

Regular School Board Meeting

10/18/23

In person:

Michelle Vo, Bob Buttke, Ben Byers, Jeanne Swift, Leah Fredericks, and Dylan Rickert, Board Members; Derek Fialkiewicz, Brie Windust and Jeanne Swift, Administrators

Board Members Todd Mickelson and Dave Granberg and Administrator Cindy Duley virtually participated.

Absent: Elizabeth Loveland, student representative and Robin Lindeen-Blakeley, Board Secretary.

Jeanne Swift took minutes at this meeting.

1. Preliminary business. There were approximately six attendees online and seven in the audience.

1.1. Call to Order / Flag Salute- 7:19 p.m.

1.2. Review and Acceptance of Agenda

1.3. Board Chair Report Information/Discussion- a. Scheduling Fall Retreat/Work Session/Training for the Board - Policy BD/BDA - January 9, 30 and 31 are pending dates for retreat.

b. Goals for District - Policy BBA

Attachments: (1)

2. Approval of Minutes Action Item

Bob Buttke moved and Ben Byers seconded:

RESOLUTION NO. 10.45-23 - RESOLVED that the Board approve the minutes of the September 20, 2023 Regular School Board meeting.

All in favor of September 20th meeting notes. Agenda minutes have been approved.

All say Aye. 7-0

Attachments: (1)

3. Introduction and Comments of Guests and Representatives

Guests: anyone signed up to speak? Anyone online? None.

3.1. Principal / Director/ Supervisor Reports

a. *Cathy Noles, YTP Specialist - YTP Program, Student Services.*

See slide show.

Grant through the federal government. VR.

Enhance transition program Corbett offers. Help students with their path into the next stage of life. (See slideshow in board packet).

Support students ages 14-21 years of age. Enhance what the district does.

Pre Ets. Pre Employment activities. In the past life skills class.

Collaborate with Mt. Hood. Friday classes. 12 weeks. It is now open to the general public.

Most of Corbett students attend those classes.

Offer funding-if a student needs transportation, job coaches, transport students to jobs. We do not have mass transit in Corbett.

Job coaches-help students get to their jobs. Students receive help with licenses and driving classes. Permit assistance.

Team: Jeanne, BHarlow, Cathy Noles, VRCounselor. Work with three or four VR counselors at Voc Rehab. They help make sure the students' path is what it is .

Jobs that students are passionate about. In HS students focus on Pre Ets.

Not just get kids jobs, having students keep jobs is the focus and be happy after graduation.

Summer Works: Biennial. Jobs for students in the community. Building relationships with companies. Last year, the grant was about \$68,000.

Example: snowboarding. The student wants to work for you. Summer Works pays for the wage and trains the student on soft skills. Work is about 20 hours per week. Hope that students maintain their jobs. 8 were hired this year.

Fund Your Future bootcamp. 4 hours per day-students were paid to attend. Students learning about jobs, money, etc.

ICAP-Inclusive Career Advancement Program. New. Grant funded through the US Department of Education and Cornell University and PCC. Cathy's role is to connect students to college, Summer Works and lasts for two years. 9 colleges in Oregon received the funds to go through ICAP. Cathy Noles and Rebecca Kempton (Transition Specialist at the college) support students getting a two year degree. Chunking: can go to get a welding certificate and then return to receive another certificate. ICAP also helps students with child care and transportation. Soon to help students with housing.

Cathy connects students to programs. Communicates with agencies and the school district. Three students.

Olivia-U of O-full ride scholarship. Thank You letter shared by Cathy Noles. (Olivia not in person). Olivia designed car wraps locally and signs for Corbett (athletics).

Ezra-Snowboarder. Graduated a year ago. Hillcrest Ski and Sports is his current job. He loves snowboarding and the mountains. Took driver's ed at Corbett. Helped him get his driver's license. Then Mt. MHCC tech classes, human development, welding, machinery, and engineering. Favorite is welding. Intrigued in the trade. Starting with ICAP and VR. Couldn't afford MHCC without the programs.

Dylan-Working with VR and Mrs. Noles for 4 years. Worked on getting his driver's permit. Main focus. It took a while to get his license. Didn't put in the work. Ms. Noles helped him work on the driver's license. Helped him with his career path. Then he took Mt. Hood classes. Intro to tech. The best class was the auto class. Wanted to take the class and everything clicked. Great environment and instructor. Really loved it. Next goal, working in the automotive field. He worked at Going Gaming through Summer Works. Didn't like it. After that worked for some Corbett athletics games. Selling tickets. At a basketball game, another VR client. He showed him a documentary. Trail camp in Oregon. Build or buy a car for \$500. Clean up garbage.

