

Winfield School District #34 Board of Education
Regular Board of Education Meeting
Thursday, May 23, 2024

Board Minutes

I. CALL TO ORDER - 6:15 pm

II. ROLL CALL

Board of Education Members in Attendance: Heather Armstrong, Manuel Figueroa, Dave Hempe, Lynn Kammes, Dan Krasinski, Alisa Wolfe

Absent: Matt Tibble

Also Present: Matt Rich, Superintendent; Amy Watson, Administrative Assistant; Dave Baum, Tech Support; Staff: Kate Cyrus, Shona Dave', Pat Smolucha, Megan McDermott, Kaitlin Freundt; Community Members: Lam Family, Mary Campbell, Deb Moran, Jamie Reid, Debbie Krygowski, Mary Zalatoris, Amy-Jo Wierenga, Jen Krasinski, Emily Alanis, Robins Family, Eileen Tibble, David Pereckas

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA

MOTION: Lynn Kammes moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes - Alisa Wolfe, Heather Armstrong, Lynn Kammes, Manuel Figueroa, Dan Krasinski, Dave Hempe

Nays - None

Absent - Matt Tibble

Abstain - None

V. ADJOURN TO CLOSED SESSION – 6:17 pm *Reason 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1). Reason 12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11). (ROLL CALL VOTE)*

Motion: Lynn Kammes moved and Heather Armstrong seconded. A roll call vote was taken.

Ayes- Lynn Kammes, Heather Armstrong, Dan Krasinski, Manuel Figueroa, Alisa Wolfe, Dave Hempe,

Nays - None

Absent - Matt Tibble

Abstain - None

VI. ADJOURN CLOSED SESSION TO REGULAR SESSION – 7:07 pm

MOTION: Matt Tibble moved and Heather Armstrong seconded. A roll call vote was taken.

Ayes- Dave Hempe, Matt Tibble, Manuel Figueroa, Alisa Wolfe, Dan Krasinski, Heather Armstrong, Lynn Kammes

Nays - None

Absent - None

Abstain - None

VII. PUBLIC COMMENT: No Public Comments

VIII. PUBLIC PRESENTATION / DISCUSSION

A. Student Recognition: Kaylin Lam (7th) and Margot Robins (7th)

B. Winfield 34 Staff Years of Service and Retirement Recognition – Shona Dave’ (20 years), David Brach (25 Years) and Pat Smolucha (retiring after 24 years).

C. Board Award of Recognition - Emily Alanis, Debbie Krygowski, & Jamie Reid

D. Recognition of Winfield PTO and Winfield Education Foundation Leaders

E. Field Trips and Overnight Field Trips – Reviewed Policy 6:240 Field Trips and Recreational Class Trips. Over the years the Laredo Taft has moved from an overnight trip to a day trip. This year the Springfield trip was changed to a day trip from an overnight field trip. This is because it is difficult to get enough employee supervision and there are concerns about sleeping arrangements and coverage for overnight trips.

F. TIF 2 – Depositions should be done in July. At that point parties are looking at dispositive motions and could eliminate some items from consideration at trial. We could be looking at going to trial sometime in the Fall. The School District has communicated to the Village that if they are to settle they need full information of plans for development of downtown Winfield and written communication of what the Village is willing to offer.

IX. APPROVAL OF MINUTES

MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Matt Tibble, Lynn Kammes, Manuel Figueroa, Heather Armstrong, Alisa Wolfe, Dave Hempe, Dan Krasinski

Nays - None

Absent - None

Abstain - None

A. April 25, 2024 Board of Education Meeting Minutes

B. April 25, 2024 Board of Education Closed Session Meeting Minutes

X. CONSENT AGENDA

MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Manuel Figueroa, Heather Armstrong, Dave Hempe, Lynn Kammes, Matt Tibble, Dan Krasinski, Alisa Wolfe

Nays - None

Absent - None

Abstain - None

A. Approval of Finance Reports

1. Bill List - Payable List and List of Other payments

2. Treasurer/Fund Balance/Bank Reconciliation Report

B. Other Approvals

XI. COMMUNICATION TO THE BOARD

A. Superintendent's Report

B. Legislative Update - We are closing in on the end of the Spring legislative season. We anticipate that many bills will be up for votes and there will be significant movement on the State budget

before the end of the month. Currently, the Senate is reviewing SB1400, a bill on student discipline. They have heard testimony from management groups and labor groups regarding some of the restrictions that currently exist. We will monitor to see if this reaches a vote on the floor.

