



## **Board Agenda Item Request**

**AGENDA ITEM: Action Item - NIC MOU**

**PURPOSE: Requires Board approval**

**MEETING DATE: February 5, 2025**

**PREPARED BY: Lisa Arnold**

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### **SUMMARY**

The superintendent and CFO met with President Nick Swayne and other NIC staff members who work directly with the dual credit program to discuss a new agreement that better supports the districts with whom the college works. The change to the MOU from what we have in place currently is additional funding to the district to help offset the cost of providing NIC courses on our campuses. The funding for teacher stipends will continue to be provided by NIC. If we approve this MOU now, it will go into effect for the second semester, which would provide an additional \$19,000 to the school district based on the courses we are teaching during the second semester. The draft MOU is [here](#).

### **Superintendent Recommendation**

The superintendent and CFO recommend the approval of this MOU.



North Idaho College

**DRAFT PILOT DUAL CREDIT PROGRAM PARTNERSHIP AGREEMENT  
FOR TEACHING IN THE HIGH SCHOOL**

School District: **Lakeland Joint School District**

High School: **Lakeland and Timberlake**

Term of Agreement: **Academic Year 2024 – 2025 (DRAFT)**

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North Idaho College (NIC), in partnership with school districts, high schools, outreach locations and other organizations offers a Dual Credit Program that provides opportunity for high school students to earn college credits while concurrently satisfying high school requirements for graduation. NIC supports the Idaho State Department of Education Advanced Opportunities and will work with agencies on successful implementation.

**High School Instructors as NIC Dual Credit Instructors**

High school instructors hired to teach NIC courses will be NIC Dual Credit High School Instructors. NIC will assign a faculty member as a NIC Dual Credit Mentor to work with each dual credit high school instructor.

NIC reserves the right to terminate a high school dual credit instructor at any time based on NIC's sole discretion. This termination relates to the high school instructor's ability to teach a NIC course and has no bearing or relationship on the high school instructor's employment with the school district they are employed. The termination decision of a dual credit high school instructor may be based upon the recommendation of the NIC dual credit mentor working with the dual credit high school instructor, the recommendation of the division chair, as well as approval by the appropriate dean and the Vice President for Instruction. If a dual credit instructor's termination is necessary during the semester, NIC will provide alternate instruction as needed for students to complete the course.

**Compensation**

NIC's compensation program is based upon student enrollment in the assigned NIC course. NIC's compensation model is aligned with the tuition generated by dual credit students at the rate of \$75.00 per credit.

**Direct High School/District Compensation –**

School districts will be compensated at the rate of \$20 per student, per credit based on a NIC dual credit high school instructor's teaching assignment credit load that occurs within their contractual high school assigned day.

### **Direct compensation to Dual Credit High School Instructors –**

Dual credit high school instructors, teaching outside their regular contracted high school assignment, will receive direct compensation from NIC at the adjunct rate per NIC's policy at \$1,100 per credit. The dual credit high school instructor will be given a NIC adjunct contract. A dual credit high school instructor's preparation period is considered to be part of their contractual high school day and is not paid at the adjunct rate. A NIC dual credit course must have a minimum of 15 registered NIC students to avoid cancelation.

### **Draft Language Outlining Compensation to District for Use of Classroom Space/Facility Fee**

*In addition to the compensation noted above, NIC will pay the District either Three Thousand Dollars and 00/100 (\$3000.00) or Four Thousand Dollars (\$4000.00) for each approved course section. In order for a class to be approved for a \$3000.00 facility fee, the course must be 3 or more credits and have an enrollment of 20 to 23 students. In order for a course to be approved for a \$4000.00 facility fee, the course must be 3 or more credits and have 24 or more students enrolled. A class can qualify for either a \$3000 facility fee or a \$4000 facility fee, not both. The only courses eligible for this compensation are those offered in District classrooms.*

*For example, if NIC offers three sections of English 101 at LHS in a Fall Semester and all three sections have 22 students enrolled, NIC will pay the District Nine Thousand Dollars and 00/100 (\$9000.00) for the three section offerings for the Fall facility fee. If NIC offers three sections of Psychology 101 at THS in a Fall Semester and all three sections have 26 students enrolled, NIC will pay the District Twelve Thousand Dollars and 00/100 (\$12,000.00) for the three section offerings for the Fall facility fee.*

*NIC shall notify the District of final section counts for Lakeland High School and Timberlake High School on or before December 15 for the Fall semester and May 15 for the Spring semester. Payment for use of the classroom space shall be made by NIC to the District on or before December 31 in the Fall and on or before May 31 in the Spring.*

### **Resignation of an Instructor –**

If NIC must hire an instructor due to a resignation or extended absence (more than one (1) week) of a dual credit high school instructor prior to the end of the semester, the payment to the instructor or school district will be based on the exact number of days taught and NIC will determine with the high school administration how to provide instruction for the course due to the resignation or extended absence.

### **Payments to School Districts to Support NIC Dual Credit**

The parties acknowledge and agree that payments to the school districts for dual credit high school instructors who teach during their regular teaching assignment will be used to support dual credit in the high school. This support may take multiple approaches and may include but not be limited to: student books, materials, supplies, equipment for dual credit courses/classrooms and/or tuition support on behalf of students who may have financial need but are not eligible for aid from other sources. Districts may also wish to use the payments to provide additional compensation to dual credit high school instructors and/or tuition reimbursement for instructors.

Please return signed agreement to:

