

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Julie Bumgardner and Stephanie Lotito

SCHOOL Dayton High School

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference (Title I)
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 2/9/2026

DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):
Mandated by the state ☐ Mandated by the district ☐
Needed for certification/licensing ☐ Related to the District Performance Plan ☒ Related to our School ☐
Performance Plan ☒ Related to a specific program/course ☐ Other ☒

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The 2026 National Elementary and Secondary Education Act (ESEA) Conference in Denver, themed "Cultivating Communities for Student Success," focuses on strengthening connections among schools, families, and communities to ensure every student thrives. The conference brings together educators, administrators, and federal program leaders from across the country to share effective practices for coordinating and integrating ESEA programs such as Title I. Sessions emphasize collaboration and innovative strategies to support under served learners, including those in rural, migratory, and homeless populations. We will gain insight into how to maximize federal resources, align initiatives, and implement evidence-based practices that improve academic outcomes for all students. Attending the ESEA Conference positively impacts school climate, culture, and student learning by fostering alignment, inspiration, and collaboration among staff. We will return with new strategies to strengthen inclusive, student-centered environments and to build a culture of belonging and shared responsibility. Exposure to national best practices encourages innovation, reflective practice, and data-driven improvement, leading to more effective use of resources and targeted supports for diverse learners. Ultimately, attendance at this conference will help us create stronger, more connected systems where every student feels valued and supported in their learning journey.

TRAVEL APPROVED: Date 10/6/25

Julie Bumgardner
Site administrator or supervisor signature
Steph L. Cooper, EdD
Superintendent or designee signature

TRAVEL APPROVED: Date 10/13/25

District Office Use Only

Received by District Office

Date: 10/6/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

					<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET#	280.633.0000.000.2400.330.10604.26.000								
Registration Fees:	Attendees	2	x	\$719	Reg. fee	\$	1438	☐	☒
BUDGET#	280.633.0000.000.2400.580.10604.26.000								
Travel By:	Air					\$	1083	☐	☒
(Air, district car, private car for personal convenience, etc.)									
BUDGET#	280.633.0000.000.2400.580.10604.26.000								
Lodging:	Room rate	\$	269	x	4	nights	\$	1076	☐
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>									
Meals:	Breakfast	\$	23	x	4	days	\$	92	☐
	Lunch	\$	26	x	4	days	\$	104	☐
	Dinner	\$	38	x	4	days	\$	152	☐
	Incidental	\$	5	x	4	days	\$	20	☐
Substitutes:	# of Days	0	x	\$0	/day		0	☐	☒
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)						\$	100	☐	☒
Other Miscellaneous expenses: (attach explanation)						\$		☐	☐
TOTAL EXPENSES						\$	4065		

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 2/10/26 (8:00 am) - 2/12/26 (4:15 pm)

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 2/9/26 at 2:35 PM

Date & Time you wish to RETURN: 2/13/26 at 7:55 AM

List any special notes here:

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): 165

All travelers agree to share lodging as appropriate?

☒ Yes ☐ No

Register under what name(s)?

Julie Bumgardner and Stephanie Lotito

Name, Address, Phone number of
lodging establishment:

Embassy Suites 1420 Stout St Denver, CO 80202

DEADLINE DATE: 11/1/2025

Code Information: Book Hotel and Conference through ESEA Website

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

FEB 9 - 13

RNO → DEN

Trip & Price Details

Price

Passengers

Seats

Payment

✈ Flight

Modify

✈

Mon 2/9

4185

RNO

→

DEN

2 hr 10 min

Nonstop

Choice Preferred

2:35 PM

5:45 PM

Base fare

2 Passenger(s)

Taxes and fees

2 Passengers

Reserve your seats when booking

Flight total

\$1

or from

with flexpay

✈

Fri 2/13

4291

DEN

→

RNO

2 hr 35 min

Nonstop

Choice Preferred

7:55 AM

9:30 AM

2 Passengers

Reserve your seats when booking

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](#)

✈ Upgrade Flight

Upgrade to Choice Extra



All the benefits of Choice Preferred and:

- ✓ NEW Choose an Extra Legroom seat at booking¹⁵
- ✓ NEW Group 1-2 boarding¹⁶
- ✓ Two free checked bags²
- ✓ 14x Rapid Rewards® points per dollar³
- ✓ Premium drink¹³
- ✓ Free Inflight Internet¹⁴

^{*}Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

☐

Upgrade departing trip for \$51

☐

Upgrade returning trip for \$50

☐

Upgrade both for \$101

Apply upgrade

SUBTOTAL

\$9

TAXES & FEES

\$1

TRIP TOTAL

\$1,081

Show price



FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215



ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

CULTIVATING COMMUNITIES

*for
Student Success*

**FEBRUARY 10-12, 2026
DENVER, COLORADO
AT THE COLORADO
CONVENTION CENTER
and ONLINE**

**JOIN COLLEAGUES FROM
ACROSS THE NATION
FOR A DYNAMIC AND
TIMELY PROFESSIONAL
DEVELOPMENT EXPERIENCE.**

**THIS IS YOUR CHANCE TO
ENGAGE, LEARN, AND GROW
WITH EXPERTS IN THE FIELD –
YOU WON'T WANT TO MISS IT!**

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

**"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS
INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"**

- 2025 National ESEA Conference Attendee

WELCOME!