- C. Facilities Update** - We are preparing for a couple of summer projects to begin in a few days. This past week Antoine Blake and I met with the team working on the water heater replacement and boiler room ventilation project. We anticipate work commencing on June 5th, with an immediate focus on replacing the water heaters. This should be about a week to 10 days to finish that aspect of the project. From there, the team will move to the boiler room ventilation. During that period, Central will be without hot water at times. However, the cold water lines will still be flowing. Tonight we are presenting a painting recommendation for the Primary and Central gyms. We believe the quote is very reasonable. If this is approved, Antoine Blake will work on removing the old radiant heat system from the Primary gym prior to the painting occurring. We continue to look at the Video Security system project. In analyzing our 2024-25 projects, we believe that we should apply for the state maintenance grant to help fund this project in the Fall. Hopefully this will be approved and help financially support this work. As such, we believe this project will be a mid-to-late school year project. Finally, we have had some problems with the HVAC system cooling at Winfield Primary. Trane had a team out on Wednesday checking out the issue. It seems that the cooling issue that affected the entire school was due to the VRF main controller needing a firmware update. There was an issue that caused the VRF controller in each room not accept the discharge air set point coming from the univent controller. It was stuck on the heating set point. According to Trane this has been resolved and cooling should be proper now. We will continue to monitor the system.
- D. Specials and Electives** - We have completed our first year of K-5 specials and Middle School Electives. The students have learned a lot of new skills and many have been excited to share their learning whether it is digital photos they have created, signing words they've learned, or saying Hola, Como Esta in the hallway. For next school year, our students k-5 will be continuing their Specials journeys with units in American Sign Language, Digital Citizenship, Drama, and Spanish. At our middle school level, we will have some units returning and some new experiences for the mix. Middle school students will give input on these classes, and will be enrolled in one class per trimester. The options include:
- 1. Art Theory** - Students will be creating 2-3 projects based on the principles of design. These may projects include drawing, painting, and clay.
 - 2. Board Game Design** - Students will play different board games. Student will then use creativity, logic, analysis, and innovation to design their own Board Games.
 - 3. Change a Game** - Students will design their own athletic game early in the trimester. Once games are written up, the class will play all the games students design.
 - 4. Getting Creative with Digital Photography** - Students will learn and practice creative photography techniques and skills with the iPad. Students will participate in fun photo scavenger hunts and mini-challenges and create photo collages, stop motion, animated GIFs, use macro lenses, and more.
 - 5. Advanced Digital Photography** - An extension to the Getting Creative with Digital Photography (done in 2023-24 or listed previously). Students will continue to work on their photography skills, participate in new photo challenges, and continue to use the macro lenses to create new photo projects.
 - 6. Yard/Recreational Games** - This course is designed to introduce students to recreational games not typically covered in the regular physical education class. Competing in spikeball, bags, kam jam, and bucketball. Students have the ability to engage in physical activity that can be easily done outside the school day.

7. **Beginning Guitar** - Learn how to read tab and music notation, while starting your journey at playing the acoustic guitar. No need to have your own guitar. Students will learn basic chords and how to play melodies on the guitar.
 8. Students in 5th, 6th, and 7th grade will make their selections next week.
 - E. **Board Roles at Graduation:** Odell Showalter, Board Address, Diploma Presentation
 - F. [STEAM Cardboard Arcade Video](#)
 - G. **WEF Update** – Thank you to everyone who came out this year’s Tiger Run. This past Sunday 180 participants raised \$9,000 for our Preschool playground project.
 - H. [Principal Report](#)
 - I. **Finance Report from Director of Business Services**
 1. **2024-2025 Budget** – Clearer update in June of Budget
- XII. OLD BUSINESS**
- A. **Approve Second Reading of Policies**
MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.
- Ayes- Heather Armstrong, Manuel Figueroa, Alisa Wolfe, Lynn Kammes, Dave Hempe, Dan Krasinski, Matt Tibble
 Nays - None
 Absent - None
 Abstain - None
1. 2:40 Board Member Qualifications
 2. 2:50 Board Member Term of Office
 3. 2:60 Board Member Removal from Office
 4. 2:140 Communications To and From the Board
 5. 2:260 Uniform Grievance Procedure
 6. 2:265 Title IX Grievance Procedure
 7. 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
 8. 4:110 Transportation
 9. 4:190 Targeted School Violence Prevention Program
 10. 5:10 Equal Employment Opportunity and Minority Recruitment
 11. 5:20 Workplace Harassment Prohibited
 12. 5:35 Compliance with the Fair Labor Standards Act
 13. 5:40 Communicable and Chronic Infectious Disease
 14. 5:100 Staff Development Program
 15. 5:300 Schedules and Employment Year
 16. 6:40 Curriculum Development
 17. 7:10 Equal Educational Opportunities
 18. 7:20 Harassment of Students Prohibited
 19. 7:180 Preventing Bullying and Other Aggressive Behaviors

