

Estacada School District Board of Directors

**RESOLUTION #2024/25-1 ANNUAL RESOLUTIONS FOR FISCAL
YEAR 2024/2025**

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District School Clerk

Resolution of

Estacada School District 108

Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors designates
Ryan Carpenter, Superintendent, as **District School Clerk** for
2024/2025 in accordance with ORS 332.515.

Adopted August 14, 2024, at the regular Board of Directors Meeting.

DISTRICT CLERK, DISTRICT #108
ESTACADA, CLACKAMAS COUNTY, OREGON

Non Resident Student Tuition

Resolution of

Estacada School District 108

Board of Directors

Be It Resolved:

That the Estacada School District Board of Directors hereby establishes
NonResident Student Tuition Rates as follows:

Elementary \$ 11,314
Middle School \$ 11,314
High School \$ 11,314
Special Education \$ 22,628
(All Levels)

Adopted August 14, 2024, at the regular Board of Directors Meeting.

District Clerk, District #108
Estacada, Clackamas County, Oregon

**Depository of District Funds, Legal Advisors, Bond Counsel, District Auditor,
Insurance Agent of Record, Designee for Classified Employee Benefits,
Designated Publisher, and Qualifying Media**

Resolution of Estacada School District #108

Board of Directors

Be It Resolved: That the Estacada School District Board of Directors adopts District Policies as revised for 2023/2024.

Be It Further Resolved:

That The Estacada School District Board of Directors:

Designates **The U.S. National Bank, Estacada Branch**, as the Depository of District Funds for Fiscal Year 2024/2025 (ORS 328.441, 294.805, and 294.895), and

Designates the firms of **Garrett, Hemann, Robertson; Mersereau & Shannon, LLP; The Hungerford Law Firm; The Law Offices of Brett Mersereau; Stoel Rives, LLP; and Aldrich Goldstein** as the District's General Legal Advisors for Fiscal Year 2024/2025, and Cummins Goodman Denley & Vickers PC.

Designates the firm of **Hawkins, Delafield & Wood, LLP** as the District's Bond Counsel for Fiscal Year 2024/2025, and

Designates the firm of **Clear Trails , CPA's** as the District's Auditor for Fiscal Years 2024/25 and 2025/2026, and

Designates **Brown & Brown** as the District's Insurance Agent of Record for Fiscal Year 2024/2025 (ORS 297.405, 327.137, and 328.465), and

Designates **Bob Melton** as Agent of Record for Classified Employee Benefits for 2024/2025, and

Designates **Pamplin Media Group's "Estacada News" and "The Daily 4 Journal of Commerce,"** as the official & primary publishers of legal &/or Public

Notices of the Estacada School District for Fiscal Year 2022/2023.

ADOPTED AFebruary 4, 2025 AT THE REGULAR BOARD OF

DIRECTORS MEETING.

DISTRICT CLERK, DISTRICT #108
ESTACADA, CLACKAMAS, OREGON

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LGIP Designee and Investing Officer

Resolution of
Estacada School District #108

Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors authorizes the Oregon State Treasury: **Local Government Investment Pool (LGIP) and Wells Fargo Bank, N.A., Corporate Trust Services**, to invest all or designated amounts of monies belonging to the district for fiscal year 2024/2025.

The state treasurer and the district's account manager at **Wells Fargo Bank, N.A., Corporate Trust Services** are hereby authorized to invest monies from time to time as deemed prudent, in such amounts, and for such periods of time as instructed by the district investing officer or designee.

Be it Further Resolved:

Tanner Simmons and/or Nancy Hall are appointed as **Investing Officer** effective February 4, 2025 through June 30, 2025 for the Estacada School District #108 for all funds.

District Clerk, District #108
ESTACADA, CLACKAMAS COUNTY, OREGON

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DISTRICT CLERK, Custodian of Funds, and Budget Officer

Resolution of Estacada School District #108 Board of Directors

Be It Resolved:

That the Estacada School District Board of Directors designates

Tanner Simmons and/or Nancy Hall for the period of February 5, 2025 to June 30, 2025
as:

- 1) Budget Officer/Deputy Clerk
- 2) Custodian of District Funds, authorizing payments with original and/or facsimile
signature according to ORS 328.441 and ORS 328.445
- 3) Budget Officer according to ORS 294.331

That The Estacada School District Board of Directors designates

Ryan Carpenter as:

- 1) School District Clerk according to ORS 332.515.

