

WICHITA FALLS ISD BOARD OF TRUSTEES
March 28, 2016

Agenda Item:	RFP# 16-25 Furniture for New 6 th Grade Additions
Administrator Responsible:	Jan Arrington, Chief Financial Officer
Attachments:	Attachment I and II
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion <input type="checkbox"/> Information <input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees accept the recommendation to award to Troxell Communications Inc. of Fort Worth, TX (teacher desks only, including installation) for \$16,460.40 and the classroom furniture plus the teacher chair to Lone Star Furniture from Carrollton, TX for \$346,761.20 for RFP# 16-25, as submitted by Jan Arrington, Chief Financial Officer and as recommended by Michael Kuhrt, Superintendent of Schools.

Explanation:

Bids pertaining to the purchase of furniture for the new 6th grade additions were emailed to thirty-seven (37) vendors and five (5) vendors responded. The bid was advertised twice in the Times & Record News, posted on Public Purchase website, as well as bid information on the WFISD website. Furniture and pricing was evaluated by Mike Kuhrt, Superintendent, Peter Griffiths, Associate Superintendent, and Purchasing. Based on criteria weighting, Lone Star was ranked the highest for the student set-ups and the teacher chair. Troxell was the low bid on the teacher desk.

Fiscal Note:

This purchase exceeds \$100,000 and requires the Board of Trustees approval per policy, CH Local. The furniture will be purchased out of funds from Bond Proceeds.