



# Craig City School District

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Chris Reitan, Superintendent  
Jackie Hanson, Elem./MS Principal  
Betty Hall, HS Principal  
Mollie Harings, PACE Principal

## RESOLUTION 22-01

### Resolution Authorizing Issuance Of Individual Procurement Cards

WHEREAS, the Craig City School District (CCSD) School Board has the authority to enter into an agreement with the Bank of Montreal for purchasing cards.

NOW, THEREFORE, BE IT RESOLVED by the Board of CCSD that the School Board President and CCSD Superintendent is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of CCSD under such terms and conditions as approved by the Board.

The Board authorizes the Business Manager to execute a p-Card program agreement on its behalf. The authorized users of the purchasing cards, employees of CCSD, will be as follows:

Melinda Bass, Business Manager  
Kerin Crews, Accounts Payable  
Karen Packer, Technology Department

Approved this 16<sup>th</sup> day of November 2021.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

\_\_\_\_\_  
SCOTT BROOKSHIRE, CCSD Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
CHRIS REITAN, Superintendent

\_\_\_\_\_  
Date