That The Estacada School District Board of Directors designates

Denise Pemberton & Maggie Kelly as:

- 1) District Election Authority according to ORS 255.005, authorized to file Election
Measures and Reports on behalf of the District.

Be It Further Resolved:

Ryan Carpenter and/or Tanner Simmons or Nancy Hall are designated as authorized
employees to sign district checks for the period of July 1, 2024 to June 30, 2025.

Adopted February 4, 2025 at the regular Board of Directors
Meeting. _____

District Clerk, District #108

Estacada, Clackamas County, OR

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Authorization of Contract Execution

Resolution of

Estacada School District #108

Board of Directors

Whereas:

The conducting of District Business should proceed in a timely manner;
therefore,

Be It Resolved:

That the Estacada School District's Board of Directors hereby authorizes the **Superintendent & Budget Officer** to execute and sign all contracts approved by the Board, as well as contracts "For Usual and Customary Services and Materials" for 2024/2025 providing that State and local purchasing requirements have been met.

Be it Further Resolved:

That the Estacada School District Board of Directors' hereby declares itself as the District's Local Contract Review Board, and adopts the Attorney General's Model Public Contracting Rules and the Supplemental Rules as its procurement rules pursuant to ORS 279A.065. Adopted February 4, 2025 at the regular Board of Directors' Meeting.

District Clerk, District #108
Estacada, Clackamas County, Oregon

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Designee for Execution of Contracts

Resolution of

Estacada School District #108

Board of Directors

Whereas:

The conducting of district business should proceed in a timely manner, therefore,

Be it Resolved:

That the Estacada School District Board of Directors hereby authorizes the

Superintendent and/or Budget Officer to approve, execute, and sign contracts of **\$149,000** or less.

Adopted February 4, 2025 at the regular Board of Directors Meeting. _____

District Clerk, District #108

Estacada, Clackamas County, Oregon

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Annual Instruction Hour Reduction, Staff Development Hours & Emergency Closure Hours

Resolution of Estacada School District #108 Board of Directors

Whereas:

In accordance with Oregon Administrative Rule #5810221620 approval of the Local School Board is required to reduce minimum instructional hours; Therefore,

Be It Resolved:

That the Estacada School District Board of Directors approves the following annual instructional hour reductions for the 2024/2025 school year. The district may include in its calculation of instructional time required by subsection (1) of this rule the following:

(a). The instructional hours at Estacada Middle School will be reduced from 1,008 to 942 hours. Despite this reduction, the school will still meet the Oregon Department of Education's Division 22 requirement of 900 instructional hours for grades K-8.

Adopted August 14, 2024 at the regular Board of Directors Meeting.

DISTRICT CLERK, DISTRICT #108

ESTACADA, CLACKAMAS COUNTY, OR

Administrators and Officers in Charge of Federal Programs

Resolution of
Estacada School District #108
Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors hereby designates the following personnel in charge of State and Federal Programs for the Estacada School District for the 2023-24 fiscal year:

A.) ESSA, Title I, IC, IIA, III, Federal Titles VI, VII, Americans with Disabilities Act, **Jennifer Behrman, Jason Hobson**

B.) IDEA and Section 504– **Jason Hobson**

C.) Title IX – **Director of Student Services, Jason Hobson and**

D.) ELL & Migrant Education – **Jennifer Behrman**

E.) All generic fiscal State and/or Federal reporting, **Tanner Simmons and or Nancy Hall**

Budget Officer

F.) All generic AYP/ESSA reporting – **Jennifer Behrman**

Be it Further Resolved:

That these designations be posted in accordance with policy JB/Equal Educational Opportunities.

Adopted February 5, 2025 at the regular Board of Directors Meeting.

District Clerk, District #108
Estacada, Clackamas County, Oregon

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Administrator Duties Assigned by Board Policy

Resolution of
Estacada School District #108
Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors hereby designates the following personnel who are assigned specific duties by Estacada School District policies:

- A. Complaints by staff, students, and members of the public regarding: 1.
Harassment (including sexual harassment) and Bullying;
2. Title IX;
3. Section 504;
4. Americans with Disabilities Act;
5. Curriculum and Instruction;
6. State Standards;
7. Ethics (“financial gain”);
8. Staff Health and Safety;
9. Mother Friendly Workplace; and
10. School Board Policies
Building Principal first or to the Superintendent and/or designee if the complaint is regarding a principal.
- B. Public Records Requests
Denise Pemberton, Board Secretary or **Ryan Carpenter**, Superintendent.

