

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 11, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 2/4/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant - BES

Description: Sheila Hall is recommending the following hire:

 Traylyn Kennerly, Teacher Assistant

Financial Impact: L2/S0, \$18.50 (L2/S1, \$19.12 after successful completion of 90-working-day probationary period).

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Human Resources
Department

Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Traylyn Kennerly	
Department/Location BES		Supervisor Sheila Hall	
Type of Position Paraprofessional	Starting Date 02/13/25	Term 24-25 School Year	

Recruiting. Date Posted: Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Anna Gopher	01/28/25	Yes	01/31/25
	Traylyn Kennerly	02/03/25	Yes	01/31/25
	Joshlynn Snow	01/14/25	Yes	01/31/25

Interview Committee	Title	Name	Title
Sandi Campbell	Principal		
Genevieve Goudy	SPED TA		
Jennifer Wagner	Assistant Superintendent		

Recommendation: Traylyn has an AA Degree, and she has worked as a Sub for BPS consistently since 2022. She likes working with children.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	07/20/24	Yes	Ok
State & Federal Criminal background check	04/27/22	Yes	Ok
Tribal Background check	06/10/22	Yes	Ok

Salary: L2/S0, \$18.50 Placement: \$19.12, L2/S1 Contract Days: 187

Prepared by: Bev Sinclair Date 02/03/25 Approved by: _____ Date: _____