

Three Rivers School District (TRSD) 2012-13 Interdistrict Transfer Protocols

<p>General Rules</p>	<ul style="list-style-type: none"> • A link to the District’s interdistrict transfer process and the 2012/13 protocols will be posted on the District’s website. • The Interdistrict Transfer Request Forms will be available online, but hard copies must be submitted to the Three Rivers School District office. • Separate requests must be submitted for each family member requesting a transfer. • The reason for denying a request to release a TRSD student or to accept a non-TRSD student (whether based on these General Rules or the considerations set out below) will be clearly communicated to the requesting parent/guardian. • Transfer students into TRSD are considered resident of the District for one school year only. Such students are considered guests of the District and their interdistrict transfer privileges can be terminated at any time. Possible reasons for termination include behavioral, attendance or academic issues, as well as District resource constraints. • Although athletic or extracurricular program participation is not a valid consideration for approving an interdistrict transfer, transfer students are allowed to participate in such programs subject to OSAA guidelines.
<p>Process</p>	<ul style="list-style-type: none"> • The interdistrict transfer request process will open on May 1, 2012 with Interdistrict Transfer Request Forms being available online by that date. • The transfer request form must be submitted in person and be accompanied by a letter and appropriate documentation¹ explaining the specific reasons for the request with reference to the valid considerations without reliance on an invalid consideration(s) set out below. • Transfer requests received by May 25, 2012 at 4 PM will be processed in accordance with these procedures and applicants will be informed of the District’s decision to release TRSD students to another District by June 15, 2012. • Written appeal of any denial decision must be submitted by June 22, 2012 with a final decision being made no later than June 29, 2012. • Transfer requests received after May 25, 2012 and before August 1, 2012 will be processed by August 13, 2012 with appeals being accepted until August 20, 2012. • Transfer requests received after July 30, 31, 2012 will be processed (along with any associated appeals) on a case by case basis, as expeditiously as possible.
<p>Approval Criteria</p>	<ul style="list-style-type: none"> • Given that 94% of interdistrict transfer requests involve transfers between Grants Pass and Three Rivers School Districts and in recognition of the uncertainties associated with pursuing implementation of the recently enacted “open enrollment” legislation, for 2012-13 both Districts agree to: <ul style="list-style-type: none"> ☞ Strive to meet the needs of all students requesting a transfer (with appropriate supporting documentation¹) based on one of the following criteria: <ul style="list-style-type: none"> ✓ Students with unusual academic needs or abilities that can be met more readily by school services available in a nonresident school district; ✓ Nonresident students who are recommended by professional agencies (i.e., the Courts, Department of Human Services, Juvenile Department and Health Services); ✓ Students whose parents move from the district during the current school year; ✓ Students whose parents live outside the district but are planning to permanently reside within the district during the current semester; ☞ Invalid criteria include: <ul style="list-style-type: none"> ✓ A desire to attend the same school district to be with friends; ✓ Preference of the athletic, extracurricular or co-curricular programs of the district; ✓ Distance to and from the school currently attending; ✓ Location of parents or legal guardian’s workplace and/or daycare ☞ The net inflow or outflow should not significantly impact the level of either District’s school funding or adversely impact existing programs or class size; and ☞ Provide a monthly summary of the total release requests from their District to the other District, broken down by the reason for the requests.

¹ Valid documentation would include grades/attendance/disciplinary reports, rental/lease agreements, home purchase/loan documents, building permits etc.

Although failure to submit appropriate supporting documentation will not preclude submission of an interdistrict transfer application, lack of adequate supporting documentation can be the basis for denial of the interdistrict transfer request.

DRAFT