XIII. NEW BUSINESS

A. **Approve Industrial Appraisal Agreement**

MOTION: Lynn Kammes moved and Heather Armstrong seconded. A roll call vote was taken.

Ayes- Alisa Wolfe, Lynn Kammes, Dave Hempe, Matt Tibble, Dan Krasinski, Heather Armstrong, Manuel Figueroa

Nays - None

Absent - None

Abstain - None

B. **Approve Lease Agreement with SASD**

MOTION: Heather Armstrong moved and Lynn Kammes seconded. A roll call vote was taken.

Ayes- Lynn Kammes, Heather Armstrong, Dan Krasinski, Matt Tibble, Dave Hempe, Alisa Wolfe, Manuel Figueroa

Nays - None

Absent - None

Abstain - None

C. Approve the E-Rate Service Agreement

MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Matt Tibble, Dave Hempe, Heather Armstrong, Alisa Wolfe, Lynn Kammes, Manuel Figueroa, Dan Krasinski

Nays - None

Absent - None

Abstain - None

D. Approve Paving Proposal

MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Dan Krasinski, Alisa Wolfe, Matt Tibble, Heather Armstrong, Lynn Kammes, Manuel Figueroa, Dave Hempe

Nays - None

Absent - None

Abstain - None

E. Approve Painting Proposal

MOTION: Heather Armstrong moved and Manuel Figueroa seconded. A roll call vote was taken.

Ayes- Matt Tibble, Dave Hempe, Heather Armstrong, Dan Krasinski, Manuel Figueroa, Alisa Wolfe, Lynn Kammes

Nays - None

Absent - None

Abstain - None

F. Approve Employee Assistance Program (EAP) Proposal

MOTION: Heather Armstrong moved and Matt Tibble seconded. A roll call vote was taken.

Ayes- Heather Armstrong, Manuel Figueroa, Dave Hempe, Lynn Kammes, Dan Krasinski, Matt Tibble, Alisa Wolfe

Nays - None

Absent - None

Abstain - None

G. Approve Student Leadership Team Stipends 2024-25

MOTION: Heather Armstrong moved and Manuel Figueroa seconded. A roll call vote was taken.

Ayes- Alisa Wolfe, Matt Tibble, Heather Armstrong, Lynn Kammes, Manuel Figueroa, Dan Krasinski, Dave Hempe

Nays - None

Absent - None

Abstain - None

H. Approve Learning Science Research Institute (MCMI) Agreement

MOTION: Heather Armstrong moved and Matt Tibble seconded. A roll call vote was taken.

Ayes- Lynn Kammes, Heather Armstrong, Dan Krasinski, Manuel Figueroa, Alisa Wolfe,

Matt Tibble, Dave Hempe

Nays - None

Absent - None

Abstain - None

I. Freedom of Information Act

1. Ozlem Akkurt - Nimble
2. Deb Moran
3. David J Freeman - Robbins Schwartz

J. Personnel

1. Approve Employment of Carolyn Aldaco as an Interventionist

MOTION: Heather Armstrong moved and Matt Tibble seconded. A roll call vote was taken.