Decided they were going to do that too. Started a Go Fund Me last winter. Did outreach. Raised \$2500. Worked on cars with the VR client. He couldn't drive in the competition. So, his next goal was to get a driver's license. Had to study. Did get the license. Now, he works at Gresham Ford Quick Lane through Summer Works. It allows him to continue with an automotive career and get into the Mt. Hood program. VR and the school and Ms. Noles helped him.

b. Kathleen Childress, HS Principal - AP recognition - none at this meeting.

Attachments: (1)

3.2. Student Representative to the Board Information Item

No student rep for the board. No report.

4. FINANCIAL REPORTS / MATTERS

4.1. Report Information Item

Cindy Duley-see the packet. It is in the BoardBook. Expenses and revenues. As of October 12th 2023. The month is not yet closed. PCard-they have begun to flow through Business Plus.

Not all charges were going through. Glitch. Been resolved. Expenditures are flowing through now. Best case scenario. 30 day delay for all expenses to make it through.

October 6th-audit. Take a look at the Umpqua engagement letter.

Beginning fund balance will be updated next month.

An Additional \$41,000 transferred to the food service fund. That's where \$100,000 supported the food services program.

3rd page. Board 01 general fund. Fiscal year 23-24. Ending fund balance. Lower \$925,000.

If we spend at the rate we are spending, we will close at \$682,000. Supplemental budget will come to the board with true ups and expenditures in either November or December.

Contract changes coming up. Talking as a group-how to implement over time. Derek and Cindy working together to share with administration to review all the changes and approvals are completed. Ask Cindy if there are questions.

Questions? Ben Byers. Which contract changes? Cindy- Implementation of licensed and classified contracts.

Attachments: (1)

4.2. Engagement Letter and Contract with Auditors Information/Discussion

Derek-information about the auditor. Engagement Letter and Contract.

Cindy? Derek was successful negotiating with Umpqua. A measure that joints our interests with ours to have a timely audit by December 31st. Financial clause if audit is delayed, if it is Umpqua's fault. 10% fee reduction monthly as long as the audit is outstanding. No bonus for getting it done on time, but can have a late penalty. Good features.

Attachments: (2)

4.3. Budget Calendar Approval Action Item

Bob Buttke moved and Ben Byers or Dylan Rickert seconded:

RESOLUTION NO. 10.46-23 - RESOLVED that the Board approve the 2024-2025 Budget Calendar as attached in the agenda packet.

Same calendar we refreshed the dates. Set a schedule. Cannot vary. Rules and regulations tied to budget law. Follow the calendar. It is in the packet. Be ready in the spring. Four weeks in a row, sometimes five.

Michelle-the budget committee includes the board members.

Discussion?

Vote-all in favor 7-0. Passed.

Derek-Planning coming up to prepare for the budget.

Attachments: (1)

5. Superintendent Fialkiewicz Report Information Item

a. Woodard property. Going well. End date of first week of December. Start Jan. 8th on the new campus. Move everything the last week of school in December. Once we get the final close with Bremik. Move the next day. December 8th possibly done. Metal is done. Flooring in building one

is completed. Flooring in building 2 next week. Landscaping and grass in place. Front doors are in. Glass door front now. Looks awesome. Things are coming together. We are inches away from completion.

Ben Byers: grand opening.

Derek: As soon as complete. Ribbon cutting. Todd Redfern had the idea. Groundbreaking can happen in the same spot with a side by side in a frame. In December, official Ribbon Cutting. Have a January board meeting there. Start holding meetings there. Heat.

b. Goals for 2023-2024

Goals update:

Do have coming up, working with the community. Halloween night. Trunk or Treat. With Jeff Lucas group. Working with the district. In our parking lot. Looking for volunteers. Anyone who wants to host a trunk. Make a space so you don't have to leave Corbett. Bring it to Corbett. Safe environment in our parking lot. Excited about that. Hoping clubs and sports teams will participate. Also community members have trunks for our students.

Tie in with Item 7-curriculum alignment. Family training coming up October 29th. It will be across the street. Screen time and social media. Strategies for device free evenings with families.

CTE and STEM. Put something together for next month.

5.1. Enrollment Numbers/Application Process Update

1064 Enrollment currently. Plus 3 from last month. Next month.

Online program update next month.

5.2. Update on Corbett School campus upgrades and/or grants - none at this time in the meeting.

5.3. Strategic Planning/Future Planning

CIP budget narrative. Michelle Dawkins.

Title I funds are for equal access for all students. Combine Title funds into one pot of dollars.

This year \$134,000. Dollars are used for intervention. This year, half fund intervention specialist K-6. Screening all kinder for Dyslexia and anyone first grader not in kinder last year as well.

