



**June 1, 2026**

**Board approval is requested with the following changes to the 2026-27 Princeton Online MN K-8 Parent - Student Handbook.**

---

**Re-Enrollment Practice after a Consecutive 15-day Drop:** Our goal is academic success for your student and family. We are here to help with practices, routines, pacing timelines, and academic support to complete the required standards of learning. If the student is dropped because of 15 consecutive unexcused absences and you choose to re-enroll in our online school, *the following requirements will need to be met:*

1. Communication with the POM office at 763-389-6069/763-389-6029 to request re-enrollment.
2. Schedule a re-enrollment meeting as soon as possible with the Principal, Teacher Coach, student, and parent(s).
3. The family will need to complete a [REENROLLMENT CONTRACT](#) at the reenrollment meeting.
4. At the completion of the above steps, *the student will be reenrolled.*

- 
1. Attend “Academic Planning Meeting” with Family Teacher Coach, parent, and child. *A case manager will join if the student has an IEP.* The meeting will be *approximately 1-hour* in length.

---

**Academic Instructional Routines:** Establishing the academic instructional experience for your family is necessary. POM recommends the Academic Instructional Weekly Schedule to include these four critical areas. (Routine should start with 4 hours/day, 5 days/week)

- **Standards Learning:** clear, rigorous learning targets, focusing on mastery of specific skills while measuring and celebrating progress over time
  - Examples include but are not limited to:
    - LIVE Courses
    - Complete Modules and portfolio submissions
    - Teacher created assignments and assessments
    - Reading and other curriculum

- **Deeper Dive Learning:** fosters higher-order thinking, mastery of core content, and ability to apply knowledge to new, complex, and real-world situations
  - Examples include but are not limited to:
    - Creative writing, research projects, and presentations
    - STEAM learning, coding, and robotics
    - Discussions and real-world problem-solving
    - [Diving Deeper Resource Folder](#), and Beast Academy (Venture \$)
- **Supplemental Learning:** targeted resources and activities that complement the core curriculum, while designed to bridge achievement gaps, provide acceleration, and build essential skills
  - Examples include but are not limited to:
    - Educational learning platforms (IXL, Generation Genius, etc.)
    - Independent skill practice (IXL, Reading Eggs, Epic, etc.)
    - Vocabulary, math fluency, and enrichment activities (IXL, etc.)
- **Active Learning:** construct knowledge, skills, and understanding through self-directed, hands-on experiences
  - Examples include but are not limited to:
    - Field trips, cultural exchange, and travel experiences
    - Science experiments, creative activities, outdoor, and nature learning
    - Venture School, Co-op, community events, and volunteering

**Academic Planning Meeting (APM):** A 1:1 meeting will be completed during the first 4-days of enrollment with the assigned family Teacher Coach. Students in 6-8 will **have an assigned Teacher Coach and** have **scheduled** teachers by academic areas. During the Academic Planning Meeting, K-5 students are requested to participate in a meet and greet time, while 6-8 grade students are requested to participate in the full meeting. **If a student has an active IEP plan, the case manager must also participate.** Curriculum **access will** start on **the day of the APM meeting.**

#### Teacher Coach Family Partnering Responsibilities

- Training the family on how POM works, logins, curriculum access, course enrollments, and examples of learning routines
- Monitor progress by grading module(K-5)/course (6-8) assignments and developing a plan to stay on pace
- Taking attendance by tracking student engagement
- Problem-solve and troubleshoot challenges along the way
- Support student growth with screeners, academic advancement, and resources

**Homeroom Team:** Each family is assigned to a Homeroom Team led by a dedicated Teacher Coach, who serves as the family's primary point of contact. The Teacher Coach partners with families to monitor progress, report card information, track engagement, grade all module assignments (K-5, 6-8 course-specific), and support student growth. The Homeroom Team ensures each student is known, supported, and guided throughout the school year.

**LIVE Classes:** Live courses will be available for students to participate in to show proficiency, deeper learning activities, and engagement with other students. Courses will be available for each grade based on need and enrollment.

