

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE  
(CVSEC)**

**Independent School District 6094-52**

**Regular Meeting**

Tuesday, January 27, 2026, 4:00 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Amberg, Butler, Mohs, Robicheau  
Board Members Absent:  
Staff Members Present: Knutson, McGuire, Olson, Storm, Washa

**1) Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order: Butler  
Second: Mohs

AYE: All  
NAY: None

The meeting was opened at 4:05 PM.

**2) Consent Agenda:**

Motion to Approve the Consent Agenda: Amberg  
Second: Robicheau

AYE: All  
NAY: None

*A) Approval of the Minutes from the Regular Board Meeting on 12/23/2025*

*B) Approval of Claims*

*C) Staff Updates*

(1) New Hires:

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Mertesdorf, Nicholas – Special Education Teacher in SUN – Effective 01/22/2026

(4) Leaves of Absence:

Bauer, Lori – EA in STEP – Effective 04/27/2026 – 05/01/2026

(5) Other:

3) **Public Input:** There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

Current enrollment is 103 students. All referrals to the Cooperative have been accommodated. The 2025-2026 budget revision and preliminary 2026-2027 staffing will be presented at next month's meeting.

B) *STEP Coordinator Report*

Olson said that SEMCIL held a Driver's Education class with 12 STEP students. At the end of the course, every student that wanted to take the test was able to do so. Ambassadors for Respect is now a second semester course in which students learn to speak in front of elementary classes. Seven students are currently enrolled in this class and they'll be visiting 4<sup>th</sup> grade classrooms in March. Olson also spoke about the many vital services that CVSEC District Nurses provide to STEP students and staff. STEPventures has had fun outings such as bowling and movies.

5) **Old Business:** There was no Old Business

6) **New Business:**

A) *Approve 01/01/2026 – 06/30/2028 Assistant Director Personnel Policies and Practices - Action*

Motion to Approve 01/01/2026 – 06/30/2028 Assistant Director Personnel Policies and

Procedures: Mohs

Second: Robicheau

AYE: All

NAY: None

B) *Approve 2026-2028 Non-Union Administrators Personnel Policies and Practices - Action*

Motion to Approve 2026-2028 Non-Union Administrators Personnel Policies and

Practices: Mohs

Second: Butler

AYE: All

NAY: None

C) *Approve 2026-2028 Finance and Payroll Coordinator Personnel Policies and Practices – Action*

Motion to Approve 2026-2028 Finance And Payroll Coordinator Personnel Policies and

Practices: Robicheau

Second: Mohs

AYE: All

NAY: None

D) Approve 2026-2028 Executive Assistant/Confidential Employee Personnel Policies and Practices – Action

Motion to Approve 2026-2028 Executive Assistant/Confidential Employee Personnel

Policies and Practices: Amberg

Second: Butler

AYE: All

NAY: None

E) Approve SUN Lead Special Education Teacher Extra Assignment - Action

Motion to Approve SUN Lead Special Education Teacher Extra Assignment: Mohs

Second: Robicheau

AYE: All

NAY: None

F) Approve ALEX Lead Special Education Teacher Extra Assignment - Action

Motion to Approve ALEX Lead Special Education Teacher Extra Assignment: Mohs

Second: Butler

AYE: All

NAY: None

G) Accept \$200.00 Classroom Donation – Action: Roll Call

Motion to Accept \$200 Classroom Donation: Mohs

Second: Robicheau

Amberg: AYE

Butler: AYE

Mohs: AYE

Robicheau: AYE

Motion passed 4-0.

H) March Board Meeting Date

The March CVSEC Board Meeting date falls during CVSEC's Spring Break.

Motion to move the March CSEC Board Meeting to March 31<sup>st</sup>: Moved to March 31, 2026. Mohs - Butler

7) **Other:** There was no Other Business.

8) **Comments: Board/Director:** There were no comments.

9) **Next Meeting Date:** February 24, 2026 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs

Second: Robicheau

AYE: All

NAY: None

The meeting adjourned at 4:24 PM.

APPROVED BY: \_\_\_\_\_ DATE: 02/24/2026

Jerry Robicheau, Board Secretary