

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan School District Office in said district at 6:00 p.m. on the 21th day of May, 2014.

1. PLEDGE OF ALLEGIANCE

Mr. Deibel called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Board:

<input checked="" type="checkbox"/>	Michael Griffith, Director
<input checked="" type="checkbox"/>	Larry Deibel, Chairperson
<input type="checkbox"/>	Harvey Hall, Director , resigned
<input checked="" type="checkbox"/>	Judy Breeden, Director
<input checked="" type="checkbox"/>	Terry Chrisman, Director

Others Present:

Steve Sugg, Superintendent
DeAnn O'Neil, Fiscal Manager
Penny Elliott, District Secretary
Marti Hofenbredl, Principal FCS
Dean Rech, Principal SHS
Pam Lybarger, Special Ed Director
Kari Sanders, FCS
Bill Rasar
Carol Harper
Lori Bogen
Kathryn Mueller, SJS Head Teacher

Press:

<input checked="" type="checkbox"/>	Meredith Lawrence, The Sun
<input checked="" type="checkbox"/>	Paul Daquilante – News Register

3. APPROVAL OF AGENDA (CONSENT AGENDA) Action Items

Amended Agenda:

Added under New/Unfinished Business

8.E. Senior Grad Night

1. Meeting Minutes

- A. Work Session Minutes – Bond: April 1, 2014
- B. Work Session Minutes –Lighthouse Project: April 10, 2014
- C. Regular Board Minutes: April 16, 2014

2. Letters of Resignation

- A. Letter of resignation from Harvey Hall, Board Member
- B. Letter of resignation from Roxanne Henley, 7-8th Grade Science Teacher – FCS
- C. Letter of resignation from Roseanna Miller, 2nd Grade Teacher – FCS
- D. Letter of resignation from Ryan Rowley, Ag Teacher – SHS

3. Request to become Part-Time Teacher for 2014-2015 school year

- A. Letter of quest to work part-time, Megan Sandmann, 5th grade teacher - FCS

Motion to approve the amended consent agenda.

Motion: Terry Chrisman

Second: Judy Breeden

Motion passed: unanimously

4. PUBLIC INPUT - none

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

5. PRESENTATIONS:

A. FCS Student Leadership

Titan Leadership group – Katie Lawson – Anti-bullying assembly, school dances;
Mason Bitner – 3 years of leadership; Raven Holt – 3 years; Elsie Breeden – 3 years;
Rebecca Smith – 2 years; Bradley Ashlock – 1 year

B. OHSU Nursing Presentation

Asking to have the board approve a survey. Community based survey.

Talked to the Kindergarten parents about immunization and the new laws
Worked with SJS to teach classes and do presentations
Worked with FCS students for sex-ed 4th & 5th grade classes
Concerned about High teen pregnancy rate in Sheridan
Trying to narrow down data to whether as to why it is so high – knowledge or
availability of contraceptives.

Different survey has been handed out than was given for the board report.

C. Project Manager Candidates

1. HMK Company – David McKay

1. How do we plan on working with the district:

Hand on firm/working with district – working with the contractors, notices & fees,
they bear the weight of the project
-Understand and bring expertise to the districts
-Work with local vendors – who have they worked with (help them understand the
requirements for the public contract laws)
-Eagle Point, 70% local contractors
-Have been working in the area over the years so are aware of the local contractors

2. Steps to begin process:

Tech upgrades & security doors can be done during this summer.

Restroom upgrade needs a longer time
RFQ for windows 1st of June – completed by Christmas
1st project out gets the best bids

Jan/Feb best time to get the best bids

15/16 school year – beginning – would be done at the beginning of the
2015/16 school year.

2. Hubbard & Associates – Nancy Hubbard

-How you plan to work with the district
Get to know you, how you do things, what – Facilities manager in the district
sometimes like to be involved, will work with. Make sure that we understand
the expectation.

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

Who you would need, then look for the team and get them on board

Figuring out who is the decision maker.

Local vendors – Oregon – invitation to bid -

2014: takes time to get started – look at the scope of the projects and then decide what is needed.

Type of project and lead time on the project, will be important.

3. Hill International, Inc. (DAY CPM Services) - Bob Collins/Joshua Dodson

-Statement of qualifications. Working with projects for a number of years.

-Not an international company. Strong desire to help public agencies. Want to spend down the money correctly.

-How would we be working with you -
to meet and discuss with the people who are part of this process and what could get done

-Spoke with Gourmley plumbing as to the problems in the high school

-Lived in Sheridan for several years, aware of local contractors.

Need to figure out what the current construction costs will be – has changed over the last year

Contracting method – the district plans to do.

