

Purchase Request #4
Regular Board Meeting May 26, 2020
Consideration of Approval of Additional Funds for
Technology Products

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds for the purchase of technology products from CDW-G for the District.

BACKGROUND

This contract is utilized to procure various technology products such as software, computer accessories, peripherals, desktop printers, and desktop document scanners at discounted prices. The cost estimates of the additional equipment and supplies needed for the start-up of the Wylie Campus and the Technical Campus exceed the approved spend authorization.

Reference number (REF) 3722 was issued to track the volume of spend on technology purchases.

CDW-G has a contract through the E&I Cooperative Services contract number CNR01402, and complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The additional funds will be used to purchase desktop printers, document scanners, and miscellaneous technology items for the Wylie and Technical campuses, as well as routine purchases throughout the District.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract on August 27, 2019, for a total amount of \$200,000. This purchasing request is for spend authorization for an additional \$100,000, which is budgeted in various departments' FY20 operating budgets, as well as the 2017 CIP technology budget. FY19 annual spend amount was \$106,252. Current FY20 spend amount is \$25,313.

MONITORING AND REPORTING TIMELINE

The term of the contract is September 1, 2019, through August 31, 2020

RESOURCE PERSONNEL

Mike Dickson

Chief Innovation Officer

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