

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement for Request For Bids/Proposals in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids/proposals;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on July 19, 2023.

Ramiro Veliz, III
President, Board of Trustees

ATTEST:

Michelle Molina
Secretary, Board of Trustees



David H. Gonzalez
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Associate Superintendent for Administration and Operations

DATE: July 19, 2023

RE: Transfer of Assistive Technology Devices to United ISD Student

Attached is a Uniform Transfer Agreements (UTA) detailing the recommended transfer of listed assisted technology devices to the student named in the attached UTA. These devices are currently in use by the named student. Our Board of Trustees approved a similar UTA on May 18, 2022, at the regular Board meeting. Please feel free to contact my office should you have any questions.



UNITED INDEPENDENT SCHOOL DISTRICT

TO: David H. Gonzalez
Superintendent of Schools

FROM: Emma S. Leza 
Associate Superintendent of Curriculum & Instruction

DATE: June 14, 2023

SUBJECT: Uniform Transfer Agreement of iPad to Cherish Student A. G. G.

District Equipment Transfer Agreement has been generated to transfer assistive technology device graduating students' parent(s) pursuant to Texas Education Code §30.0015.

Description of Assistive Technology Device (ATD):

DEVICE 1:

APPLE IPAD: iPad 5th Generation	SERIAL NUMBER: GCTW2A0LHP9Y	TAG NUMBER: G063856
Purchase Date: 12/2017	Purchase Amount: \$394.00	Purchase Order #: 18005680-1

IPAD APP:

Communication: LAMP Words for Life	SERIAL NUMBER: N/A	TAG NUMBER: N/A
Purchase Date: 8/2014	Purchase Amount: \$299.99	

Attached is the Uniform Transfer Agreement

UNIFORM TRANSFER AGREEMENT

(For the Sale of an Assistive Technology Device Pursuant to Texas Education Code §30.0015)

Transferor: United Independent School District

Date: 6/12/2023

Transferee: Axel Galet Garza

ID# 101347

Description of Assistive Technology Device (ATD):

DEVICE 1:

APPLE IPAD: iPad 5th Generation

SERIAL NUMBER: GCTW2A0LHP9Y

TAG NUMBER: G063856

Purchase Date: 12/2017

Purchase Amount: \$394.00

Purchase Order #: 18005680-1

IPAD APP:

Communication: LAMP

SERIAL NUMBER: N/A

TAG NUMBER: N/A

Purchase Date: 8/2014

Purchase Amount: \$299.99

Terms of Transfer (including the transfer of warranties, if applicable):

ALL WARRANTIES AND RESPONSIBILITIES, IF APPLICABLE, TRANSFER OVER TO THE TRANSFEEE

Determination of Fair Market Value*: The parties agree that the sale price specified herein is consistent with the fair market value of the ATD, determined in accordance with 19 TAC §89.1056(b)(1) and generally accepted accounting principles. **Cost to Parent = \$1.00**

Executed this _____

day of _____

Transferor: **UISD - Special Education**

Transferee: Axel Galet Garza

By: Emma Leza 

By: Eunice Garza

Title: Associate Superintendent Curriculum & Instr.

Phone #: 956-229-2466

Title: Parent

By: Belinda Manning 

Title: Instructional Coordinator - AT

Yes No I have been fully informed and understand the school's request for my consent as described above.

Yes No I agree to the transfer of assistive technology as described above.

Yes No I understand that my consent is voluntary and may be revoked.

Signature of Parent/Adult Student

Date

*After the fair market value is determined under 19 TAC §89.1056(b)(1), a local education agency that has purchased an ATD with federal funds shall determine whether a financial obligation to the Texas Education Agency exists under 34 CFR §80.32(e).

Texas Education Agency April 2002



United Independent School District Transfer/Disposal Form

Select If Transfer or Disposal: **DISPOSAL**

E-MAIL for fixedassetsform@uisd.net

Pickup Room#(s)/Bldg: 29

Campus/Department Only

Requested Date: 06/14/23
 Campus/Organization: 832 SPECIAL EDUCATION DEPARTMENT
 Requested By: Belinda Manning
 Email: bmanning@uisd.net
 Phone: _____
 Fax: _____
 Requested By: *Belinda Manning*
 Signature
 Date: 6/14/2023
 Approved By: *Belinda Manning*
 Signature
 Date: 6/14/23
 Title: *Coordinator - AT*
 Print
 Date: 6/14/23
 Principal/Director/Fixed Assets Liaison: *[Signature]*

For Technology Equipment Only

Technician: *Fortwaat m. NELIS*
 Print
 Date: 6-14-23
 E-mail: *fwais@uisd.net*
 Phone: 493-2123

Note: Transfer/Disposal forms containing technology items require a technician's approval. Technology equipment includes Monitors, CPUs, Printers, EKI, Projectors, Scanners, IPADS, or the like. Consult with your Technician if you have questions on any assets that could be technology related.

Item Description	Tag # (If Applicable)	Serial Number# (If Applicable)	Number of Items	Condition Good or Bad
1.) Apple iPad 5th Generation	G063856	GCTW2A0LHP9Y	1	Good
2.)				
3.)				
4.)				
5.)				
6.)				
7.)				
8.)				
9.)				
10.)				



Note: Items not checked to the right of the form means that they were not picked up by Fixed Assets/Technology. Make sure that someone from your campus/department is available at the time of pick up to verify that all items were disposed/transferred properly and to sign the completed request. Items not picked up and/or not on the form will require a new request. Items to be picked up must be in a centralized location. Remember to provide a copy to your campus administrator and retain one for your records. All forms to be e-mailed to: fixedassetsform@uisd.net Please contact the Fixed Assets Department if you have any questions on any of the procedures.

For Transfers Only

Transferred To: _____
 Campus/Organization
 RoomNo.: _____
 If Applicable
 Received By: _____
 Print
 Received By: _____
 Signature
 Date: _____
 Title: _____
 Print
 Phone: _____
 Email: _____

FIXED ASSETS DEPARTMENT USE ONLY

Control #: _____
 Fixed Assets Clerk: _____
 Signature
 Fixed Assets Worker: _____
 Signature
 Campus Dept./Employee (Verified Disposal Picked Up) _____
 Signature
 Date of Disposal: _____
 Disposal Completed Date: _____

FIXED ASSETS DEPARTMENT FOR DISPOSALS ONLY