

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
WEDNESDAY, SEPTEMBER 17, 2025**

CALL TO ORDER

The regular meeting was called to order at 6:14 p.m. by President Laura Hrechko. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Laura Hrechko	X	
• Jim Grzetich	X	
• Tim Juskiewicz		X
• Mike Brozovich		X
• Terry Spivey	X	
• Mike Hoyt	X	
• Bert Kooi	X	

Additionally, present were:

• Dr. Rob Schiffbauer	X
• John Troy	X
• Dr. Phillip Pakowski	X
• Kristi Boe	X
• Jamie Soliman	X
• Michele Williamson	X

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no public comments heard.

Secretary Pro Tem:

Motion by Grzetich, seconded by Spivey to nominate Mike Hoyt as Secretary Pro Tem. Hearing no objections, the Motion was approved. Time: 6:00 p.m.

PRESENTATIONS

Mr. Kyle Adelmann thanked Board members and Administration for approving the purchase of nine sousaphones which he added is a great addition to the program. Board members were treated to a performance in full uniform by the sousaphone members.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer noted that with the closing of the CIBC bank in Minooka, the district will begin the process of searching for a new bank. Dr. Schiffbauer is currently working with the MEA on the 2026-2027 school calendar to accommodate the completion of the CTE addition and Fieldhouse. He provided an update on the scoreboard sponsorships and reported that currently the district has collected \$52,250 in scoreboard sponsorships. The district has seen a significant increase from last year and thanked Mrs. Aubrey Knight for her efforts working with the community as well as the generous support from the sponsors and community. Dr. Schiffbauer reported that he along with Mr. Troy, Mr. Wikoff, and Mr. Murphy met with Clear Armor who manufactures and installs a protective window film. On October 10, 2025 Clear Armor will be conducting a demonstration of their product at the Grundy County Sheriff's Department shooting range. Lastly, Dr. Schiffbauer provided a construction update and offered board members a tour of the Fieldhouse and CTE addition.

The Advanced Placement Dual Credit and Seal of Biliteracy Board Update was provided in the board packet for review. Dr. Pakowski presented the results and accomplishments of staff and students regarding Advanced Placement, Dual Credit and Seal of Biliteracy scores. Dr. Pakowski reviewed the Advanced Placement 5-year school summary and noted that this year's AP scores were the highest in the past 5 years. In addition, there are 1,738 students scheduled this school year for Dual Credit courses through either JJC, University of St. Francis or Loyola University Chicago. This is a savings of \$758,249 in tuition costs for MCHS families. Lastly, the State Seal of Biliteracy Earned and State Commendation for Biliteracy Earned results were provided in the board packet. In addition to Spanish Dr. Pakowski reported that last year there was one Seal of Biliteracy in Ukrainian and 33 students earned the Seal of Biliteracy in Sign Language. This does appear on the student's high school transcript and there are several state schools that will allow them to earn credit towards a degree in language.

CONSENT AGENDA

MOTION: by Hoyt, seconded by Grzetich, to approve the consent agenda as presented:

- A. Open Session Minutes
 - 1. August 20, 2025 Regular Meeting
- B. Financial Reports
 - 1. Monthly Financial Reports
 - 2. Payment of Bills/Total
 - 3. Employee Payroll
 - 4. Imprest Fund Report/Total
 - 5. Activity Fund Report
 - 6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Kooi, Spivey, Hoyt, Grzetich and Hrechko. Motion was carried Time: 6:30 p.m.

DISCUSSION ITEMS

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer reported that a meeting was held on September 10, 2025 and discussed was planning for the Denim and Diamonds Fundraiser as well as the closing of CBIC Minooka branch, the foundation members decided to seek out another bank that is local. Next meeting will be October 7th at 4:30 p.m.

Legislative Update:

Dr. Schiffbauer informed board members that the Veto Session is October 14-16, 2025 and October 28, 29, 2025. Dr. Schiffbauer will keep board members up to date.

GAVC – The GAVC meeting was held August 28, 2025. Dr. Schiffbauer reported that the price of the Project House decreased from \$525,000 to \$515,000. There will be a meeting on September 22, 2025 in regards to recommending to utilizing a realtor.

GCSEC – Dr. Schiffbauer stated that a meeting was held on September 17, 2025 and reported that the audit was delayed to the October Meeting and also discussed was the continued need of Paraprofessionals.

Cardiac Emergency Response Plan:

The Cardiac Emergency Response Plan was provided in the board packet for review. Currently Nurses on staff are certified instructors as well the PE Staff. Dr. Schiffbauer added that this will be made available to staff. Mr. Grzetic added that JJC offers a certified instructor class for \$50 for a 2-year program. There were no concerns with the proposed Cardiac Emergency Response Plan.