6. ADMINISTRATIVE/PROGRAM REPORTS

A. Faulconer-Chapman – Report Included

B. Sheridan High School/Spartan Academy – Report Included
Graduation on Saturday 5/31 SHS 2pm SA & HoH at 4p

C. Special Program – Report Included

D. Sheridan Japanese School – Report Included

E. AllPrep – (Jesse Eisenschmidt) – Report Included

F. Fiscal Report - Report Included

G. Superintendent– Mr. Sugg reported:

1. Policy Report

a. Policy: GCDA/GDDA-AR: Criminal Records Checks/Fingerprinting

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

2. Facilities:
 - b. Maintenance Report
 - c. Tech Report
3. First of the Month Enrollment Comparison – report attached
4. Observation Data – report attached
5. Collaboration Committee Design Principles – report attached
Collaboration Grant working with Dayton & Sheridan -
 - Student Learning and growth
 - Living document
 - feedback is important
 - developing design principles & next step who are we going to retain & attract effective staff

Next December committee will apply for an implementation grant – to help make the design principles happen.

Thanking teachers and board and community for there hard work on helping the bond to pass.

Auction \$6000 (\$4000) at Wrigley, had a great time.

7. POLICIES..... Action Items

- a. JECB: Admission of Nonresident Students
- b. JECB-AR(1): Admission of Non Resident Students
- c. JECF: Interdistrict Transfer of Resident Students
- d. JECF-AR: Interdistrict Transfer of Resident Students

Motion to accept policies a-d

Motion: Judy Breeden Second: Terry Chrisman Motion passed: unanimously

8. NEW/UNFINISHED BUSINESS: Action Items

- A. Amend the adopted 2014-2015 District Calendar..... Mr. Sugg

Swapped days October 31 (which was an Inservice day) with November 10 (regular school day), so October 31 is a regular school day and November 10 is an inservice day.

Motion to accept the amended adopted 2014-2015 District Calendar with changes

Motion: Judy Breeden Second: Michael Griffith Motion passed: unanimously

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

B. Sheridan Japanese School Transportation..... Mr. Sugg

Originally coming by McMinnville County transit who have quit transporting students to SJS.
Parents and admin spoke with district about transporting students.

RE: No. 8B – Japanese School Transportation

EXPLANATION: At the beginning of this school year Yamhill County reduced the size of the transit bus serving Sheridan from McMinnville causing 25 students to make other arrangements to get to and from the Sheridan Japanese School. The parents of these students have contracted with Mid Columbia to pay for a bus route to and from McMinnville. The Japanese School Board and Administrators have approached us about adding this route to our contract with Mid Columbia. We would then get the 70% reimbursement from the state and the Japanese School would reimburse the district the other 30% thus it would essentially cost the district nothing. The district will also charge the Japanese School a small administrative fee for the extra time this will require. We would then need to negotiate an MOU for the Charter Contract for the 2014-15 school year.

Motion to accept Sheridan Japanese School Transportation

Motion: Terry Chrisman **Second:** Michael Griffith **Motion passed:** unanimously

C. Sheridan Japanese School/Sheridan High School Cooperative Sponsorship Agreement 2014-2018..... Mr. Sugg

Motion to accept Cooperative Sponsorship Agreement 2014-2018

Motion: Michael Griffith **Second:** Terry Griffith **Motion passed:** unanimously

D. OHSU Health Survey..... Mr. Sugg

Tabled for next meeting to read new handout

Motion to accept Health Survey that was handed out during presentation

Motion: **Second:** **Motion passed:** unanimously

E. Senior Grad Night..... Mr. Sugg

Grad night Sunday after graduation, parents would like to use one of the short buses, driven by a certified driver, PACE will cover it if Board will approve.

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

Bullwinkles; Cheesecake Factory & Roller-rink

Charge them mileage & fuel for the use.

Motion to accept to let the senior grad night use bus, with restrictions

Motion: Terry Chrisman Second: Motion passed:

NO second, did not pass.

Adjournment to executive session: 7:28p.m.

9. Executive Session under ORS192.660(2)(a): To consider the employment of a public officer, employee, staff member or individual agent.

10. Executive Session under ORS192.660(2)(d): To conduct deliberations with persons designated to carry on labor negotiations.

Reconvened: 8:00

Motion to exit executive Session

Motion: Terry Chrisman Second: Michael Griffith Motion passed: unanimously

F. Superintendent Salary Mr. Sugg

Second Step for \$104,050.00 for 2014-2015 school year

Motion to accept second step Superintendent Salary 2014/15

Motion: Michael Griffith Second: Terry Griffith Motion passed: unanimously

G. Select Project Manager Mr. Sugg

Discussion during Executive Session ORS192.660(2)(a), choice between DAY/CMP & Hubbard

Motion to accept Nancy Hubbard as Project Manger

Motion: Michael Griffith Second: Judy Breeden Motion passed: unanimously

9. BOARD COMMENTS:

Judy Breeden: would like to see statistics how effective tutorial class has been at SHS.

Larry Deibel:

Michael Griffith:

~~Harvey Hall:~~

Terry Chrisman:

Advertise the board position in newspapers & website

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

May 21, 2014

NEXT MEETING AGENDA – Wednesday, June 18, 2014

ADJOURNMENT

**Motion: Judy Breeden
8:15 p.m.**

Second: Michael Griffith

Motion passed: unanimously

Respectfully Submitted by:
Penny Elliott

Superintendent/Designee

Board Chair/Designee