

227 N. Fourth Street
Geneva, Illinois 60134
Office: 630-463-3000
Fax: 630-463-3009

Dr. Andrew Barrett
Superintendent of Schools



Community Unit
School District 304

TO: BOARD OF EDUCATION
FROM: DR. ANDY BARRETT, SUPERINTENDENT
DATE: MAY 12, 2025
RE: FOIA REQUESTS & BOARD CORRESPONDENCE

The following FOIA requests were received:

Ad.cuius.bonam@proton.me

Requested the following records: “The annual expenses paid to vendors, firms, and individuals for the fiscal years 2024, 2014, and 2004 ... who have received total payments of \$500 or more in a fiscal year.” “This request specifically excludes salaries, wages, and benefits paid to staff members.” This was the first of 10 similar requests, all requesting data in increments of 10 years. The first request was sent an extension letter, but the next 9 were all responded to in the 5 day period. A sample of request #2 is attached.

The first FOIA request was received on 3/17/2025 and the final one was received on 3/31/2025, all requests were responded to by April 7. It took 3 District employees more than 7.5 hours at \$367.37 to respond to this FOIA request. It also required 5.5 hours of attorney time for a total of \$1,625.

Karen Garcia
Data Acquisition Specialist
SmartProcure

Requested the following records: “SmartProcure is submitting a commercial FOIA request to the Geneva Community Unit School District 304 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

227 N. Fourth Street
Geneva, Illinois 60134
Office: 630-463-3000
Fax: 630-463-3009

Dr. Andrew Barrett
Superintendent of Schools



Community Unit
School District 304

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Direct Phone Number (if does not exist, list main phone number with extension)
6. Business Cell Phone (if provided by Geneva Community Unit School District 304)
7. Email Address
8. Office Address (Address, City, State, Zip)

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.”

This FOIA request was received 4/25/25, and responded to on 5/2/2025. It took 2 District employees a total of 90 minutes (\$59.22) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

The Board received the following correspondence regarding:

German Program	Dr. Andy Barrett
Class Sizes	Dr. Andy Barrett