



District Department Chair Council REQUEST FOR NEW COURSE/PROGRAM

Date: April 22, 2024	To: District Department Chair Council	
From: (Person & Building) Stephanie Orth LOHS	H.S. CR Approval <input type="checkbox"/> Yes <input type="checkbox"/> No	DDCC Approval <input type="checkbox"/> Yes <input type="checkbox"/> No
	Board Sub. Committee Approval <input type="checkbox"/> Yes <input type="checkbox"/> No	Board of Ed. Approval <input type="checkbox"/> Yes <input type="checkbox"/> No

DISTRICT DEPARTMENT CHAIR COUNCIL RESULTS	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Revision Necessary	Recommendation:
High School Signature:	Date:
Middle School Signature:	Date:
Upper Elementary Signature:	Date:
Lower Elementary Signature:	Date:

New ideas and different ways of doing things will be encouraged when ideas are clear and planning is consistent. The questions that follow are designed as a guide for planning a request for proposal. If further assistance is needed, please contact the Assistant Superintendent of Teaching and Learning.

Rationale for New Course		
The strengths and weaknesses of the current curriculum are assessed. The best practices and technologies in the field are researched. State and national standards are reviewed. The record of past student performance is analyzed (i.e. data such as MSTEP/PSAT/SAT results, common assessment results, state standards, surveys and visitations to other programs/schools).		
Course Name: Honors Yearbook	Grade: 11-12	Credit: 2.0
Prerequisite: Yearbook		
Course Description: The yearbook staff publishes the annual yearbook through student reporting, editing, photography, and design for the school and community. The Dragon Yearbook staff has been recognized annually with awards at the state and national level, and the students are expected to exceed expectations while studying the techniques and disciplines of journalism and print production. Returning staff members are expected to move-up in position (i.e., from reporter to editor) and attend a summer camp before their second year. Yearbook staff improve personal communication, leadership, time management, writing, photography and design skills as well as marketing and		
Content Expectations: Students who have spent one year on the yearbook staff can apply to be in Honors Yearbook as the skills and expectations for second year students will increase. Students in the Honors Yearbook class will take on leadership positions with more responsibility.		
Rationale: As the yearbook program functions as a high level across all positions - writers, editors, photographers, business team - providing the Honors grading scale rewards the hard work and dedication these students demonstrate.		

Who else was consulted in the creation of the new course?

Roger Smith, Alicia Conner, Kelly Day

How will you evaluate the effectiveness of this new course?

What evaluative instruments and methods will be used?

As students meet the new, higher expectations of their second year on staff, the overall quality of the book will improve. Students will be responsible for not only completing their own work, but helping others to complete deadlines.

Timeline

New course begins on date: **Fall 2025**

New course ready for review after date:

Reason for choosing this date:

It's the soonest it can be implemented.

Budget: (Please Note: A new course can be approved without funding)

- Professional Development/Training _____
- List all funding sources _____
- Pilot _____
- Personnel _____
- Facilities _____
- Methods _____
- Materials (ie, text, software, manipulatives, technology) _____

Specify detailed budget below: