

In attendance:

Jeff Hughes (by phone), Vito Esparo, Jim Saisa, Dan Cowan, Nancy Smerekanicz, Lynn Piascyk, Joyce Shavers, Al Pullo

Vito highlighted updates as contained in the Facilities Department monthly report (see report for detail)

Based on positive results from phase 1, it was decided at the 10/2 Ad Hoc Building committee to proceed with phase 2 HVAC controls upgrades, scheduled to begin over the December break.

Capital budget discussion - requests compiled with Town guidance in mind, as offered during the 10/7 BOE/BOS/BOF Buildings & Grounds tour, regarding bundling of projects, bonding in years 3 and later.

Discussion transpired over the risks of deferring projects i.e. K wing roofs refurbishment could taking us out of running for refurbishment vs. replacement of roofs. Cost of refurbishment is 30% vs replacement.

Vito will follow up with TREMCO to do a thermal-scan of the K-wing roof for an assessment of the consequences of deferring this installation.

With the limited availability of capital funds, it is anticipated that year 1, FY21 of the capital request will contain only items related to technology infrastructure.

Concern raised over trees and erosion control and what areas to address with the current year capital appropriation of \$25,000.

Committee agreed on the prioritization of projects as presented on the Facilities & Grounds Project List (10/11) and further acknowledged for the record that "there is an inherent risk involved in deferring many of these projects, but we are proposing the schedule in response to the needs and requests of the Town regarding debt structure"

Committee further agreed that should we be fortunate to be designated recipients of the next STEAP (Small Town Economic Assistance Program) grant, that the monies would be used for Asphalt & Paving replacements

Called to order: 7:30am

Adjourned: 8:55am