Math and English Schedule:

The 9th and 10th Grade English/Math Schedule for the 2026-2027 school year proposal was provided in the board packet for review. Dr. Pakowski stated that students would have Math and English for 43 minutes every day. The rationale is based on student growth on standardized tests and to offer opportunities to reteach and remediate quickly. Feedback from teachers was that the current A/B schedule creates gaps due to absences and days off. Teachers requested feedback in regards to the benefits of each schedule. Dr. Pakowski reported that although there is no direct correlation to a block schedule versus and everyday schedule, he discussed that daily practice of reading, writing, and math skills as well as frequency of feedback from teachers to students is a direct correlation to increased success. Lastly, Dr. Pakowski stated that the greatest impact on student success will always be the teacher in room and how instructional time is used. Data was discussed in regards to Class of 2025 Growth Report (SAT), Fall PreACT and Spring ACT Growth Data. A sample student schedule was provided in comparison to the current scheduling process and logistics were discussed. There were no questions or concerns raised.

Presentation of Salary Reports:

The following required salary reports were provided in the board packet and reviewed.

- Administrator Salary Compensation Report (FY26)
- IMRF Salary Compensation Report over \$75,000 (FY26)
- IMRF Salary Compensation Report over \$150,000 (FY26)
- EIS Administrator and Teacher Salary and Benefits Report – School Year 2025

There were no questions or concerns and this is anticipated for approval with direction to post on the district website by October 1, 2025.

Trane Service Agreement Renewal:

The service agreement with Trane Technologies was provided in the board packet for review. Mr. Troy reported that this is a 3-year for maintenance, inspections and software agreement. There were no concerns or questions and it is anticipated for approval at the October Board meeting.

Vehicles to dispose of, sell or donate:

A recommendation to dispose of five vans, sell or donate one diesel bus and three propane buses were provided in the board packet for review. Dr. Schiffbauer recommended closed bids for certain working vehicles and dispose and/or donate remaining vehicles to organizations for training purposes. There were no objections for approval at the end of the regular board meeting.

ACTION ITEMS

Approval of the FY26 MCHS District 111 Final Budget as presented:

MOTION: by Spivey, seconded by Grzetich, to approve the FY26 MCHS District 111 Final Budget as presented. Voting Aye: Kooi, Spivey, Hoyt, Grzetich and Hrechko. Motion carried. Time: 6:48 p.m.

Approval and Adoption of the E-Learning Plan as presented.

MOTION: by Grzetich, seconded by Hoyt, to approve and adopt of the E-Learning Plan as presented. Voting aye: Spivey, Hoyt, Grzetich, Kooi and Hrechko. Motion carried. Time: 6:49 p.m.

Approval to Accept the Presentation of Salary Reports with direction to post the reports as presented prior to October 1, 2025.

- Administrator Salary Compensation Report (FY26)
- Anticipated IMRF Salary Compensation Report over \$75,000 (FY26)
- Anticipated IMRF Salary Compensation Report over \$150,000 (FY26)
- EIS Administrator and Teacher Salary and Benefits Report – School Year 2025

MOTION: by Hoyt, seconded by Spivey, to approve and accept the Presentation of Salary Reports with direction to post the reports as presented prior to October 1, 2025 as presented. Voting Aye: Hoyt, Grzetich, Kooi, Spivey and Hrechko. Motion was approved. Time: 6:49 p.m.

Approval to dispose of (5) five Vans and to sell/donate (1) one Diesel Bus and (3) three Propane Buses as presented.

MOTION: by: Grzetich, seconded by Hoyt, to approve and dispose of (5) five Vans and to sell/donate (1) one Diesel Bus and (3) three Propane Buses as presented. Voting Aye: Kooi, Spivey, Hoyt, Grzetich and Hrechko. Time: 6:50 p.m.

EXECUTIVE SESSION

MOTION: by Hoyt seconded by Spivey, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes, the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, litigation and student discipline. Hearing no objections. Motion was approved. Time: 6:50 p.m.

RETURN TO OPEN SESSION

MOTION: by Grzetich, seconded by Spivey. Hearing no objections. Motion was approved. Time: 7:21 p.m.

OPEN SESSION

MOTION: by Kooi, seconded by Hoyt, Hearing no objections. Motion was approved. Time: 7:23 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION

Closed Session Minutes

MOTION: by Grzetich, seconded by Hoyt, to approve the closed session minutes as presented:

- August 20, 2025, Executive Regular Meeting

Hearing no objections. Motion was approved. Time: 7:23 p.m.

