



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: **August 12, 2014**

TITLE: **Award of Contract for Architectural Services for New Elementary School Based on Responses to Request for Qualifications 13-0056**

BACKGROUND:

The Arizona Administrative Code R7-2-1117 covers the procurement of the services of an architect.

Request for Qualifications (RFQ) 13-0056 was e-mailed to 85 architectural firms and published on the District's website. Nine firms submitted responsive proposals. The Evaluation Team scored each proposal based on the evaluation criteria listed in the RFQ. The three highest-scoring firms were asked to participate in interviews with the evaluation team. The results of the interviews were:

Swaim Associates, Ltd. – Highest Ranking Firm
BWS Architects – Second Highest Ranking Firm
Emc2 Group Architects Planners PC – Third Highest Ranking Firm

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board determine that Swaim Associates, Ltd. is the highest-qualified firm for this project and authorize the Administration to negotiate compensation and any other contract terms that the Administration determines to be fair and reasonable for this project.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: August 5, 2014

Patrick Nelson

Patrick Nelson, Superintendent