Be it Further Resolved:

That these designations be posted in accordance with the policy requirements.

Adopted August 14, 2024 at the regular Board of Directors Meeting.

Meal Prices 2024-2025

BACKGROUND INFORMATION:

Each year, the Nutrition Services Department must review lunch meal pricing in accordance with the federal Paid Lunch Equity tool guidelines. Districts charging less than the required amount to achieve paid lunch equity must either gradually increase their prices until they meet the requirement or supplement their food service operating funds with non-federal funds to ensure equity. For the 2024-2025 school year, the Estacada School District will increase meal prices as determined by the federal paid lunch equity calculator.

Schools	Breakfast	Lunch	Reduced meals	Milk
Elementary	\$2.25	\$3.65	\$.40	\$.65
Estacada Middle School	\$2.50	\$3.95	\$.40	\$.65
Estacada High School	\$2.75	\$4.10	\$.40	\$.65
Adult Meals (Districtwide)	\$3.50	\$5.00	N/A	\$.65

Adopted August 14, 2024, at the regular Board of Directors Meeting.

Authorization to File State & Federal Applications

Resolution of

Estacada School District #108
Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors hereby designates **Ryan Carpenter and/or Tanner Simmons or Nancy Hall** effective February 4, 2025- June 30, 2025; **and/or Designee**, as authorized representatives to file applications for State and Federal Special Services Projects on behalf of the District for 2024/2025.

Such projects include, but are not limited to, Title I and other ESSA Grants and to IDEA Funding.

Adopted February 4, 2025 at the regular Board of Directors Meeting. _____

District Clerk, District #108
Estacada, Clackamas County, Oregon

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Bonds for Personnel

Resolution of
Estacada School District #108
Board of Directors

Be it Resolved:

That in accordance with ORS 332.525, “bonds for personnel,” the Board of Directors determines that public official bonds be maintained for the following individuals in the following amounts for the period of February 4, 2025 to June 30, 2025:

Ryan Carpenter, Superintendent - \$200,000

Tanner Simmons and or Nancy Hall, Budget Officer- \$200,000

The above bonds will be held by Liberty Mutual Insurance Company, which is authorized to do business in the State of Oregon.

Adopted February 4, 2025 at the regular Board of Directors Meeting.

District Clerk, District #108
Estacada, Clackamas County, Oregon

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Alternative Programs

Resolution of
Estacada School District #108
Board of Directors

Whereas:

The Board is dedicated to keeping all students enrolled in the Regular Educational Program. It is recognized, however, that there will be students in the District who may benefit educationally in an Alternative Program.

Therefore, be it Resolved:

That the Estacada School District Board of Directors hereby approves the attached list of Alternative Programs for possible placement of District students, & authorizes student placement in any additional programs approved by both the Director of Student Services and the Superintendent.

Adopted August 14, 2024 at the regular Board of Directors Meeting. _____

District Clerk, District #108
Estacada, Clackamas County, Oregon

Dated

List of Alternative Education - Approved Outside Placement 2024-2025

Alternative Education programs Sponsored by Multnomah ESD

11611 NE Ainsworth Circle • Portland, OR 97220

(503) 255-1841 • webmaster@mesd.k12.or.us

Multnomah ESD hosts multiple school sites for

Emotional and Behavioral Growth

Alternative Education programs sponsored by Clackamas ESD located on the former campus of Marylhurst University

Heron Creek (grades K-12)

Clackamas ESD

13455 SE 97th Avenue,

Clackamas, OR 97015

Phone: 503-675-4000

Main fax: 503-675-4200

Program/records fax: 503-675-4205

Therapeutic Program Supports Students with Significant Social-Emotional-Behavioral Challenges

LEEP (multiple locations/classrooms) (grades K-TR)

Clackamas ESD

Instruction for Students with multiple and complex disabilities

13455 SE 97th Ave

Clackamas, OR 97015

503-675-4000

Oregon School for the Deaf

Oregon Department of Education

School for the Deaf

999 Locust Street NE

Salem, OR 97301
503-378-3825

Serendipity Center (grades K-12)
Approved Private School (ODE)
Therapeutic School for Emotional and Behavioral Growth
14815 SE Division St
Portland, OR 97236
503-761-7139