.
- Olson, Mary Beth – ECFE Preschool Educator at the Central Learning Center, effective June 1, 2016.
- Rychley, Margret - ECFE Preschool Educator at the Central Learning Center, effective June 1, 2016.

Reinstate Employment:

- LaRoue, Cody – Substitute School Bus Driver, correction from May 19, 2016 previous approval for end of employment to reinstate employment.

Recommendation of Employment:

- Berg, Kari – School Bus Driver, 5.5 hours per day and 37 weeks per year, effective May 19, 2016.

Leave of Absence:

- Czynscon, Carrie – Special Education Paraprofessional II at Central Montessori Elementary, leave of absence from September 6, 2016 through December 5, 2016.

- Elledge, Kelli – Transportation Routing Assistant IV, leave of absence from June 7, 2016 through July 15, 2016.
- Ledvina, Julie – Cook Helper at Forest Lake Sr. High, unpaid leave of absence from May 9, 2016 through June 10, 2016.

7.4 Approved Licensed Personnel:

- A. UNPAID LEAVE(S) OF ABSENCE (LOA):
Vasil, Katherine: Unpaid 415 LOA for 2016-17 school year
- B. NON-CURRICULAR ASSIGNMENT(S):
1. Kotys, Christopher: .33 Asst Gymnastics (SR)
 2. Marsh, Cole: .47 Asst Boys' Lacrosse (SR)
- C. INCREASE IN FTE:
Brummund, Chloe: from .5 FTE to 1.0 FTE, effective 16-17 school year
- D. EMPLOYMENT:
1. Beattie, Caroline: 1.0 FTE effective 16-17 school year
 2. Chanak, Michelle: .5 FTE effective 16-17 school year
 3. Frericks, Laura: 1.0 FTE effective 16-17 school year
 4. McKinnon, Corey: 1.0 FTE Community Education Director, effective 7/1/16
 5. Poyerd, Tania: 1.0 FTE effective 16-17 school year
- E. RETIREMENT(S)/RESIGNATION(S):
1. Huhnerkoch, Sarah: resign effective 6/30/16
 2. Trnka, Kerry: resign effective end of 2015-16 school year
- F. AUTHORIZATION OF POSITION(S):
1.0 FTE Kindergarten Teacher @ Columbus

8. Donations: Member Odegaard moved, 2nd by Member Kieger to adopt the resolution and accept with appreciation the following donations: A grand prize, 2nd prize and 3rd prize valued at \$360.00 from Anytime Fitness of Forest Lake to the District Wellness Walk; \$115.38 from Diane Peterson, FL, \$45.00 from Angela Sederholm, FL, and \$30.00 Kathleen Harrell to Wyoming Elementary for general education; \$2000.00 from Marcus McCoy Foundation, Marc Ashton, Edina, to FLAS for academic support for Indian students; \$2300.00 from Target Take Charge of Education, Mpls, to FLHS for student related activities; \$150.00 from Traveler's Community Connection Employee Giving Campaign, David Oster, to FLHS for drumline; \$540.34 from FLHS Football Booster Club to FLHS football team for partial payment on treadmill repair; \$295.09 from FL Girls' Lacrosse Booster Club to FLHS girls' Lacrosse team for partial payment on coach

bus to Duluth; \$3597.00 from FL girls' Lacrosse Booster Club to FLHS girls' Lacrosse team for payment of .85 assistant coach; \$459.60 from FLHS girls' Track Booster Club to FLHS girls' track team for partial payment on 2 coach bus trips to Grand Rapids; \$459.60 from FLHS boys' track booster club, to FLHS boys' track team for partial payment on coach buses to Grand Rapids. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Adopt Resolution Relating to the Election of School Board Members and Calling the School District General Election – Member Theisen moved to Adopt Resolution Relating to the Election of School Board Members and Calling the School District General Election. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.2 Adopt Resolution Establishing Dates for Filing Affidavits of Candidacy – Member Morehead moved to Adopt Resolution Establishing Dates for Filing Affidavits of Candidacy. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.3 Approve School Bus Leasing – Member Kieger moved to Approve School Bus Leasing with Hoglund Bus Company. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.4 Transfer FLAS Adult Basic Education (ABE) Consortium Membership from Metro North to Metro East. Member Kieger moved to Approve the Transfer of FLAS ABE Consortium Membership from Metro North to Metro East. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.5 Approve Discipline Policy 515 – Member Theisen moved to approve Discipline Policy 515. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.6 Recommendation to Award Forest Lake Sports Center Parking Lot Improvements Bid. Member Kieger moved to award Forest Lake Sports Center Parking Lot Improvements Bid to Midwest Asphalt Corporation. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried. (Bid tabulations in official minutes' book).
- 9.7 Resolution Approving NEMISD 916's Long Term Facilities Maintenance Budget – Member Morehead moved to approve NEMISD 916's Long Term Facilities Maintenance Budget. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.

- 9.8 Long Term Facilities Maintenance Revenue Plan Approval – Member Theisen moved to approve the Long Term Facilities Maintenance Revenue Plan. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.9 Approve Proposal for Employee Group Life and AD&D Insurance and LTD Insurance. Member Corcoran moved to Approve the Proposal for Employee Group Life and AD&D Insurance and LTD Insurance. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.10 Ratify 2015-17 Forest Lake Education Association Employment Agreement – Member Kieger moved to ratify the 2015-17 Forest Lake Education Association Employment Agreement. The motion was 2nd by Member Theisen, by roll call vote Members Morehead, Olson, Kieger, Corcoran, Rapheal and Theisen voted aye. Member Odegaard voted no. The motion carried.

10. NEW BUSINESS:

- 10.1 First Reading: 2016-2017 Budget

President Rapheal called a five minute recess at 9:10 pm. The meeting resumed at 9:17 pm. All members were present.

- 10.2 First Reading: New Course Proposal – Instructional Technology Support Team (ITST) I
- 10.3 First Reading: Student Transportation Safety Policy 531
- 10.4 First Reading: Suspension & Expulsion Policy 516 – Propose Deletion
- 10.5 First Reading: Student Camera Use in School Policy 517 – Propose Deletion
- 10.6 First Reading: Propose New Memorial Policy 511

All items will be placed on the next agenda for board action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Morehead moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:31 pm.

Rob Rapheal

President

Gail Theisen

Clerk