Pays for subs. Screen and monitor-K-3 data to determine who receives intervention services.

This year, adding an online data system, Forefront. Maintains all assessment data. It is color coded to see who needs extra help. Provides access to SPED staff and intervention staff all looking at the same data together. Helps to adjust how teachers teach in classrooms and who is targeted.

Data-monitor progress and determine instruction. Support staff also is paid for by the grant.

Reading, writing, and math is supported by Title funds. The focus is Reading Instruction.

Focusing on family involvement. Materials and home support are available to students and families. Intervention team is working towards more family involvement. The Title I

interventionist is talking to parents about helping students read at home. Videos to share with parents/families. Open House and Conferences: free books to families.

Also, Title funds pay for updated and additional curriculum. This year all K-2 classrooms at CAPS/K-3 GS "Foundations". Foundational skills for kids. Phonics is the focus.

Providing student materials to ensure researched based literacy and math instruction is provided and accessible, including Els.

Providing professional development for teachers and support staff. Also supplemented with another literacy grant. (LETRS. The Science of Reading. How the brain works). More professional

development for support staff. Para educators. 2 days a week-review with para educators how to support students during reading instruction.

Required set aside money for McKinney Vento (Homeless/Houseless). \$1000. Set aside.

See the Title I budget in the board packet.

Most of the dollars go to staffing.

Dylan-how is the data used? It is used internally. Password protected (Michelle).

Winter desk monitoring this year. Last year's amount was \$94,000. Met with ODE to review the desk monitoring. How do school districts spend their money? Staffing is a great focus.

Side Note.

Derek: School Based Mental first parent meeting October 26th. Then November 30th. Managing Anxiety. We are finding a lot of students dealing with anxiety post COVID. 6-7pm evenings.

Working on how to *provide child care during that time*. If possible.

The monthly meetings will be monthly.

See the October newsletter. Location: SBMH Center.

Attachments: (2)

5.4. 2022-23 Division 22 Standards Assurances

Providing ODE and community we are following teaching and learning, curriculum/instruction, assessment, program and service requirements, health and safety, athletics, diploma, performance and accountability, human resources and staffing.

We are in compliance with all areas/categories/sub categories.

Waived for the entire state-certain areas.

When do the waivers end? Derek-State will make that determination.

Attachments: (1)

6. CONSENT AGENDA

Moved by Bob B. and seconded by Leah.

6.1. Consent agenda ****Resolution items 10.47-23**** through **10.49-23**** Action Items

12.1****RESOLUTION NO. 10.47-23**** - RESOLVED that the Board reconfirm the request for Family and Medical Leave (FMLA/OFLA) for Natattie Clark, .83 FTE GS SPED Educational Assistant, effective September 5, 2023 - November 29, 2023.

12.2****RESOLUTION NO. 10.48-23**** - RESOLVED that the Board confirms that free lunches from our cafeteria will be offered to substitute employees who work at Corbett School District and are paid through EduStaff.

12.7****RESOLUTION NO. 10.49-23****- RESOLVED that the Board reconfirm FMLA for August 21-November 12, 2023 for Abbey Thole, 1.00 FTE Spanish Teacher, and PFML effective through December 3, 2023, with LOA confirmed for November 13-December 3, 2023.

Michelle-No discussion.

All in Favor? 6-0. Dave was absent or abstained from the vote.

7. CURRICULUM

a. Dr. Shelia Morgan Osborne, Director of Curriculum, Assessment, & School Improvement - PD with EdEX

We will discuss EdEX and their work with our teachers. Building a curriculum map over three years. Just at the beginning stages. Dr. Sheila Morgan Osborne-talk about the first training. All teachers K-12. Roadmaps to Learning. Priority standards.

Shelia: GS and CAPS longitudinal planning. Read by 3. Read by 3rd grade. Foundations and Wit and Wisdom. ELA K-3. Ed Ex. First year using the materials.

Last inservice. 9/29. Teachers interacted with EdEx. Reminded of the Why.

What is a priority standard? What skills are necessary to be proficient? Exciting process this year.

Dylan Rickert-review the curriculum. When can we do that? Feedback from community members. Take a minute to review the materials being used for teaching in the classroom.

Shelia-not a problem. Visit her or bring to a board meeting. Parents have come to speak with the ELA team. Come see. Just let us know.

Fall retreat with the board. Look at books at that time.

Shelia will provide materials.

Dave Granberg. This is awesome. Huge advocate. K-12. You guys are doing a great job.

Michelle Vo agrees.

Derek-in the process of MAP assessments. Grade school 2-6 and CAPS 3-8 and main campus MS.

