



# ak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

---

TO: Members, Board of Education  
Dr. Carol Kelley, Superintendent of Schools

FROM: Alicia Evans, Assistant Superintendent for Finance & Operations

RE: PTO Approval

DATE: October 13, 2016

According to Michael McHugh, the Area Senior Executive Vice President of Arthur J. Gallagher Risk Management Services, the CLIC program covers PTOs under the Oak Park School District 97 insured wording as long as the board of education approves the PTO's. This action must take place annually. "Each school year you [the board] should approve all clubs and organizations."

In addition, each club or organization should provide a list of proposed activities each organization intends to do each school year. Currently, I don't have a list of activities for all the PTO's, since the PTOs are still meeting to plan their activities. The list should be available in time for board action on October 25, 2016.