

6e710438-8df9-4697-adc0-f559e55a039a

## SkillsUSA National Championships Travel Request

Submission ID: 6e710438-8df9-4697-adc0-f559e55a039a

Org Name: AZTEC HIGH SCHOOL

Submitter: Brian Dowdy

Submitter Email: briandowdy@aztecschools.com

Status: Submitted

### Submission Title \*

SkillsUSA National Championships Travel Request

The title is used to identify the submission for both submitters and reviewers. Choose something specific but brief.

### Group requesting permission \*

SkillsUSA Career Technical Student Organization (CTSO)

### Travel to destination \*

Atlanta, GA

### Points to Consider Before Requesting Approval

Appropriate for the age level, grade level, and curriculum.

All district employees will travel on the bus unless prior approval by the Principal?

Request made long enough in advance so that arrangements can be made prior to the trip?

Written permission must be obtained from the parents or legal guardians?

Have these students attended this trip or a similar trip in the past three years?

Justification for Trip – How does this trip align with your school’s current 90 Day Plan, the learning standards in your classroom, and how it will improve the learning of your students? \*

This trip is an extension of the SkillsUSA state leadership conference that the students competed in

Attach narrative if applicable

3:2 ratio or 1400x933 pixels ⓘ



Drag & drop media to upload or select files

[Browse Files](#)

Date(s) of Trip: \*

June 1-6, 2026

Time of Departure: \*

7:00 am

Time you will Arrive Back: \*

(TBD) we are estimating 8:00 pm at this point

Names of Adult Chaperones: \*

Brett Hellewell (male), Windy Shult-Hellewell (female), Brooke Hawkins (female)

 Trips over 100 miles or overnight require School Board approval.

Estimated Cost of The Trip (enter \$0.00 if none): \*

\$14,967.00

Please attach an itemized list of costs or document declaring no costs.

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Will fundraisers be used to secure funds for this trip?

YES

NO

Please attach a list of approved fundraisers.

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**⚠ Field trips must be planned within the context of the school program and must be appropriate for the age level, grade level, and curriculum. Due to limitations imposed by local conditions, field trips may be limited by the Superintendent. All field trips must be specifically approved by the Superintendent long enough in advance so that arrangements can be made prior to the trip. Before any student is taken from the school grounds on a field trip, written permission must be obtained from the parents or legal guardians. Transportation shall be provided only by District vehicles, driven by authorized personnel.**

**⚠ In general, field trips shall be conducted within the normal school day and shall be limited to a distance of not more than one hundred (100) miles one (1) way from the school. Longer trips or overnight trips must have Board approval. The District will not sponsor, approve, support, or encourage field trips that do not meet the criteria outlined in this policy, unless the Board gives approval after a presentation justifying the specific need for the exception.**

## Form History

↑ [Brian Dowdy](#) submitted form

3/26/2026, 2:18:46 PM

✓ [Brian Dowdy](#) approved form

3/26/2026, 2:19:48 PM

... pending review from ...

01 Principal

02 Superintendent

2026 SkillsUSA National Leadership Conference  
 TRIP PROPOSAL - June 1-6, 2026  
 Atlanta, GA

DATE	DESCRIPTION	COST
6/1/26	REGISTRATION	\$1,365.00 (3 Inst. & 4 Students)
6/1/26	HOTEL	\$720 (\$180.00 per room. 4 rooms)
6/1/26	CTE VEHICLE & FUEL (round trip Aztec to ABQ)	\$300.00
6/1-6/26	SUNPORT ABQ AIRPORT PARKING	\$90.00
6/1/26	FLIGHT (ROUND TRIP)	\$7,500.00 (3 adults & 4 teenagers)
6/1/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/2/26	HOTEL	\$720 (\$180.00 per room. 4 rooms)
6/2/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/3/26	HOTEL	\$720 (\$180.00 per room. 4 rooms)
6/3/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/4/26	HOTEL	\$720 (\$180.00 per room. 4 rooms)
6/4/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/5/26	HOTEL	\$720 (\$180.00 per room. 4 rooms)
6/5/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/6/26	FOOD	\$252.00 (\$12 per meal. 3 meals daily for 7 people)
6/1-6/26	Uber/Taxi - ENTIRE TRIP	\$600.00 (\$100 per day)
<b>Hotel Total:</b>		<b>\$3,600.00</b>
<b>Food Total:</b>		<b>\$1,512.00</b>
<b>ENTIRE TRIP TOTAL:</b>		<b>\$14,967.00</b>
<b>BUDGET:</b>		<b>\$16,000.00</b>



## **SKILLSUSA NATIONAL LEADERSHIP CONFERENCE FUNDING IDEAS**

March 26, 2026

This note is for AMSD board members to approve the trip being presented during the April 2, 2026 board meeting. Part of the submittal process to get the trip approval requires a question regarding the fundraisers being used. We will be using board approved fundraisers to help fund part of this trip. However, we have not yet sought approval from the school board in this matter.

Since the competition results were only given last Saturday night, we have not yet had a week to pull everything together that is needed for this trip. We do plan on a couple of different funding lines for this trip:

- Future board approved fundraisers
- Grant funding (specific grant and funding line to be determined after requests are processed)
- Fund raisers that were done at the beginning of the year for SkillsUSA competitions

We did not want to check the box "no" to the utilization of fundraisers and mislead the board members. We do want to use fundraisers in conjunction with other fund lines, we just need more time to pull all of those numbers and resources together.

I apologize for any confusion this may cause and I am hoping to use this short note to clear up any confusion.

If you have any questions or need additional information, please feel free to contact me at any time.

Sincerely,

***Brian J. Dowdy***

Director of Career and Technical Education

Aztec Municipal School District

Phone: 505-334-9474 ext. 1079

This trip is an extension of the SkillsUSA state leadership conference that the students competed in last week in Albuquerque. We had four students win the Gold Medal and in so doing qualified to compete in the National SkillsUSA Leadership Conference in Atlanta, GA. The students have worked hard throughout the year in mastering their craft through technical skills acquired in the CTE classroom. We are very proud of these students and the numerous things that they have learned in the classroom as well as the field of competition. The purpose of this trip is everything that was proposed for the state competition with the added pressures and learning opportunities competing at the national level. Students who excel at the national competition can also win awards specific to their pathways as well as an opportunity to receive job offers on the spot from recruiters who attend this event. This is truly a once in a lifetime opportunity for most students. This competition is truly an extension of the classroom for a wonderful learning opportunity and to represent the Aztec community.