

ISD 877 BOARD OF EDUCATION MEETING
Monday, March 26, 2012
Board Room
7:00 p.m.

1. CALL TO ORDER by Chair Dave Wilson at 7:00 p.m. AND ROLL CALL
Present: Laurie Raymond, Doug Olson, Sue Lee, Dave Wilson, Patti Pokorney, Dean Perry, Michael Swearingen; Student Representative
Absent: Melissa Brings
2. PRELIMINARY ACTIONS
 - A. Pledge of Allegiance
 - B. Public Comment – none
 - C. Approval of Agenda
Pokorney/Lee to approve with addendums
Motion carried 6-0
3. COMMUNICATIONS
 - A. Student Council Report
Presenter: Michael Swearingen – hosted Region Student Council Conference and it was an awesome event. Many opportunities for sharing of ideas. Michael Raitor was elected Vice President. Working on staff and student appreciation days.
 - B. Proud of
 1. Emily Bedker and Tommy Olson, Seniors at Buffalo High School, who were selected to receive the MSHSL Triple 'A' (Academics, Arts, Athletics) Award
 2. Olivia Wyatt and Michael Swearingen, Juniors at Buffalo High School, who received the ExCEL Award from the MSHSL for Excellence in Community, Education and Leadership.
 - C. Board Calendar Dates
 1. Monday, April 9 - Board Workshop 4:30 p.m., PES
 2. Saturday, April 21 - ECFE Family Fair, 10-1, DES
 3. Monday, April 23 - Board Meeting 7:00 p.m., Board Room
 4. Friday, April 27 – Board Retreat Noon- 4:00 p.m.
4. CONSENT AGENDA
 - A. Personnel Consent Agenda
APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:
 1. Jill Alberg, Art Teacher at Buffalo Community Middle School, effective

- April 9, 2012 and ending June 8, 2012. This is a replacement for Vince Brown.
2. Jessica Borba, Special Education ESP at Discovery Elementary effective March 12, 2012. This is a replacement for Kevin O'Brien.
 3. Stacy Uecker, Special Education ESP at Northwinds Elementary effective March 12, 2012 and ending June 7, 2012. This is a new position.
 4. Michael Curry, short-term substitute Social Studies Teacher at Buffalo High School, effective on or about May 1, 2012 and ending June 8, 2012. This is a replacement for Nicole Gmach.
 5. Linda Robeck, short-term substitute Title I Teacher at Northwinds Elementary, effective on or about April 9, 2012 and ending June 8, 2012. This is a replacement for Katie Pribula.
 6. Brad Faue, 2nd Shift Custodian at Buffalo Community Middle School, effective March 26, 2012. This is a replacement for Sheri Vanramshort.
 7. Anne Mack, District Physical Therapist, effective August 27, 2012. This is a re-appointment to a full-time, full year position which is a replacement for Margaret Affeldt.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Peggy Pasche, Math Teacher at Buffalo High School, retirement effective June 8, 2012.
2. Ben Starns, Science Teacher at Buffalo High School, resignation effective June 8, 2012.
3. Katie Kunz, English Teacher at Buffalo High School, resignation effective June 8, 2012.
4. Annalicia Niemela, District-wide D/APE Teacher, resignation effective June 8, 2012.
5. Justine Stephens, ESP at Buffalo High School, resignation effective April 6, 2012.
6. Judi Oudekerk, KidKare Supervisor at Hanover Elementary, retirement effective June 7, 2012.
7. Rachel Pallesen, Special Education Teacher at Buffalo High School, retirement effective June 8, 2012.
8. Mary Jo Schubert, Physical Education Teacher at Tatanka Elementary, retirement effective June 8, 2012.
9. Barb Demmer, Gr. 1-2 Multi-Age Teacher at Discovery Elementary, retirement effective June 8, 2012.
10. Marsha Watkins, Gr. 3-5 Multi-Age Teacher at Discovery Elementary, retirement effective June 8, 2012.
11. Andrew Lambert, 2nd Shift Custodian at Northwinds Elementary, resignation effective March 26, 2012.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Sheri Vanramshort, 2nd Shift Custodian, from Buffalo Community Middle School to Parkside Elementary effective on or about March 19, 2012. This is a replacement for Jon Emery.

