

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 11, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: October 4, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring of Classified Elementary positions for the 2016-2017 Year:

Description:

🚩 Heidi Running Wolf, Teacher Assistant Browning Elementary, L2/SP, \$12.54/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Heidi Running Wolf	
Department/Location Browning Elementary		Supervisor Jennifer Wagner	
Type of Position Classified	Starting Date 10/13/2016	Term 2016-2017 Academic Year	

Recruiting	Date Posted: 8/12/2016	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Ingraham, Marnessa	8/29/2016	Yes	9/16/2016
	Oscar, Gail	8/17/2016	Yes	9/16/2016
	Pace, Misty	8/19/2016	No	N/A
	Running Wolf, Heidi	8/29/2016	Yes	9/16/2016
	Momberg, Shawnee	9/1/2016	Yes	9/16/2016
	Spotted Eagle, Preston	8/28/2016	No	N/A
	Wells, Ram	8/23/2016	yes	9/26/2016

Interview Committee			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
Sheila Hall	Instructional Coach		
Arlene Wippert	Instructional Coach		

Recommendation: Heidi Running Wolf has worked in a school as a teacher assistant with Native American students. She is personable, confident, and attentive in the interview. Heidi's positivity will add to the existing structure at Browning Elementary.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/26/2016	Yes	Ok
Criminal background check	9/20/2016	Yes	Ok
TB documentation	Pending	No	

Salary: \$12.54/hr.	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 10/4/2016 Approved by: _____ Date: _____