

Exhibit – Letters of Residence

To be used when the Parent/Guardian seeking to enroll a student is living with a District Resident
(The Parent/Guardian must reside at the residence with the student(s))

Part I: Statement to be completed by Parent/Guardian seeking to enroll the student(s)

I, *(Parent/Guardian)* _____, hereby state that I live at *(Address)* _____, *(City, State)* _____ since moving from *(Address)* _____, *(City, State)* _____ as of *(Date you moved in with District Resident)* _____. I do not maintain another residence.

I live with *(District Resident)* _____ for the following reasons:
(State any and ALL reasons) _____

(State your relationship to District Resident): _____

I attest that I cannot provide sufficient proof of residency documents, as required under Board Policy 7:60-E, to establish residency in my own name.

IMPORTANT:
 The School District reserves the right to evaluate the evidence presented, and merely presenting the items listed in this Procedure does not guarantee admission.

WARNING:
If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending the District school as a non-resident.
A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State Law (105 ILCS 5/10-20.12b(e)).
A person, parent/guardian who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling the student to attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

Parent/Guardian:
 Print Name _____
 Sign Name _____
 Date _____

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Part II: Statement to be completed by District Resident

I, (*District Resident*) _____, hereby state that I live at (*Address*) _____, (*City, State*) _____ and (*Parent/Guardian*) _____ resides in my home since moving from (*Address*) _____, (*City, State*) _____ as of (*Date Parent/Guardian moved in*) _____. He/she does not maintain another residence.

He/She lives with me for the following reasons (*State any and ALL reasons*): _____

(*State your relationship to Parent/Guardian*): _____

Total number of persons living in dwelling: _____
 Number of bedrooms in dwelling: _____

I attest that he/she cannot provide sufficient proof of residency documents, as required under Board Policy 7:60-E, to establish residency in his/her own name.

IMPORTANT:
 The School District reserves the right to evaluate the evidence presented, and merely presenting the items listed in this Procedure does not guarantee admission.

WARNING:
If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending the District school as a non-resident.
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District Resident:
 Print Name _____
 Sign Name _____
 Date _____