

# **Devine Independent School District Board of Trustees Agenda Document**

Meeting Date: June 17, 2024

**Agenda Item:** Policy BE (LOCAL) Board Meetings

## **Background Information:**

BE (LOCAL) states "The deadline for submitting items for inclusion on the agenda is the fifth calendar day before regular meetings and the fifth calendar day before special meetings." For our regular board meetings that puts us at the Wednesday prior to board meetings. Once the agenda is set on Wednesday, we gather documentation for the board packet which is completed and distributed to board members on the Friday prior to board meetings. The agenda is also posted on Friday to comply with Open Meetings Act.

## **Administrative Consideration:**

Annually, the board adopts its Board Operating Procedures (BOP) which are based on School Board Policy, therefore, changes in BOP can sometimes require changes to board policy. At the September board meeting, it was requested by a board member that we consider providing the board packet to board members 2 days sooner to give them more time in which to read all the materials provided. If the board chooses to accommodate this request, we would need to revise BE (LOCAL) so that the agenda can also be set 2 days sooner, or the Monday prior to board meetings. Board packets would then be completed by Wednesday, however, additional items (per board president approval) could be added to the agenda up until Friday in order to comply with the 72 hour posting requirement in the Open Meetings Act.

## **Budgetary Consideration:**

This will not affect the budget.

### **Supporting Documents:**

BE (Local) Proposed

### **Recommendation:**

Consider approving the revision to BE Local

## Respectfully Submitted by:

Todd Grandjean

Superintendent of Schools