

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, October 10, 2016 at the district office boardroom.

**Present:** Debbie McBee, Chair  
Lynn Lieuallen, Vice Chair  
Dale Freeman  
Dave Krumbein  
Michelle Monkman  
Steve Umbarger  
Andy Kovach, Superintendent  
Brad Bixler, Human Resources Director  
Michelle Jones, Director of Business Services  
Julie Smith, Special Services Coordinator  
Tami Calvert, Secretary  
Phil Wright, East Oregonian

**Absent:** Matt Yoshioka

#### **Opening and Call to Order**

Chair McBee called the regular board meeting to order at 6:00 p.m. and welcomed the guests. The group recited the Pledge of Allegiance. Mrs. McBee advised everyone that the meeting is being recorded.

#### **Minutes of the Meeting**

Chair McBee asked if there were addition or corrections to the minutes of the special board meeting of September 6, 2016 and the minutes of the September 19, 2016 regular board meeting. A motion to approve the minutes as presented was made by Dale Freeman, seconded by Michelle Monkman, and approved unanimously by the board.

#### **Enrollment Report**

Brad Bixler reviewed the October 3, 2016 enrollment for grades P-12. Mr. Bixler pointed out that we are down 20 students from this time last month. Discussion was held regarding the continued declining enrollment in our district. Steve Umbarger suggested that we attend a City Council meeting or provide written correspondence to the City with data of our enrollment figures and trends to why families are leaving our area.

#### **Certified Leave Report**

Brad Bixler reviewed the certified leave activity through September 30, 2016. Mr. Bixler pointed out that there is an increase in the category of personal illness due to the flu season hitting us early this year.

#### **Special Programs of Service**

Julie Smith explained the role of the Director of Special Program. Mrs. Smith stated that she supports administrators, counselor, teachers and paraprofessional in carrying out programs of service towards improved outcomes for students through continuous improvement cycle. Mrs. Smith also reviewed the special programs school board report for special education, ELL program, and Homestead. Julie Smith reviewed dyslexia legislation, specific learning disabilities and school district

processes. Julie Smith outlined the Special Education Program Guide for 2016 with the board members.

#### Safe, Healthy and Nurturing Environment

Superintendent Kovach pointed out that on October 14, 2016 (in-service) day there will be an 'I Love U Guys Training' from 8:00 a.m. – 4:00 p.m. at the IMESD. Mr. Kovach noted that on October 19, 2016 there is a PACE training all day at the IMESD.

#### Oregon Dyslexia Advisory Council

Chris Demianew shared that the month of October is Dyslexia Awareness month. Mr. Demianew presented a PowerPoint presentation with information to the board about Dyslexia, House Bill 2412 and Senate Bill 612.

#### Pendleton Association of Teachers

Gary Humphries shared that the teachers are busy promoting the passage of Ballot Measure 97. The group is campaigning with phone calls, door to door, etc. to get the ballot measure passed.

#### Oregon School Employees Association

Teri McCoy reported that Mr. Bixler and she have been meeting with the classified employees at each building working on their individual goals. Kelly Doherty thanked the board for a great start to the school year with improved staffing efforts at Sunridge Middle School.

#### PL874/Indian Education Issues

Lloyd Commander shared that they are looking forward to hosting the November 14, 2016 board meeting and dinner at the Wildhorse Tucannon/Palouse room. Mr. Commander noted that they are excited about the TAPP (Tribal Attendance Pilot Project) grant and are looking forward to working collaborative with the district and having a great year.

#### IMESD District Board Talking Points

Superintendent Kovach summarized the October 2016 talking points from the IMESD.

#### Impact Aid Policy Review

Superintendent Kovach reviewed the Policy DDB – Native American Impact Aid Funds with the board. He explained this is an annual review of this policy and noted there were no changes from last year.

