



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

January 10, 2019

AGENDA ITEM: 13.6

**TOPIC: AUTHORIZE RFP's (Request for Proposals) FOR
EMPLOYEE GROUP SELF-INSURED MEDICAL
INSURANCE**

BACKGROUND: The Health Insurance Transparency Act (HITA) Bill requires the district to solicit proposals at a minimum every 24 months for group medical insurance. The District Employee Benefits Committee regularly reviews the district's group insurances. At this time, the Employee Benefits Committee recommends going out for proposals for Medical group insurances.

PROCESS: The RFP will be advertised in the Forest Lake Times on March 7th. Upon receipt of the RFP's on April 1, they will be reviewed by Mactavish Benefits, administration, 3 representatives from the largest bargaining unit and the Employee Benefits Committee.

After the initial review the companies will be given time to submit a final proposal. The final proposal must be submitted by April 15 and will be reviewed by Mactavish Benefits, administration, 3 representatives from the largest bargaining unit, the Employee Benefits Committee and the Finance Committee. A final recommendation will be submitted to the School Board at the May 16, 2019 meeting.

RECOMMENDATION: Administration, the Employee Benefits Committee, and the Finance Committee recommend that the School Board permit the Administration to request proposals for Employee Group Self-Insured Medical Insurance Insurance.