Ayes- Dave Hempe, Matt Tibble, Manuel Figueroa, Alisa Wolfe, Dan Krasinski,
Heather Armstrong, Lynn Kammes

Nays - None

Absent - None

Abstain - None

2. Approve Employment of Grace Shelly as an Interventionist

MOTION: Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Dan Krasinski, Alisa Wolfe, Dave Hempe, Manuel Figueroa, Heather Armstrong,
Lynn Kammes, Matt Tibble

Nays - None

Absent - None

Abstain - None

3. Approve Employment of Elissa Cooper as a Library Technician

MOTION: Heather Armstrong moved and Lynn Kammes seconded. A roll call vote was taken.

Ayes- Matt Tibble, Lynn Kammes, Manuel Figueroa, Heather Armstrong, Alisa Wolfe,
Dave Hempe, Dan Krasinski

Nays - None

Absent - None

Abstain - None

4. Approve Employment of Kathryne Rostis as a Long Term Substitute Teacher

MOTION: Heather Armstrong moved and Matt Tibble seconded. A roll call vote was taken.

Ayes- Manuel Figueroa, Heather Armstrong, Dave Hempe, Lynn Kammes, Matt Tibble,
Dan Krasinski, Alisa Wolfe

Nays - None

Absent - None

Abstain - None

5. Approve Employment of Kayla Zimmer as a Middle School ELA teacher

MOTION: Heather Armstrong moved and Manuel Figueroa seconded. A roll call vote was taken.

Ayes- Heather Armstrong, Manuel Figueroa, Alisa Wolfe, Lynn Kammes, Dave Hempe,
Dan Krasinski, Matt Tibble

Nays - None

Absent - None

Abstain - None

6. Approve 2024-2025 Staff Salaries, Lump Sum Payouts, and Activity Stipends

MOTION: Heather Armstrong moved and Lynn Kammes seconded. A roll call vote was taken.

Ayes- Alisa Wolfe, Lynn Kammes, Dave Hempe, Matt Tibble, Dan Krasinski,
Heather Armstrong, Manuel Figueroa

Nays - None

Absent - None

Abstain - None

7. Approve 2024-2025 Non-Tenure Teachers' Contracts

MOTION: Heather Armstrong moved and Matt Tibble seconded. A roll call vote was taken.

Ayes- Lynn Kammes, Heather Armstrong, Dan Krasinski, Matt Tibble, Dave Hempe,
Alisa Wolfe, Manuel Figueroa

Nays - None

Absent - None

Abstain - None

8. Other Potential Employments

a. Approve Employment of Scott Meech as Employment as Principal

MOTION: Heather Armstrong moved and Lynn Kammes seconded. A roll call vote was taken.

Ayes- Matt Tibble, Dave Hempe, Heather Armstrong, Alisa Wolfe, Lynn Kammes,
Manuel Figueroa, Dan Krasinski

Nays - None

Absent - None

Abstain - None

K. Board Procedures and Exhibit Updates

Administrative Policy 7:190 AP 5 Electronic Devices (updates based on review by Discipline Committee) - Smart watches should be considered as smart devices

L. Items for Future Agendas

1. Family Medical Leave Act

- 2. Absence and Truancy update** – Procedure was supposed to be updated in the Fall and wasn't. Compare our data vs. county data (available in late October with release of state report card). Working on this in the summer.

3. Additional Items for Consideration

- XIV. ADJOURN TO CLOSED SESSION – 8:46 pm** *Reason 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1).*
- Reason 12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11). (ROLL CALL VOTE)*
- MOTION:** Heather Armstrong moved and Alisa Wolfe seconded. A roll call vote was taken.

Ayes- Dan Krasinski, Alisa Wolfe, Matt Tibble, Heather Armstrong, Lynn Kammes,
Manuel Figueroa, Dave Hempe

Nays - None

Absent - None

Abstain - None

XV. ADJOURNMENT - 9:37 pm

MOTION: Matt Tibble moved and Heather Armstrong seconded. A roll call vote was taken.

Ayes- Matt Tibble, Dave Hempe, Heather Armstrong, Dan Krasinski, Manuel Figueroa,
Alisa Wolfe, Lynn Kammes

Nays - None

Absent - None

Abstain - None

The next meeting of the Board will be: Thursday, June 20, 2024

Approved:

Dan Krasinski, President
Board of Education

Lynn Kammes, Secretary
Board of Education