#### Construction Update

Michelle Jones defined the following construction update:

Sherwood Elementary – Moved in – will wrap everything up by Friday  
Washington Elementary – Moved in – will wrap everything up by Friday  
West Hills – Pave road this week between PHS/WH. Start this week the Culinary unit and plan for Alternative Education to move Christmas Break.  
January 2017 – Apply for the Oregon School Capitol Improvement Match Grant

## 2017 - Summer

PHS Auditorium – Lighting and sound system

PELC – East Block old DO Building – No finalized plan at this time

PHS – Athletic field – New track with the infrastructure installed for lights in the future

### Approve November Board Meeting Change

Superintendent Kovach explained that one time during the school year the district holds a board meeting on the Confederated Tribes of the Umatilla Indian Reservation. They have invited us to dinner at 5:00 p.m. and the board meeting beginning at 6:00 p.m. in the Tucannon/Palouse room at the Wildhorse Resort on Monday, November 14, 2016.

A motion to change the regular scheduled board meeting location on Monday, November 14, 2016 at 6:00 p.m. at the Wildhorse Resort Confederated Tribes of the Umatilla Indian Reservation was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

### Approve Memorandum of Understanding with BMCC and PHS

Superintendent Kovach recommended approval of a MOU between BMCC and PHS. After discussion a motion that the Memorandum of Understanding between Blue Mountain Community College and Pendleton High School be approved as presented with the Superintendent of Schools and/or the Business Manager permission and the authority to lower the maximum contribution amount if necessary was made by Steve Umbarger, seconded by Dave Krumbein, and approve unanimously by the board.

### Approve September 30, 2016 Financial Report

Michelle Jones reviewed the revenue and expenditure report for September 30, 2016. A motion to approve the September 30, 2016 Financial Report as presented was made by Michelle Monkman, seconded by Lynn Lieuallen, and approved unanimously by the board.

### Approval of Grants

Michelle Jones presented for approval the following grants:

#### AAUW

PHS Welding – Purchase Items for Girls in Welding - \$500.00

#### Altrusa Club of Pendleton School District

PHS – Donation for Student Assistance - \$500.00

#### Buck Boosters

PHS – Tailgate Party - \$1,500.00

PHS – FFA National Convention Registration - \$1,184.00

#### Daimler Trucks North America

PHS Robotics – ORTOP First Robotics Competition  
Team Support Award - \$15,000.00

#### ECMC Foundation

PHS – Education Credit Management Corp - \$3,000.00

**OSAC Office of Student Access & Completion**

PHS ASPIRE – Grant divided between all ASPIRE Programs - \$1,000.00

**Pendleton Linebackers Club**

PHS Football – Buck Bowl Expenses - \$1,500.00

PHS Football – Stipend – Quarterbacks Special Teams Coach - \$3,969.00

**The Safeway Foundation**

PHS ASPIRE - \$2,500.00

**The Oregon Community Foundation**

PELC – Purchase 12 headphones with volume control - \$1,200.00

**Oregon Department of Education**

SMS – Robotics Oregon First Robotics Year 2 – Competitive - \$8,000.00

PSD – SPR & I 2016-17 Discretionary - \$3,286.00

A motion to approve the receipt of the grants listed above and a letter of appreciation be sent to each agency was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

**Approval of Out-of-State Travel**

Michelle Jones recommended approval of the following out-of-state travel:

**Hawthorne Alternative School**

Friday, November 4, 2016

Whitman Mission in Walla Walla, WA

**National FFA Convention Trip**

Tuesday, October 18, 2016 through Sunday, October 23, 2016

Travel to Tri-Cities, WA, Indianapolis, Indiana

A motion to approve the out-of-state travel as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

**Professional Development Opportunities for Board Members**

Chair McBee reminded the board of the OSBA Annual Convention November 10-13, 2016.

**Board Member Comments**

Chair McBee reminded each board member to visit their assigned schools and see the great things that are happening.

Meeting adjourned at 7:11 p.m.

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Chair

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Superintendent

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Secretary

\_\_\_\_\_  
Date