

Meeting of the FINANCE COMMITTEE  
The Board of Trustees  
Gull Lake Community Schools

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A Finance Committee meeting of the Board of Trustees of Gull Lake Community Schools was held on Monday, December 9, 2024, beginning at 7:32 a.m. in the Christopher L. Rundle Administration Building.

**Roll Call:** Deputy Superintendent Lisa Anderson, Superintendent Christopher Rundle, Director of Business Services Amanda McElroy, Carole Mendez, Laura Zervic, John McCann

**1. Public Comments:** None

**2. Approve Draft Minutes:** The November 11, 2024 minutes were approved.

**3. Bus Purchase Recommendation**

Deputy Superintendent Anderson presented the Bus Purchase Recommendation to the Committee. The Transportation Department requested bids for two new Special Education buses; bids were received through the MSBO Bus Purchasing Program Cooperative. The purchase recommendation is for two (2) diesel powered buses, intended for Special Education transportation with a trade of Bus #55.

The District has purchased 10 buses every 5 years, and we need to purchase these buses early due to increased enrollment resulting in higher mileage and a lack of spare special needs buses. The recommendation for the bus purchase is from Midwest Transit in the amount of \$168,840 per bus for a total purchase of \$337,680 and includes a trade-in of one (1) bus in the amount of \$13,346. The Committee agreed to the recommendation and will present to the Board for approval.

**4. Plante Moran Professional Services Agreement**

Deputy Superintendent Anderson presented the Plante Moran Professional Services Agreement in the amount of \$50,000. The District did request additional options from Plante Moran for a reduced price. The Committee discussed the addition of a staff member in the Business Office, automating processes with Skyward, and the possibility of another 3rd party conducting an analysis. Over the next few months, the Committee would like to review an organizational chart, staff assignments and duties. The Committee agreed to forego the agreement and work on a plan internally.

**5. GLVP Update**

Deputy Superintendent Anderson presented the GLVP Budget Update to the Committee. The GLVP budget has revenue over expenses of \$1,608,855.18. The update included an addition of Administrative Costs from MDE in the amount of \$181,981.84 or 13.13%. The Committee inquired what percentage of students utilizing GLVP are brick and mortar versus virtual students and the answer is 4% are brick and mortar.

**6. Bond Payoff Schedules**

Deputy Superintendent Anderson presented the Bond Payoff Schedules to the Committee. The Committee reviewed the bond payoff schedule and the year they will be paid off. Discussion took place about master planning with the Facilities Committee.

**7. AACC/Community Education Update**

Superintendent Rundle presented an AACC/Community Education Update to the Committee. A separation agreement was presented to the Administrator; they have 21 days to respond. The Committee discussed future plans for AACC/Community Education.

**8. Budget Update - Projected Amendments**

Deputy Superintendent Anderson presented a quick overview of the Budget; an enrollment update as of October 2, 2024 was presented, the update is an increase of 92.76 or \$891,238. The Amended Budget will be presented at the January meeting.

**9. Budget Report**

Director of Business Services Amanda McElroy presented the November 2024 Budget Report to the Committee for their review.

**10. Next Meeting:** January 13, 2025 @ 7:30 a.m.