2. Nicole Miller, Food Service Aide at Buffalo High School, from 3.25 to 3.75 hours/day effective February 16, 2012.
3. Kevin O'Brien, Special Education ESP, from Discovery Elementary to Tatanka Elementary, effective March 5, 2012. This is a replacement for Vicki Davidson.
4. Marlene Rudenick, Special Education/Transportation ESP at Tatanka Elementary, increase of 1 hour/day for transportation effective March 5, 2012.
5. Vicki Kobbe, ECSE ESP, additional assignment as Child Find Facilitator for 12 hours/week effective March 14, 2012 and ending June 13, 2012.
6. Anne Mack, District-wide Physical Therapist, from 38 days in 2011-12 to 1.0 FTE for 186 days effective August 27, 2012.
7. Camryn Scherber, return from Teacher on Special Assignment to ECSE Teacher effective August 27, 2012.
8. Brad Robinson, Speech Pathologist, from .8 FTE at Tatanka Elementary and .2 FTE at Buffalo Community Middle School to 1.0 FTE at Tatanka Elementary, effective August 27, 2012.
9. Janelle Munson, Speech Pathologist, from .9 FTE at Buffalo High School and .1 FTE at PRIDE to .8FTE at Buffalo High School and .2 FTE at PRIDE, effective August 27, 2012.
10. Karmen Harnois, Speech Pathologist, from .85 FTE at Montrose Elementary and .05 FTE at ECSE to .6 FTE at Montrose Elementary and .4 FTE at ECSE, effective August 27, 2012.
11. Ruth Atkinson, Speech Pathologist, from .1 FTE at ECSE, .5 FTE at Discovery Elementary and .4 FTE at Northwinds Elementary to .5 FTE at Discovery Elementary and .5 FTE at Northwinds Elementary effective August 27, 2012.
12. Amanda Varner, Social Worker, from .3 FTE to .2 FTE at Hanover Elementary, effective August 27, 2012.
13. Darcy Bodger, District-wide Occupational Therapist, from .8 FTE to .5 FTE effective August 27, 2012.
14. Jennifer Heebink, D/APE Teacher, from .4 FTE at Buffalo High School and .6 at Buffalo Community Middle School to .5 FTE at Buffalo High School and .5 FTE at Buffalo Community Middle School, effective August 27, 2012.
15. Teresa Borgstrom, Special Education Teacher, from Tatanka Elementary to Parkside Elementary effective August 27, 2012.
16. Diana Birch, Special Education PREP Teacher, from Parkside Elementary to Buffalo Community Middle School, effective August 27, 2012. This is due to relocation of program.
17. Kari Stai, Agriculture Teacher at Buffalo High School, from 1.0 FTE to .917 FTE effective August 27, 2012. This is due to student registration.
18. Lacy Schramm, Social Studies Teacher at Buffalo High School from 1.0 FTE to .666 FTE Social Studies Teacher and .334 FTE AVID (new program replacing JMAG) effective August 27, 2012.
19. Joe Pokorney, English Teacher at Buffalo High School, from .833 FTE to .417 FTE effective August 27, 2012. This is due to student registration.

20. Ryan McCallum, from .583 FTE English Teacher at Buffalo High School and .417 FTE District Technology Specialist to .8 English Teacher at Buffalo High School and .20 English Teacher at Buffalo Community Middle School effective August 27, 2012.
21. Jamie Kendall, Science Teacher at Buffalo High School, from .667 FTE to .333 FTE effective August 27, 2012. This is due to student registration.
22. Troy Hanson, Tech Ed Teacher, from 1.0 FTE at Buffalo High School to .8 FTE at Buffalo High School and .2 FTE at Buffalo Community Middle School effective August 27, 2012. This is due to student registration.
23. Emily Greely, Math Teacher, from .8 FTE at Buffalo High School and .2 FTE at Buffalo Community Middle School to 1.0 FTE at Buffalo High School effective August 27, 2012. This is due to student registration.
24. John Gunderson, Art Teacher, from 1.0 FTE at Buffalo High School to .8 FTE at Buffalo High School and .2 FTE at Buffalo Community Middle School effective August 27, 2012. This is due to student registration.
25. Leesa Sherman, Teacher at Buffalo High School, from 1.0 FTE Wright Choice Teacher to .5 FTE Wright Choice Teacher and .5 FTE Special Education Teacher, effective August 27, 2012.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Terry Martin, Media ESP at Hanover Elementary, request for leave of absence effective April 16, 2012 and ending June 7, 2012.
2. Nicole Brennan, Special Education Teacher at Tatanka Elementary, request for leave of absence effective on or about April 26, 2012 and ending June 8, 2012.
3. Katie Deneen, 1st Grade Teacher at Northwinds Elementary, extension of leave of absence to end March 19, 2012.
4. Jolene Sorenson, History/Technology Teacher at Buffalo Community Middle School, request for leave of absence effective August 27, 2012 and ending June 7, 2013.
5. Judi Oudekerk, KidKare Supervisor, extension of leave of absence to end March 19, 2012.
6. Rita Hample, Math Teacher at Buffalo Community Middle School, extension of leave of absence to end April 9, 2012.
7. Heather Strand, 3rd Grade Teacher at Parkside Elementary, request for leave of absence effective March 5, 2012 and ending March 30, 2012.
8. Donna Williams, Elementary Music Teacher, request for leave of absence effective March 1, 2012 and ending on or about April 9, 2012.

