

**OFFICE OF THE SUPERINTENDENT  
D.C. EVEREST AREA SCHOOL DISTRICT**

PROFESSIONAL STAFF  
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**GIFTS AND/OR BEQUESTS TO THE SCHOOL DISTRICT**

Please complete the following information and submit to the Superintendent's Office.

Donor: United Way of Marathon County

(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: Mmoua@unitedwaymc.org

OR

Donor Address: \_\_\_\_\_

Description of Gift/Donation: 66- \$100 gift cards from various grocery stores to give to families

Estimated Value: \$6600

Given to: Weston Elementary Families

(school, organization of a school, employee, etc.)

Date Received: 12/17/25

Recipient - District employee we may contact with questions: Lisa Morgan or Kelly Ziegelbauer

Purpose of Gift/Donation: Holiday Food for Families

Principal Approval of Gift: ☒ YES

☐ NO

Kelly Ziegelbauer  
(Principal's Signature)

All gifts or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: ☒ YES

☐ NO

[Signature]  
(Superintendent's Signature)

School Board Approval of Gift: ☐ YES

☐ NO

\_\_\_\_\_  
(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

2/7/2022