

Jennifer Lucas
75 Park Avenue,
Naugatuck, CT 06770

July 12, 2019

Dear Dr. Matthew Conway, Mrs. Aimee Misset, and Mr. Jim Burns;

I am writing to notify you that I have accepted a music position with the Naugatuck Public Schools beginning in the 2019-2020 school year. Please accept this letter of notification of my resignation from the Derby Public Schools effective immediately, with my thirty days notice ending on August 11, 2019.

I have not taken this decision lightly. I have truly enjoyed my time in Derby and at Irving, and I will dearly miss the students and staff. My decision to take the job in Naugatuck was based on what is best for my family moving forward.

Over the next few weeks, I will work with Mrs. Misset and Mrs. Zahara to ensure that the instruments and programs that are in place at Irving will continue appropriately; especially the Mr. Holland's Opus and Little Kids Rock programs.

Thank you;

A handwritten signature in black ink, appearing to read "Jennifer Lucas", written in a cursive style.

Jennifer Lucas
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