

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip Form

School Buffalo High School Group Making Request Boys Tennis
Principal Mark Mischke Person in Charge Ben Watkins

1. Destination: Eau Claire, WI → Staying 1 night at Metropolis Hotel
2. Dates of Trip: 4/29 - 4/30/22 Number of School Days Missed: 1/2
3. Number of Students: Male ~30 Female ~4
4. Grade Levels Included: 8-12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Jordan Danielson, Alex Revenig

b. Other Adults Accompanying: _____

7. Describe the purpose and objectives of the trip:

This an excellent two-day tennis tournament that will help us improve by playing against some of the best teams in Wisconsin. Equally important is the chance to bond as a team, (Varsity + JV) + make lasting memories.

8. Cost Factors:

- a. Trip funded by:

1. School Account ☐
2. Individual student ☒

b. Cost per person \$60 - 70

- c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

Booster Club funds will be made available to help any players/families facing difficulties. We will be fundraising prior to the season to help offset the cost.

d. What efforts have been made to acquire the most cost effective price?

This, unfortunately & honestly, is not the most cost effective price, but for the level of team bonding opportunities under one roof, it is fantastic.

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

2. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

No

9. Transportation Information: How will students be transported?

- a. Bus ✓ Name of Company Holt Bus? Still working on it.
b. Plane _____ Name of Airline _____
c. School District van/s _____
d. School District not responsible for transportation _____
e. Other – explain _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature

[Signature]

Date

1/25/22

Activities Director Signature

[Signature]

Date

2/6/22

Superintendent Signature

[Signature]

Date

2/10/22

ITINERARY - EAU CLAIRE TRIP - BOYS TENNIS

*All times are approximate and may change based on tennis match times that are yet to be determined.

Contact Coach Watkins with any questions (phone number below)

Friday, April 29, 2022

- 12:15 pm - Depart from Buffalo High School on Charter Bus
- 3:00 pm - Arrive in Eau Claire - Check in to Metropolis Hotel
- ~5:00 pm - Tennis Match at Menard Tennis Center
- 7:15 pm - Arrive back at Metropolis for Pizza Buffet
- 7:30 pm - Games, trampoline park, go karts, ninja warrior course, laser tag, etc.
- 11:00 pm - Lights out in rooms

Saturday, April 30, 2022

- 7:00 am - Breakfast at Metropolis, Pack Up
- 7:45 am - Depart for Tennis Center
- 9:00 am - Tennis Match at Menard Tennis Center
- 12:00 pm - Tennis Match at Menard Tennis Center
- 3:00 pm - Depart - trip home
- 5:45 pm - Arrive at BHS

Emergency Contact Info:

Coach Ben Watkins - 651-216-1544

Coach Jordan Danielson - 612-597-5571

Coach Alex Revenig - 763-248-5105