

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 29, 2019



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**Recognition:** ☐ Students ☐ Staff ☐ Parents  
**Information:** ☐ Building Report ☐ Old Business ☐ Superintendent's Report  
**Action:** ☐ Resignations ☒ Hiring ☐ Contract Service Agreements  
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals  
☐ Termination ☐ Legal Matters ☐ Other:  
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

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**Date:** October 23, 2019

**To:** Corrina Guardipee-Hall  
Superintendent of Schools

**From:** John E Salois  
**Title:** Director of Human Resources

**Subject: Hiring: Napi Music Teacher 2019-2020**

**Description:** Sicily Bird is recommending the following for hire:

🏳️ Earl Tail, Napi Music Teacher BA/0

**Financial Impact:** \$37,136.00 pro-rated for late start

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:** ☐ Approved ☐ Denied ☐ Deferred Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:** ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Napi Music Teacher</b>		Applicant Recommended <b>Earl Tail Jr</b>	
Department/Location <b>Napi</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Certified</b>	Starting Date <b>October 31, 2019</b>	Term <b>2019-20 AY- 187 Day</b>	

**Recruiting.**    Date Posted: 4/25/19                      Re-advertised: N/A                      Closing Date: Until Filled

**Comments:**  
Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. There are 2 positions open and only 2 applicants. Both meet requirements. As the season is starting further recruitment is impractical.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Earl Tail Jr	10/21/19	Yes	N/A

Interview Committee	Title		Name	Title
Sicily Bird	Napi Elementary Principal			

**Recommendation:**  
Earl is currently in a Teacher Education program. He does have an AA in Social Work. He has been approved for Emergency Authorization of Employment by Montana Office of Public Instruction for the Napi Music Position for one year. Earl will be in the 2+2 program next semester.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background check	On file	Yes	Negative

**Salary:** \$37,136.00 pro-rated    **Placement:** Exp 0                      **Contract Days:** 187 Day

Prepared by: John E. Salois                      Date 10/23/19                      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_