



**ANNUAL ORGANIZATION MEETING**  
**July 18, 2019**

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**B. ANNUAL ORGANIZATIONAL RESOLUTIONS FOR 2019-2020 (ACTION):**

- a. **Designate Executive Officer:** *Superintendent David Valenzuela is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds.
- b. **Designate Budget Officer and Deputy Clerk:** *Superintendent David Valenzuela is the designated Budget Officer and Deputy Clerk.*
- c. **Designate Board's Official Agent:** *Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.*
- d. **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Evergreen Federal, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
- e. **Authorization to Invest Surplus Funds:** Superintendent David Valenzuela will be authorized to invest surplus funds according to school district policy and state law at any of the above mentioned authorized depositories.
- f. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela facsimile signature be authorized.
- g. **Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded:** Superintendent/Business Manager David Valenzuela will be bonded for \$100,000 under current District *Property and Casualty Coverage Criminal Policy.*

- h. **Designate Auditors:** *Kosmatka, Donnelly, and Piels CPA, LLP* is designated as our financial auditors for the 2019-2020 school year.
- i. **Designate Legal Counsel:** *Hungerford Law Firm, LLP* is designated as our legal counsel for the 2019-2020 school year.
- j. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as our review board for the 2019-2020 school year.

Moved: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Motion: passed \_\_\_\_\_ failed \_\_\_\_\_

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Chairperson of the Board  
THREE RIVERS SCHOOL DISTRICT

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David Valenzuela, Superintendent-Clerk  
THREE RIVERS SCHOOL DISTRICT