

Browning Public Schools
Board Agenda Request
Meeting To Be Held: December 14, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 12/8/21

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E. Salois
Title: Director of Human Resources

Subject: Hiring: Family Engagement Coordinator 2021-2022

Description: Tonia Tatsey is recommending the following for hire for the 2021-2022 SY:

🚩 Jacilyn Racine, Family Engagement Coordinator, 187 Day Professional Technical Position

Financial Impact: \$35,000.00 (to be pro-rated)

Funding Source (Budget/grant, etc.):

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Family Engagement Coordinator		Applicant Recommended Jacilyn Racine	
Department/Location KW/Vina		Supervisor Tonia Tatsey	
Type of Position Professional Technical	Starting Date December 16, 2021	Term 187 day	

Recruiting. Date Posted: 10/7/2021. Re-advertised: N/A Closing Date: Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Paulette Butterfly	10/27/21	Yes	11/4/21
	Jacilyn Racine	10/20/21	Yes	11/4/21

Interview Committee	Title	Name	Title
Tonia Tatsey	KW/Vina Principal		
Patrick Armstrong	KW/Vina Assistant Principal		
Rebecca Rappold	Curriculum Director		

Recommendation:

Jacilyn has a strong commitment to children and families. She also has prior experience in bringing support from the community to students and families. She holds a BS in Community health from MSU

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/8/21	Yes	Negative
State & Federal Criminal background check	11/8/21	Yes	Negative
Tribal Background check	11/8/21	Yes	Negative

Salary: \$35,000.00 Annual Placement: P-T Contract Days: 187 Days

Prepared by: John E. Salois Date 12/8/21 Approved by: _____ Date: _____