

**GOVERNING BOARD AGENDA ITEM FORM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** April 27, 2010

**TITLE:** Addendum to Approval of Out of State Travel

---

**BACKGROUND:**

**STAFF**

Liane Futch, Danita Haller, Stacey Wilson, Jim Ewing, Carrie Hollman, Carrie Bejarano, Carolyn Zeiher, and Charlene Stone from Ironwood Ridge, Amphitheater, and Canyon del Oro High Schools request permission to attend the Biotechnology Institute's National Biotechnology Teacher-Leader Program in Chicago, Illinois, April 29-May 6, 2010. Approximate cost of the travel is \$2,550 and will be paid for by federal funds designated for staff development. Five school days will be missed and substitutes are required.

**STUDENTS**

Travel was previously approved at the October 27, 2009 Board meeting for Jim Norby from Ironwood Ridge High School to take 10 students to the DECA International Career Development Conference in Louisville, Kentucky, April 23-28, 2010. The chaperone has changed and is now Ruth Slattery.

---

**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

---

**ASSOCIATE SUPERINTENDENT  
SIGNATURE**



**SUPERINTENDENT  
SIGNATURE**



**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Liane Futch, Danita Haller Stacey Wilson SCHOOL: District Offices  
Jim Ewing, Carrie Hollman Carrie Bejarano Department (opt.): IRHS, AHS, CDO  
Carolyn Zeiher Charlene Stone DATE(S): 4/29-5/6, 2010

ACTIVITY/EVENT: The Biotechnology Institute's National Biotechnology Teacher-Leader Program

LOCATION: Chicago, Illinois

ABSENCE: # Days 8 Sub Required: ☒ Yes ☐ No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>          </u>	<u>no cost to district</u>
Transportation	<u>          </u> Mode <u>          </u>	<u>no cost to district</u>
Rental Car	<u>          </u>	<u>          </u>
Meals	<u>          </u>	<u>no cost to district</u>
Lodging	<u>\$450.00</u>	<u>140-10-100-2210-510-6582</u>
Substitutes	<u>\$2,100.00</u>	<u>140-10-100-2210-510-6113</u>
TOTAL	<u>\$2,550.00</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: To attend the Biotechnology Education Training Program.

Outcomes and academic benefits to students and staff: To incorporate standards-based biotechnology concepts and techniques into the curriculum and standards. To network with colleagues, industry leaders, and professionals in the field of biotechnology education.

Submitted by: \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Principal/Supervisor Date  
Patrick Nelson 4-27-10  
Associate Superintendent/Supintendent Date