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AUG 18 2025



Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. The school principal may approve gifts to a school that are valued at \$500 to \$1,000 and meet criteria established by the administrative regulations established in accordance with this policy. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: August 15, 2025

Organization / Individual Making Donation: Brown School PTO

Address: 980 Durham Road Madison, CT 06443
(Street, city, zip)

Phone #: 203-245-6400

Description of Donation / Gift and intended use: The Ryerson PTO is able to fund a total gift of \$31,830 to Brown Elementary School. This gift is to cover \$4,173 towards the Grades 1-5 playground communication board and all remaining funds (\$27,657) to go towards funding All field trips for all students in 2025-2026 PreK-5.

Approximate Value: \$31,830

Recipient(s) name: Brown Elementary School

Acknowledgements: (optional)

In honor/memory of:

Acknowledgement Contact:

Acknowledgement Address:

This request cannot be acted up on before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name/signature of the person who was consulted.

Signature of Person Consulted: Kelly K. Spooner

Are there conditions of use attached to the gift/donation: Yes No

If yes, please explain conditions: See description of donation information above.

Are there installation, site preparation, labor, or equipment costs needed for installation, etc.? Yes No

If yes, who is responsible for the costs? Cost is included in donation. Installation has been coordinated with M.E .O'Brien.

What is the annual maintenance cost of the donation, if any? Yes No

Are there any other additional costs to the District? Yes No

(Signature of Donor)

For Central Use Only

Accepted by Superintendent: [Signature]
Signature

8/19/25
Date

Accepted by Board of Education on: Date