

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, July 25, 2023, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Coleman, Mohs, Robicheau
Board Members Absent: Amberg
Staff Members Present: Bente, Hillmann, Korolewski, McGuire, Qual, Ristau,
Smith, Washa

1) Call to Order/Adoption of Agenda:

Motion to Call the Meeting to Order: Coleman
Second: Robicheau

AYE: All
NAY: None

The meeting was opened at 4:00 PM.

Mohs asked to add a Closed Session to the Agenda as Item 7 (after the end of regular business).

Motion to Approve the Amended Agenda: Coleman
Second: Robicheau

AYE: All
NAY: None

2) Consent Agenda:

Motion to Approve the Consent Agenda: Coleman
Second: Robicheau

AYE: All
NAY: None

- A) *Approval of the Minutes from the Regular Board Meeting on June 13, 2023*
- B) *Approval of Claims*
- C) *Staff Updates*

(1) New Hires:

Fredrickson, Amber - EA at STEP - Effective 08/16/2023

Maiers, Susan - District Wide Substitute - Effective 08/16/2023

Mjelleli, Emily - Licensed District Nurse - Effective 07/13/2023

Pemrick, Kelly - EA at ALEX - Effective 08/16/2023

Vandenberg, Melissa - EA at STEP - Effective 08/16/2023

Vargo, Jennifer - EA at STEP - Effective 08/16/2023

Wigen, Marie - EA at ALEX - Effective 08/16/2023

Wolff, Nichole - EA at STEP - Effective 08/16/2023

ESY 2023

Mjelleli, Emily – Nurse

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

(4) Leaves of Absence:

(5) Other:

Schroeder, Derrick - from Tech Specialist I to Tech Specialist II - Effective 07/01/2023

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

ESY concludes this week. Attendance has been good and experiences positive. Hiring continues. There are 9 open EA positions and 5 open licensed staff positions. The District sees a significant increase in STEP enrollment next year and going forward. Staff is working to find additional space, and will be returning to the Board with updates. New bathrooms are being installed for the SUN program. Summer maintenance continues. We are looking forward to welcoming back students in September.

B) *Enrollment Report*

Enrollment is currently 74 students. If all students on the referral list enroll, the District will start the year with 84 students.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *Accept \$200 Donation from Digital Promise - Action, Roll Call Required*

Motion to Approve \$200 Donation from Digital Promise: Robicheau

Second: Coleman

Coleman: AYE

Mohs: AYE

Robichaeu: AYE

B) *2023 – 2024 Employee Handbook – First Reading*

Since the handbook went through legal review last year there were minimal changes this year. The handbook will be approved at the next meeting.

C) *2023 – 2024 Student Handbook – First Reading*

Since the handbook went through legal review last year there were minimal changes this year. The handbook will be approved at the next meeting.

McGuire stated that all policy changes were made according to MSBA recommendations. Policies will be approved at the next meeting. Coleman asked that, going forward, the redline versions be provided so as to more easily see the changes.

D) *Board Policy 419 – First Reading*

E) *Board Policy 506 – First Reading*

F) *Board Policy 514 – First Reading*

G) *Board Policy 515 – First Reading*

H) *Board Policy 516.5 – First Reading*

I) *Board Policy 722 – First Reading*

J) *Board Policy 806 – First Reading*

7) Closed Session: Labor Negotiations Strategy a. This meeting will be closed as permitted by Minnesota Statute 13D.03 to discuss labor negotiations

Motion to Close Open Session: Mohs
Second: Coleman

The Open Session closed at 4:15 PM.

Motion to Open Closed Session and invite McGuire, Washa, Weems, and the attending Superintendents to remain: Mohs
Second: Coleman

The Closed Session opened at 4:16 PM.

Motion to Close Closed Session and re-open Open Session: Mohs
Second: Coleman

The Closed Session closed and Open Session re-opened at 4:57 PM.

8) Other:

There was no Other Business

9) Comments: Board/Director:

There were no comments.

10) Next Meeting Date:

August 22, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

11) Adjournment:

Motion to Adjourn: Mohs
Second: Robicheau

AYE: ALL
NAY: NONE

The meeting adjourned at 4:57 PM.

APPROVED BY: _____ DATE: 8/23/2023

Robert Coleman, Board Secretary