# BUSINESS OPERATION, NEW FAIRFIELD, CT Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular

Date of Meeting: 1/18/18 Place of Meeting: NF Community Room

Minutes submitted by: Alicia Roy

Members present: Kathy Baker, Greg Flanagan, Doug DeRito, Ed Sbordone

Members absent:

Other attendees: Alicia Roy, Craig McClain, Samantha Mannion, Rick Regan

**Meeting called to order:** at 6:00 p.m.

### II. Election of Chair

Doug DeRito nominated Ed Sbordone. Kathy Baker seconded the nomination. All in favor of Ed Sbordone for chair of the Business Operations/Resource Management Subcommittee.

## **III. Approval of Minutes**

A. December 21, 2017 - Regular

**Motion:** To approve minutes of the December 21, 2017, regular meeting as presented Made by: Ed Sbordone Seconded by: Doug DeRito

**Recording of vote:** All in favor

#### IV. Action Items

A. 2017-18 FY Budget Transfers – The budget transfers were presented for review. **Motion:** To recommend to the full Board approval of the 2017-18 FY budget transfers as

presented

Made by: Ed Sbordone Seconded by: Doug DeRito

**Recording of vote:** All in favor

## V. Information Items

A. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2017-18 at December 31, 2017 - The current expenditures overall fall within the budget allotment.

B. Special Education Review – The quarterly report was reviewed and discussed. The cost for special education tuition and transportation continues to rise. Concerns were expressed that additional funds may be needed as the year continues.

#### VI. Other

**Motion to adjourn:** Made by: Ed Sbordone Seconded by: Doug DeRito Recording of vote: Aye – Unanimous Meeting adjourned at: 6:28 p.m.