



December 27, 2024

Dear School Board Member:

Your regional service cooperative, Resource Training & Solutions in Sartell, is seeking nominations to serve on the Resource Board of Directors. We currently have three open seats. The term for these positions is April 2025 through March 2029. Nominees must be an active school board member as of January 1, 2025.

Resource Training & Solutions mission is to support members through innovation and collaboration. To best achieve this, we are governed by our members' elected officials. As a school board member, you serve as the front line in representing your constituents and understanding their needs. As a member of the board, you will help guide the programs and services Resource can offer to our members.

Our Board of Directors' meetings are held on the third Tuesday of each month at Resource Training & Solutions. Meetings begin at 12:45 with lunch at noon. There is no board meeting during the month of July.

If you are interested in representing your school district, and speaking as a representative for all school districts, please complete the following steps for consideration:

1. Complete the Application of Nominee form and receive a nomination from your board represented by board signatures (page 2 this document)
2. Complete the enclosed Nominee Questionnaire (page 3 this document)
3. Return completed documents to Resource Training & Solutions office by **January 31, 2025** either by USPS or email to [jnord@resourcecoop-mn.gov](mailto:jnord@resourcecoop-mn.gov) .
4. Be available to meet and interview with the Resource Board of Directors the third week of March 2025.

Finally, I would be more than happy to visit about the Resource Board and our mission at Resource. My contact information is 320-281-6580 or [mschmitz@resourcecoop-mn.gov](mailto:mschmitz@resourcecoop-mn.gov).

Respectfully,

Mark Schmitz  
Executive Director



**Application of Nominee  
Resource Training & Solutions Board of Directors  
Term starting 4/1/2023**

This application must be received at Resource Training & Solutions **by Tuesday, January 31, 2025.**

This nominee has agreed to accept this nomination, attested by signature below:

Nominee Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Nominee's Signature:** \_\_\_\_\_

**Name of Nominating School District:** \_\_\_\_\_

Our district is represented by (#) \_\_\_\_\_ school board members, of which we represent at least a majority. Following are signatures of the school board members supporting this nomination:

_____	_____
_____	_____
_____	_____
_____	_____

**Email/Mail/Fax Application and Questionnaire to:**

Jen Nord, Office Manager  
Resource Training & Solutions  
137 23<sup>rd</sup> St. S, Sartell, MN 56377  
Email: [jnord@resourcecoop-mn.gov](mailto:jnord@resourcecoop-mn.gov)  
Phone: 320-255-3236 Fax Number: 320-255-2998



## Nominee Questionnaire

Please complete the following questions and return to the Resource Training & Solutions Service Cooperative office by **January 31, 2025**. If you have any questions please contact Mark Schmitz, Resource Training & Solutions Executive Director at 320-281-6580 or [mschmitz@resourcecoop-mn.gov](mailto:mschmitz@resourcecoop-mn.gov).

Name: \_\_\_\_\_

School District: \_\_\_\_\_

1. Please help us get to know you better. What is your background and experience as it relates to serving on your local school board.
2. What do you find as the most rewarding aspect of being a school board member?
3. What do you find to be the most challenging aspect of being a school board member?
4. Are there any specific areas you can identify where schools could better serve students, teachers and administrators through greater collaboration?