- LIVE Core and Enrichment Courses will be available for students to attend.
  - Chrome and Princeton school Gmail accounts **must** be used during POM LIVE sessions.
  - A classroom management software may be used by POM teachers called “Securly Classroom” that allows teachers to see the computer screens of children, so help and support are accessible.
- 

**Scale Scoring Guide:**

Score	Descriptor	Definition	Student Understanding
E	Exceeds Standard	Extends learning beyond grade level	Applies learning independently and deeply
M	Meets Standard	At grade-level proficiency	Demonstrates grade-level proficiency
P	Approaching Standard	Partial understanding	Partial understanding; needs support
B	Beginning Standard	Limited understanding	Limited understanding; significant support needed
N	No Demonstration of Standard	No evidence yet	Standard not yet understood

---

Plagiarism is using another person’s words or ideas without properly citing the source. It can be either intentional or unintentional.

POM student protocol is . . . I will: Think for myself 🧠      Write in my own words ✍️  
Give credit when I use information 📖      Use tools responsibly ⚖️

---

Academic Resources

[Writing Submission Guidelines](#)

[Accessibility Tools for Students & Teachers](#)

---

**What happens when attendance becomes a problem?**

If there is NO WEEKLY assignment submission received by Sunday at 11:59 pm AND no communication has been received at the POM office, the following practice will begin:

1-week of consecutive unexcused absence: Email a 5-day warning of truant/educational neglect absences with the first step of notification to the county of residence

2-weeks of consecutive unexcused absence: Email 10-day warning of truant/educational neglect absences, with a second step of notification to the county of residence

3-weeks of consecutive unexcused absence: Email a [15-day drop of the student](#) with educational neglect notification to the county of residence. After 15 CONSECUTIVE UNEXCUSED ABSENCES, STUDENTS MUST LEGALLY BE DROPPED FROM OUR SCHOOL. Any or all items purchased during the current year, through Venture Rewards, must be returned.

15-day non-consecutive unexcused absence: Notification to parent that the school is filing a report of educational neglect with the county of residence.

Our goal is the school success for your child and family. We are here to help with practices, routines, pacing timelines, and academic support to complete the required standards of learning. If you choose to re-enroll in our online school, the following practice is required.

Reenrollment Practice:

1. Communication with the POM office at 763-389-6069/763-389-6029 to request re-enrollment.
2. Schedule a re-enrollment meeting as-soon-as-possible with Principal, Teacher Coach, student, and parent(s).
3. Family to complete a [REENROLLMENT CONTRACT](#) at reenrollment meeting
4. After the above steps, the student is to be reenrolled in our school

---

### **Crisis Response Protocol**

Princeton Online MN has a crisis response for staff to follow on an online platform. [Crisis Response Protocol](#).

---

### **Device Support Guidelines**

- **Device Ownership:** Princeton Public Schools does not provide physical devices (laptops, tablets, or hotspots) for Venture students. Families are responsible for providing a compatible device through their own means or through Venture Reward. Any materials purchased using Venture Reward funding remain the property of Venture Upward until the student has completed the entire school year in the program. Upon completion of the school year, all materials become the personal property of the student. If your family chooses to withdraw from the program for any reason before the end of the current school year, all items purchased with Venture Reward funds must be returned.
- **Account Support:** The district technology team provides support for account-level issues (password resets, email access, and Venture login trouble).
- **Hardware Support:** Because devices are privately owned, district technicians cannot perform physical repairs or troubleshooting on personal laptops or tablets.
- **Primary Contacts:**
  - *For Curriculum Login issues:* Contact the POM Teacher coach.
  - *For Hardware/Device issues:* Contact the POM Teacher coach.
  - *For inactive links, errors, or glitches with the curriculum:* Fill out the [Adventure Learning Labs Feedback Form](#)

See additional information as needed, [POM K-8 \(Venture\) Device Use & Support Guidelines](#)