

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date 3-8-23

Donation to school/location Mann School

Detailed description of the gift Basketball hoop

Estimated/actual gift value \$2,750 not to exceed \$3,000

Intended use This would provide students an extra activity to utilize during recess.

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training
- Equity across all schools
- Installation and/or construction work
- District-curriculum
- Coordination of scheduling work
- Ongoing maintenance/replacement
- District and/or school computer network
- Ongoing financial or staff support
- Hire additional staff
- Other

Outside vendor required Yes No

District performing the work Yes No

Donation timeline

The donation would be made in April pending BOE approval. Purchase and installation would follow.

Principal/Administrator Signature

Date

Principal/Administrator - Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

Students would be able to use the basketball hoop and get an additional option outdoors during play time.

For Internal Use Only

Superintendent Approval Yes No

Board Approval Needed Yes No

Work Session Agenda Date _____

Board Approval Date _____

Donor Notification _____

Superintendent Signature

Date

Administrator Signature

Date

(if applicable)

DATED: December 6, 2016