Personnel

Resignation(s):

David Kriechbaum – Bus Aide – eff. 8/25/2025 – Resignation

Michael Leach – Bus Driver – eff. 8/27/2025 – Resignation

Genesis Xochipa – Bus Aide – eff. 8/27/2025 – Resignation

Brian Phipps – Bus Mechanic – eff. 9/17/2025 – Resignation

Ron Maruszak – English Teacher – eff. 6/30/2030 – Retirement

MOTION: by Grzetich, seconded by Spivey, to accept the following resignation as presented:

Hearing no objections. Motion was approved. Time: 7:23 p.m.

LOA:

Motion: by Hoyt, seconded by Kooi, to approve the following leaves of absence as presented, pending receipt of proper documentation as presented.

Deena Lovato – Campus Monitor, beginning 9/4/2025 Intermittent under the Family Medical Leave Act (FMLA)

Laura Landers – English Teacher, beginning 9/2/2025 Intermittent under the Family Medical Leave Act

Heather Danek – English Teacher, from November 20, 2025 through December 19, 2025, under the Family Medical Leave Act (FMLA)

Hearing no objections. Motion was approved. Time: 7:24 p.m.

Employment:

MOTION: by Grzetich, seconded by Spivey, to approve the employment of the following support staff member(s) as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration.

Robert Meyers - Bus Driver - eff. 8/14/2025
David Ditch - Bus Driver - eff. 9/4/2025
Mark Pawlowski - Bus Mechanic - eff. 9/24/2025 - \$34 per hour
Emily Peters - Library Aide - eff. 9/22/2025 - \$18.75 per hour
Melissa Lenca - Administrative Assistant to the Principal - eff. 9/15/2025 - \$19.00 per hour
Christopher Venice - Campus Monitor - eff. 9/22/2025 - \$18.50 per hour
Gerardo Tavera - Custodian - eff. 9/15/2025 - \$17.25 per hour
Sheila Donovan - Bus Aide - eff. 8/27/2025
Cindy Hatcher - Bus Aide - 8/25/2025
Kelly Adams - Bus Aide - 8/25/2025
Rafaela Paoletta - Bus Aide - 8/29/2025

Voting Aye: Kooi, Spivey, Hoyt, Grzetich and Hrechko. Motion carried. Time: 7:25 p.m.

MOTION: by Grzetich, seconded by Kooi, to approve the following extracurricular employment/volunteer(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Cherokee LeBeau - Assistant - Baseball - Step 1
Jessica Sissom - Sponsor - FFA - Step 1
Mark Mason - Assistant Sponsor - Speech - Step 1
Jazzpher Evans - Assistant - Basketball (Girls) - Step 1
Anthony Devea - Sponsor - Band Section Instructor - Step 1
Mike Steurer - Band - Volunteer
Laura Jesionowski - Choir Tour 2026 - Volunteer
Joseph Bozinovich - Choir Tour 2026 - Volunteer
Christen Snodgrass - Band - Volunteer
Christen Snodgrass - Choir - Volunteer
Tricia Bormet - Choir - Volunteer
Joel Rogers - Choir Tour 2026 - Volunteer
Lisa Carlson - Band - Volunteer
Zachry Zamora - Esports - Volunteer
Zane Zamora - Esports - Volunteer
Isabella Brown - Band - Volunteer
Nicholas Pucel - Band - Volunteer
Bobby Richardson - MAC - Volunteer
Christopher Parrack - MAC - Volunteer
Kasha Maxfield - Band - Volunteer
Amanda Colabuono - Band - Volunteer

Voting Aye: Hoyt, Grzetich, Kooi, Spivey, and Hrechko Motion carried. Time: 7:25 p.m.

MOTION: by Hoyt, seconded by Grzetich, to approve the extracurricular appointments of returning sponsors, coaches and volunteers for the 2025/2026 school year as presented:

Kim Dudson – Choir – Volunteer - Renewal

Voting Aye: Spivey, Hoyt, Grzetich, Kooi, and Hrechko. Motion carried. Time: 7:26 p.m.

ADJOURNMENT

MOTION: by Hoyt, seconded by Spivey to adjourn the meeting.

Voting Aye: Grzetich, Kooi, Spivey, Hoyt and Hrechko. Motion approved. Time: 7:26 p.m.

LAURA HRECHKO, PRESIDENT

MIKE HOYT, SECRETARY PRO TEM

Date

Date