Tomorrow PD for all teachers in those grade levels. The Why and How to provide the assessment. Online. Assessing students shortly after that. Baseline and look at growth maps.

Start projecting out student growth. Looking at individual students.

Attachments: (1)

8. STUDENTS - No information at this time in the meeting.

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE - No information at this time in the meeting.

10. CO-CURRICULAR ACTIVITIES

Homecoming week-very exciting. Tomorrow is Cardinal Day. Wear your Cardinal gear. Support your teams. Football game Friday, Homecoming Dance just following. District spirit. K-12.

All students showing their pride.

10.1. RECESS from Public Session-

executive session. Discuss classified contract before going to a resolution. Are you ready to vote on it? Michelle-

Dave-give my support. No need to meet. Make your own decision. Leah no need to meet. Same with Ben.

11. Executive Session, if needed, held pursuant to ORS 192.660 (2)(d) for the purpose to conduct deliberations with persons designated to carry on labor negotiations.

No need to meet in executive session.

RECONVENE to public session after Executive Session - Nothing happened.

12. Personnel

12. Personnel Temporary hire. Robert P. is out. Have a need for a campus monitor.

Temporary hire for Abe Al-Khalisi, .83 FTE K-12 Campus Monitor, October 2, 2023-November 1, 2023.

Change in hours effective October 16, 2023 for Cynthia Deibert, Bus Driver from .4 FTE to .5 FTE.

Approved release from work for Janet Ruddell, .83 FTE SPED Educational Assistant/.17 FTE Eligibility Official, effective October 31, 2023 through November 13, 2023.

12.1. See 6.1

12.2. See 6.1

12.3. Vacant Positions Information Item

We have vacant positions open for the 2023-2024 school year for: Substitute Bus Driver; Bus Driver; Substitute Custodian; K-12th .85 FTE SPED Educational Assistant (FLS); and 1.00 FTE HS Learning Specialist.

see board packet.

All can be found on Corbett's website.

<https://corbett.tedk12.com/hire/Index.aspx>

12.4. Contract Salaries for Licensed Administrators Action Item

Bob Buttke moved and Ben Byers seconded the:

RESOLUTION NO. 10.50-23 - RESOLVED that the Board approve the Licensed Administrator Contracts for fiscal year 2023-24 as attached in the board agenda/packet.

See table of contract salaries for licensed administrators, confidential employees and supervisors. The only difference is the high school principal which includes a higher salary.

Michelle Vo-with the exception of Superintendent.

Board approves licensed admin contracts as attached.

All in favor. 7-0 in favor. None opposed. For the current fiscal year.

Attachments: (1)

12.5. Contract Salaries for Confidential/Supervisory staff Action Item

Bob accepts contract salaries for confidential staff.

Second Dylan.

RESOLUTION NO. 10.51-23 - RESOLVED that the Board approve the contract salaries for Confidential/Supervisory staff for fiscal year 2023-24 as attached in the board agenda/packet under item 12.4.

All in favor. 7-0 in favor. None opposed.

12.6. Contract Bargaining Agreement (CBA) for CACE Action Item

Motion Bob to accept. 2nd Leah.

RESOLUTION NO. 10.52-23 - RESOLVED that the Board confirm ratification of the CBA between Corbett SD 39 and Corbett Association of Classified Employees for July 1, 2023-June 30, 2026.

CBA for CACE Classified union members. Negotiated a contract.

Questions? Not attached to the packet. They have had access to the negotiated version.

Discussion?

All in favor. 7-0 in favor. Approved.

12.7. See 6.1

13. Policy - Nothing to discuss.

14. Matters for the Good of the Order

Ben Byers. Acknowledge and thank everyone for their process. Board involvement. Appreciate everyone's work. Thank you to everyone.

Dave G. also appreciated Cathy's presentation and recognizing students taking on different paths. Really appreciate the work.

This Thursday Cross Country Track Meet-Zombie Theme.

Family training at SBMH 6-7 pm October 26th Screen Addiction and Social Media and November 30th Managing anxiety

15. COMING EVENTS

15.1. Friday, November 10, 2023 - Veterans Day Holiday Observed - no school

15.2. OSBA Annual Convention - November 10-11, 2023 - Portland Marriott Downtown Waterfront Hotel

Great stuff for new board members. Reach out to Robin. She will register you by tomorrow.

15.3. Wednesday, November 15, 2023 - Regular School Board Meeting in MPB/ZOOM via OWL, 7:00 p.m.

Thursday, November 16, 2023 - end of Trimester 1

Friday, November 17, 2023 - Assessment

Wednesday-Friday, November 22-24, 2023 - Thanksgiving Holiday break

16. ADJOURNMENT - The Board meeting was adjourned at 8:52 p.m.