B. Check Disbursements

Payroll checks # 194504 through 194769, and 150823 through 152372, amounting to \$3,243,102.32. P-card disbursement checks 27162 to 27527, totaling \$106,740.09. Handwritten checks 151079 through 151086, Bill-pay wires 27160 through 27161, and 27528 through 27529. Employee reimbursement checks 900033710 through 90003884, and Accounts Payable checks 153844 through 154148, and 1559 through 1586, for the period of February 29 – March 21 as

follows:

01	GENERAL FUND	1,578,731.11
02	FOOD SERVICE	119,716.49
04	COMMUNITY SERVICE	25,103.72
05	CAPITAL OUTLAY	160,623.59
06	NEW BUILDING	.00
07	DEBT SERVICE	431.25
09	ACTIVITY FUND	25,204.26
47	DEBT REDEMPTION	<u>.00</u>
	TOTAL	\$1,909,810.42

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Feb. 1 – Feb. 28) is as follows:

Date	Vendor & Purpose	Amount
2/02/12	MN Dept. of Revenue – State Taxes	49,375.57
2/06/12	BMO Corporate MasterCard – P-Card	106,843.10
2/06/12	Delta Dental – Dental Insurance	11,737.05
2/06/12	Xcel Energy – Utility	31.73
2/06/12	Xcel Energy – Utility	2,844.91
2/07/12	Xcel Energy – Utility	451.70
2/07/12	Xcel Energy – Utility	2,114.45
2/08/12	Delta Dental – Dental Insurance	5,577.27
2/15/12	Delta Dental – Dental Insurance	7,968.89
2/15/12	International Wire – Field Trip Deposit	4,961.05
2/15/12	Chicago USA Tax Pmt – Federal Taxes	278,028.53
2/16/12	MN Dept. of Revenue – Sales Tax	938.00
2/16/12	MN Dept. of Revenue – State Taxes	49,409.04
2/16/12	Educators Benefit Consultants – Deferred Annuities	29,669.38
2/23/12	Delta Dental – Dental Insurance	2,989.90
2/29/12	Delta Dental – Dental Insurance	11,368.20
2/29/12	Chicago USA Tax Pmt – Federal Taxes	<u>294,311.84</u>
	Total	858,620.61

D. Minutes - February 27, 2012 Regular Meeting, March 12, 2012 Special Meeting

E. Donations/Grants

1. \$250 from Minnesota Association of Family and Consumer Sciences Best Practice Grant to BHS FACS Department, Julie Mundahl FACS Teacher
2. \$91.91 from Cream for a Cause to BHS Marching Band
3. \$52.00 from Wells Fargo Community Support Campaign to NES
4. \$120.39 from Coborn's Labels for Education to NES
5. \$100 from Wells Fargo Community Support Campaign to BCMS

6. \$300 from Domino's Pizza Dough Raising to PES
7. French Horn valued at \$4500 from Terri Svec to BHS Music Department
8. \$611.70 from Wells Fargo Matching Gift Program to HES

Lee/Olson to approve
Motion carried 5-0
Pokorney abstained

5. ACTION ITEMS

- A. Out-of-State Trip – Germany, Mark Mischke, Michelle Strassburg
19 students leave June 9 and return on June 30. Had an opportunity to meet with staff from the schools the students will attend during their exchange time here. Certain the students will have a very beneficial experience.

Raymond/Lee to approve
Motion carried 6-0

- B. Elementary Principal Appointments, Moreen Martell, Pam Miller
Extensive process along with parent and staff input was used to find a “right fit” for each school. Dawn Wiegand is serving as Principal at Oak Park Elementary in Stillwater, MN. Tony Steffes is currently the Intermediate Principal at Montgomery-Lonsdale school district. Interview committees were appreciative of the process and ability to contribute during the process.

