



# UNITED INDEPENDENT SCHOOL DISTRICT

## MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *HGC*

THRU: Hector J. Perez, Assistant Superintendent for Technology

DATE: May 22, 2024

RE: Disposal of Salvage Furniture & Equipment

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Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide, and were declared damaged and/or unusable. The Fixed Assets Department will oversee the disposition of the listed items through an approved method as listed in the Board Resolution. Please feel free to contact my office if you have any questions.

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or virtual);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on May 22, 2024.

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Ramiro Veliz, III  
President, Board of Trustees

ATTEST:

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Michelle Molina  
Secretary, Board of Trustees

<i>Description</i>	<i>SUM of Total Items</i>
ACER CHROMEBOX	1
ACER MONITOR	1
AMPLIFIER	2
ASUS	1
BATTERY-TECH	2
BENCHES	12
BILL COUNTER	1
BOOK CASE	13
BRACKETS-MOUNTING	1
CABINETS	27
CABLES	11
CALCULATORS	126
CALIFONE	2
CAMERA-VIDEO	4
CART-CUSTODIAL	1
CARTS-TECHNOLOGY	21
CASSETTES-VCR	1
CD PLAYER	2
CHAIR	181
CHALK BOARD	1
CHROMEBOOK PARTS	37
CHROMEBOOKS	55
CISCO-SWITCH	64
COMPAQ HP 6730B	3
COMPUTER	50
COMPUTER IMAC	48
CORDLESS PHONE	2
COVER CHROMEBOOKS	1
CPU	17
DELL 3040	7
DELL 3050	2
DELL 3070	2
DELL 5490	1
DELL 7460	15
DELL CHROMEBOOK 11	25
DELL CHROMEBOOK 3100	316
DELL CHROMEBOOK 3120	12
DELL CHROMEBOOK 3180	135
DELL CHROMEBOOK 3189	5893
DELL CHROMEBOOK P22T	64
DELL LATITUDE D520	7

<i>Description</i>	<b>SUM of Total Items</b>
DELL LATITUDE E5500	10
DELL MONITOR	2
DELL MONITOR 690	1
DELL OPTIPLEX 7460	40
DELL OPTIPLEX GX280	1
DELL OPTIPLEX7450	29
DELL P 22T	266
DESK TOPS-GLASS	1
DESKS-OFFICE	9
DESKS-STUDENT	25
DIGITAL AUDIO BOOKS	126
DOCUMENT CAMERA	46
DOORS	1
DRUM CASES	75
DRYER	7
ELECTRIC STAPLER	2
ELITEONE 800 G3 AIO	1
FLAG POLE	3
GLOBES	7
GLUCOMETERS	1
HARD DRIVES	3
HEADPHONES	1
HOTSPOT	69
HP 3125	1
HP AIO A1H69AV3 CPU	1
HP CHROMEBOOK	11
HP CHROMEBOOK 14	11
HP COMPAQ 4000	5
HP COMPAQ 4000 PRO	53
HP COMPAQ 6000	1
HP COMPAQ 6730B	4
HP COMPAQ 6830S NOTEBOOK PC	1
HP COMPAQ DESKTOP	1
HP COMPAQ ELITE 8000	5
HP COMPAQ ELITE 8200	1
HP COMPAQ ELITE 8300	4
HP COMPAQ LA2405WG	3
HP DC7800	1
HP DC7900	2
HP ELITE BOOK 8540	1
HP ELITEDESK 800 G1	11

<i>Description</i>	<b>SUM of Total Items</b>
HP LA2405WG MONITOR	4
HP LAPTOP 6560B	12
HP LAPTOP 6570B	2
HP MONITOR	14
HP MONITOR LE1901WI	3
HP PRO DISPLAY P201	2
HP PRO ONE AIO	10
HP PROBOOK 6560B	2
HP PROBOOK 6570B NOTEBOOK PC	2
HP PROONE 400	42
HP T5740	10
HP Z1	3
HP Z1 CPU	1
HP Z1G2	7
ICE MACHINE	6
INK CARTRIDGES	2
INSTRUMENT-CASES	5
INSTRUMENTS-BASS CLARINET	4
INSTRUMENTS-BELLS	1
INSTRUMENTS-CONGA	2
INSTRUMENTS-DRUMS	2
INSTRUMENTS-MARIMBA	3
INSTRUMENTS-PIANO	2
INSTRUMENTS-SAXOPHONE ALTO	3
INSTRUMENTS-TROMBONES	1
INSTRUMENTS-TUBAS	11
INTERACTIVE SMART PANEL	2
IPAD LOCK & CHARGE SAFE	3
KEYBOARDS	27
LAMINATOR	3
LAPTOP HP 3590	1
LAPTOP HP 650	11
LAPTOP HP E242	1
LAPTOP HP X360	1
LAPTOPS	11
LAPTOPS HP ELITE BOOK 8740W	4
LENOVO CHROMEBOOK 300E 2ND GEN	700
LENOVO CHROMEBOOK 500E	532
M405E GATEWAY LAPTOP	9
MACBOOK	1
MAPS	4

<i>Description</i>	<b>SUM of Total Items</b>
MATTRESS	59
MIFI	41
MIRRORS	1
MISC. SUPPLIES IN A BOX	17
MISC. TECHNOLOGY	5
MONITOR HP	4
MONITOR-AUDIO/VISUAL	1
MONITOR-COMPUTER	15
MOUSE	2
MOWER/GROUNDSKEEPING EQUIPMENT	2
NURSING MANUALS	14
OVEN	4
PALLET TECHNOLOGY ACCESSORIES	1
POWER SOURCE-AV	2
POWER SOURCE-COMPUTER	10
PRINTERS	124
PROJECTORS	110
RACKS-STEEL	1
RACKS-WOODEN	23
RADIUS AUDIO LEARNING SYSTEM	4
RECEIVERS	2
RECORD PLAYER	9
REFRIGERATOR	4
REMOTE	6
SAMSUNG UN46F5500	1
SCANNER	6
SCANTRON MACHINE	8
SCRAPS-WOOD	12
SCREENS-CLASSROOM	21
SERVERS	18
SHELF	4
SHELVES	8
SINK	1
SMART BOARDS	8
SOFA	1
SPEAKERS	15
STANDER-METAL	2
STANDS	6
STEEL PIPES	13
STEREO EQUIPMENT	6
TABLES	45

<i>Description</i>	<b>SUM of Total Items</b>
TABLET	1
TELEVISION	4
THERMO SCAN	4
TONER	26
TOWEL DISPENSERS	20
TRASH CANS	12
TRIPP LITE	2
TYPEWRITER	1
VACUUMS	2
VCR/DVD COMBO	4
VIDEO CASSETTES	2
WASHER	9
WHEELCHAIRS	2
WHITE BOARD	11
WHITE BOARD/CHALK BOARD FRAME	6
WIRES	1
<b>Grand Total</b>	<b>10219</b>

<i>Description</i>	SUM of Total Items
A/C CONDENSER	1
BINS	4
BREAD MAKER	1
BUCKETS	5
CART-CUSTODIAL	5
CHAIR	5
CHILL CRATES	48
FANS	1
ICE CHEST INSERTS	1
ICE MACHINE	5
KETTLE	1
LAMINATOR	1
MIXER	1
OVEN	14
PRINTERS	1
REFRIGERATOR	5
SHEET PANS	1
STOOLS	1
TABLES	171
WATER HEATER	1
<b>Grand Total</b>	<b>273</b>