

**ESTACADA SCHOOL DISTRICT  
BOARD AGENDA  
SUPPORTING DOCUMENT FOR ACTION ITEM**

**Regular Meeting of March 12, 2025**

**ITEM : Budget Calendar for 2025-26**

**PREPARED BY: Tanner Simmons**

**TYPE OF ITEM: Action: Adopt Budget Calendar for 2025-26**

**BACKGROUND INFORMATION:** Per Estacada School District Policy DBC the “Board will adopt a budget calendar which identifies dates and deadlines required for the legal presentation and adoption of the budget”. The budget calendar will be prepared on an annual basis.

The calendar that is being proposed shows all the legal requirements for the 2025-26 Budget. The required legal advertisements are in blue font. The Budget Committee meetings and the Public Hearing are in Bold. The calendar also presents the agenda for each meeting.

The District is making the Proposed Budget Document available a week prior to the first official meeting.

**RECOMMENDATION: To Adopt the Estacada School 2025-26 Budget Calendar.**

## ESTACADA SCHOOL DISTRICT 2025-26 Budget Calendar

January - April		Advertise vacant Budget Committee positions
February - April		Appoint members to vacant Budget Committee positions (School Board)
<b>April 9, 2025</b>	<b>Wednesday</b>	<b>5:30 PM Budget Committee Workshop and Organizational Meeting</b> - Budget Process and Role of the Budget Committee
April 9, 2025	Wednesday	Publish 1 <sup>st</sup> Notice of Budget Committee Meetings (5 - 30 days before, at least 5 days apart)
April 16, 2025	Wednesday	Publish 2 <sup>nd</sup> Notice of Budget Committee Meeting (5 - 30 days before, at least 5 days apart)
May 7, 2025	Wednesday	2025-26 Proposed Budget will be Available
<b>May 14, 2025</b>	<b>Wednesday</b>	<b>5:30 PM First Budget Committee Meeting</b> - Elect Presiding and Alternate Officers - Receive Budget Message - State School Fund and Revenue highlights - Presentation of Budget Document - Budget Committee Deliberations & Questions - Public Comments & Questions
<b>May 21, 2025</b>	<b>Wednesday</b>	<b>7:00 PM Second Budget Committee Meeting</b> (if necessary) Budget Committee Deliberations
<b>May 28, 2025</b>	<b>Wednesday</b>	<b>7:00 p.m. Third Budget Committee Meeting</b> (if necessary) Budget Committee Deliberations
June 4, 2025	Wednesday	Publish <i>Financial Summary and Notice of Budget Hearing</i> (form ED-1) (one publication, 5 – 30 days before)
<b>June 11, 2025</b>	<b>Wednesday</b>	<b>7:00 PM Public Hearing</b> - Adopt Budget, Appropriate Funds, and Levy - Property Taxes
June 30, 2025	Monday	Deliver <i>Notice of Property Tax</i> (form ED-50) to County Tax Assessor (by July 15, 2025)