Pokorney/Lee to approve
Motion carried 6-0

- C. Policy Review - Final Reading #705.2 Post-Issuance Debt Compliance, Gary Kawlewski

Policy ensures that all debt service obligations will be in compliance with all applicable federal regulations. These rules and regulations limit the amount of money that a public debt issuer can make on a debt issuance. No revisions have been recommended since first reading.

Perry/Raymond to approve
Motion carried 6-0

- D. Probationary Staff Resolutions, Moreen Martell

1. Resolution relating to the termination and nonrenewal of teaching contracts
Terminations are due to various reasons: displacement, late hires, licensure requirements, performance, etc.

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL
OF THE TEACHING CONTRACT OF A PROBATIONARY TEACHER:**

BE IT RESOLVED, by the School Board of Independent School District 877, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of ____, a probationary teacher in Independent School District 877, will hereby end at the close of the current 2011-12 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

Dear ,

You are hereby notified that at a regular meeting of the School Board of Independent School District 877 held on March 26, 2012, a resolution was adopted by a majority roll call vote to end your contract effective at the end of the current school year and not to renew your contract for the 2012-13 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. However, such requests should be received within ten days after receipt of this notice.

A1 – Tamara Gehling
Pokorney/Lee to approve
Motion carried 6-0

A2 – Corriisa Johnson
Pokorney/Perry to approve
Motion carried 6-0

A3 – Sammy Nelson
Pokorney/Lee to approve
Motion carried 6-0

A4 – Julie Aandal
Pokorney/Olson to approve
Motion carried 6-0

A5 – Joanne Himrich
Pokorney/Lee to approve
Motion carried 6-0

A6 – Heather Meysembourg
Pokorney/Olson to approve
Motion carried 6-0

A7 – Michael Hernandez
Pokorney/Perry to approve
Motion carried 6-0

A8 – Neil Schlagel
Pokorney/Lee to approve
Motion carried 6-0

A9 – Aaron Johnson
Pokorney/Lee to approve
Motion carried 6-0

2. Resolution relating to the discontinuance of teaching contracts

The following teachers, substitute teachers, acting incumbents, yearly, and out-of-licensure contracts be discontinued pursuant to the provisions of their individual contracts - Tamara Hendrickson, (LTS), Deb Bestland (licensure).
The Superintendent is directed to inform these staff members of their discontinuation and to express the District's thanks for their services.

Pokorney/Raymond to approve
Motion carried 6-0

3. Resolution Extending Probationary Status

Agreement with EdMN-Buffalo for extension of probationary period for Carrie Walz through the 2012-13 school year.

Pokorney/Lee to approve
Due to need for completion of testing requirement – will have next year to meet test requirements
Motion carried 6-0

6. REPORTS

A. Policy Review - First Reading #524 Internet Acceptable Use and Safety, Josh Swanson, Moreen Martell

This includes MSBA recommended updates. Provisions clarify posting of employee and student information online. Added new requirements generated from the Federal Broadband Data Services Improvement Act to educate students on social networking websites and in chat rooms and cyber bullying awareness and response. The newly developed BHM eCommunication guidelines are now referenced and protocols are clarified.

Discussion – who teaches this at the building level. This is being determined and

will be laid out in scope and sequence.

B. NCLB Waiver, Scott Thielman

Minnesota received a waiver from the No Child Left Behind law. The proposed accountability system includes the same current academic standards, assessments, public reporting, calculation of AYP and disaggregating data requirements. New, due to the waiver, are AYP targets, elimination of sanctions for not making AYP, elimination of financial set-asides for AYP, flexibility with federal funds and school improvement planning. 2014 requirement of 100% passing is still in place. Schools will be given an annual Multiple Measurements Rating (MMR) consisting of proficiency, student growth, achievement gap closure and graduation rate. MMR is used to assign Title I schools to three categories – Reward Schools (top 15%), Priority Schools (bottom 5%), Focus Schools (middle 10% with extreme achievement gaps).

Discussion – how do we compare regarding graduation rates. We are traditionally at a 97% graduation rate. Pretty similar around the area. MCA scores are compared more often. Any movement for states to use the same cell size calculations – yes.

7. COMMITTEE REPORTS

SL – Foundation – Pork Chop dinner on April 12, Staff Showcase earned about \$3500. Looking at new fundraising ideas, also WTC

PP – Community Book Read will take place in late April, NWSISD – task force has made its recommendations but no legislative action will take place until 2012-13. Our contribution to NWSISD will be less next year.

8. SUPERINTENDENT'S REPORT – none

9. OTHER

Olson/Raymond to adjourn at 8:07 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education