

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST  
*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 35

NAME OF SCHOOL GROUP/CLUB/ENTITY: Ironwood Ridge Indoor Percussion

STAFF ADVISOR(S)/CHAPERONES: Damon Knepper, Mark Hodge, Feliza Laos, Stephanie Welch, Andrew Stegen, Nicholas Knepper, Zach White

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Winter Guard International (WGI) Western Power Regional

DESTINATION OF TRAVEL: San Bernardino, CA

DATES OF TRAVEL: March 20-22, 2020

ACADEMIC BENEFITS TO STUDENTS: Adjudication from the top percussion educators in the country. Observing other ensembles throughout the day. Seeing the top percussion ensembles in the United States perform in person.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Beeline

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Bus Club Funds \_\_\_\_\_  
Parent Organization IR Music Assoc-Lodging

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>N/A</u>	_____
Transportation	<u>\$4,200.00</u>	<u>526.00.100.3400.6519.280.0000</u>
Meals	<u>N/A</u>	<u>Self-paid</u>
Lodging	<u>\$6,270.00</u>	<u>530.00.100.3400.6892.280.0000</u>

Substitutes 0  
**TOTAL** **\$10,470.00**

WILL THE DISTRICT RECEIVE REIMBURSEMENT? ---

IF SO, SOURCE & AMOUNTS: ---

HOW ARE CHAPERONE EXPENSES PAID? IRHS Music Association

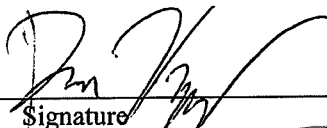
COST TO EACH STUDENT \$ 60.00


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraising

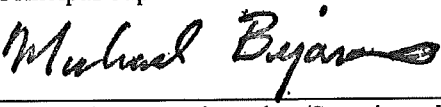
FUNDING SOURCE(S): Various December-February fundraisers and membership fees

FUNDRAISING ACTIVITIES PLANNED (If applicable):

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  2/24/20  
Signature Date

APPROVED BY:  2/26/2020  
Principal/Supervisor Date

 3/2/2020  
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Full list of staff attached \_\_\_\_\_ SCHOOL: Keeling  
 \_\_\_\_\_ Department (opt.): \_\_\_\_\_  
 \_\_\_\_\_ DATE(S): June 21-24, 2020

ACTIVITY/EVENT: Advancement Via Individual Determination Summer Institute

LOCATION: San Diego, California

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$13600.00</u>	<u>100 20 100 2210 6360 109 0000</u>
Transportation	<u>\$7200.00</u>	Mode <u>Airplane/Uber</u> <u>100 20 100 2210 6582 109 0000</u>
Rental Car	_____	_____
Meals	<u>\$4272.00</u>	<u>100 20 102 2210 6582 109 0000</u>
Lodging	<u>\$8620.80</u>	<u>100 20 102 2210 6582 109 0000</u>
Substitutes	_____	_____
TOTAL	<u>\$33692.80</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To learn the AVID program to better prepare students for middle school and to get them on track for going to college.

Outcomes and academic benefits to students and staff: To increase teacher knowledge & student achievement.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] \_\_\_\_\_ 2-11-20  
 Signature Date

[Signature] \_\_\_\_\_ 2-11-20  
 Principal/Supervisor Date

[Signature] \_\_\_\_\_ 2-19-2020  
 Associate Superintendent/ Superintendent Date

AVID Summer Institute (San Diego) Keeling attendees

Annette Orelup

Tianna Urrea

Brianna Mounts

Amy Inbody-Klein

Nancy Jimmerson

Joyce Daigle

Amy Wilson

Sandy Schiffman

Kim McDole

Beth Brungardt

Meghan Blayda

Hoa Tang

Ann McNew

Haley Carolin

Adriana Loera

Becky West