

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 26, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: April 18, 2023

To: Corrina Guardipee-Hall
Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: KW Vina Custodian

Description: Tonia Tatsey recommends the following for hire:

✚ Calvin McKay, KW Vina Custodian

Financial Impact: \$16.73 L2/S0 (L2/S5 \$19.09 after successful completion of 90-day probation)

Financial Impact (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

Attachment(s): Hire Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Human Resources

Browning Public Schools
Hiring Selection Report

Position Custodian		Applicant Recommended Calvin McKay	
Department/Location KW Elementary		Supervisor Tonia Tatsey-Reid Reagan	
Type of Position Classified	Starting Date 4/27/23	Term 260 day prorated	

Recruiting Date Posted: 2/8/23. Re-posted: 3/28/23 Closing Date: Open until filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Caleb Calf Robe	4/5/23	Yes	4/11/23
	Calvin McKay	3/23/23	Yes	4/11/23

Interview Committee		Title	Name	Title
Tonia Tatsey	KW/Vina Principal			
William Huebsch	KW/Vina Assistant Principal			
Robert Hall	BNAS Director			

Recommendation: Calvin has experience as a custodian at BPS. He demonstrated knowledge of the cleaning equipment. Tonia Tatsey feels that his personality and demeanor would be a good fit with the younger children at KW. He has been working as a sub in the position and knows the building.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/16/19	Yes	Ok
State & Federal Criminal background check	2/15/19	Yes	Ok
Tribal Background check	1/11/19	Yes	OK

Salary: \$16.73-\$19.09 Placement: L2/S0.L2/S5 Contract Days: 260 Day prorated

Prepared by: John E Salois

Date: 4/18/23

Approved by:

Date: