



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett  
 FROM: Dr. Adam Law  
 RE: January 13, 2025, Personnel Report  
 DATE: January 13, 2025

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

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**I. FMLA**

Name	School	Position	Approximate Dates	School Year
Rhea, Andy	GMSS	ALOP Teacher	3/10/2025 – 3/28/2025	24/25

**SUPPORT STAFF**

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**I. New Hires**

Name	School	Position	Effective Date	School Year
Bruce, Shannon	MCS	Special Education Assistant	1/6/2025	24/25
Gaerlan, Anaston	GHS	Special Education Assistant	1/9/2025	24/25
Garcia, Benjamin	CESC	Grounds	1/6/2025	24/25
Kasten, Maddilynn	CESC	Ground	1/15/2025	24/25
Torres Duque, Maria	HSS	Bilingual Classroom Assistant	1/13/2025	24/25

**II. Resignations**

Name	School	Position	Effective Date	School Year
Burkitt, Kelly	GMSS	Library Assistant	12/20/2024	24/25
Griffin, David	TRAN	Bus Driver	1/17/2025	24/25

**III. Reclassification/Transfer**

Name	School	Position	Effective Date	School Year
Fuller, Amanda	CESC	Technology Support Specialist to Identity & Systems Administrator	1/6/2025	24/25
Kehrein, Lauren	GMSN to CO	2nd Shift Custodian to On-Call Custodian	1/2/2025	24/25
Todd, Kellyn	GMSN to HSS	Special Education Assistant	1/21/2025	24/25
Youman, James	GHS	Seasonal to Special Education Assistant	1/16/2025	24/25

**V. Retirement**

Name	School	Subject/Grade	Effective Date	School Year
Decker-Nelson, Pamela	TRAN	Bus Driver	12/20/2024	24/25
Hamilton, Nancy	GMSS	Administrative Assistant	6/3/2025	24/25
Whitley, Cindy	GHS	Special Education Assistant	1/6/2025	24/25

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**ADMINISTRATORS**


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**I. New Hires**

Name	School	Position	Approximate Dates	School Year