A DUAL APPROACH

The 2026 National ESEA Conference offers two meaningful ways to engage:

Join us in Denver - where in-person sessions, valuable networking, and shared experiences take center stage.

Prefer to attend remotely? Register virtually to access live-streamed sessions, on-demand content, and interactive opportunities—from wherever you are.

No matter how you attend, you'll receive the same powerful content and connect with a nationwide community of educators committed to student success.

"THIS IS A FANTASTIC CONFERENCE AND THE HYBRID/ VIRTUAL FUNCTION IS OUTSTANDING. VIDEOS WERE AVAILABLE TO REVIEW IMMEDIATELY AND THE QUALITY WAS TOP NOTCH."

-2025 National ESEA Conference Attendee

SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

Hybrid Lecture sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

In-Person Workshop sessions involve an interactive component, with the presenter(s) in-person in Denver. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

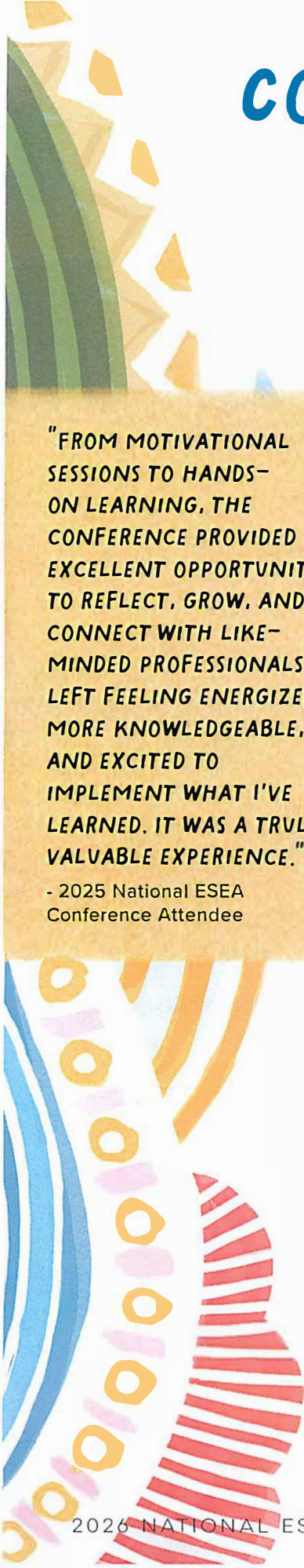
Hybrid Workshop sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Workshop sessions involve an interactive component, with the audience seated at round tables. Workshops are recorded for later viewing by all audiences. (60 minutes)

Sponsored sessions take place in-person in Denver. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

HEALTH & SAFETY

The health and safety of our attendees, presenters, and exhibitors is our highest priority. All in-person conference participants must be willing and available to adhere to any and all health and safety requirements in place at the time of the Conference as specified by the Association, Show Management, the host venue, or any governmental authority. We look forward to seeing you in Denver!





CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time
(local time Denver, CO)

MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

"FROM MOTIVATIONAL SESSIONS TO HANDS-ON LEARNING, THE CONFERENCE PROVIDED AN EXCELLENT OPPORTUNITY TO REFLECT, GROW, AND CONNECT WITH LIKE-MINDED PROFESSIONALS. I LEFT FEELING ENERGIZED, MORE KNOWLEDGEABLE, AND EXCITED TO IMPLEMENT WHAT I'VE LEARNED. IT WAS A TRULY VALUABLE EXPERIENCE."

- 2025 National ESEA Conference Attendee

REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

		INDIVIDUAL	GROUP PACKAGE Mix & Match in-person and virtual registrations
2025	JUNE	\$649 EARLY BIRD June 3 - October 31	\$609 EACH GROUP RATE (10 or more people) June 3 - October 31
	JULY		
	AUGUST		
	SEPTEMBER		
	OCTOBER		
2026	NOVEMBER	\$719 STANDARD Starting November 1	No Group Packages available after October 31
	DECEMBER		
	JANUARY		
	FEBRUARY		

EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

PURCHASE EARLY FOR THE BEST PRICE!

GROUP REGISTRATION

We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then [enroll here](#) through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)

HOTELS



HOTEL PRICING

The National ESEA Conference contracts with several local hotels to ensure the best possible rates. Hotel prices are subject to change.

Hotel rooms are charged at a flat rate. All locally mandated taxes and fees have been paid in advance by the Conference and are itemized on invoices for transparency. Attendees are offered the same flat rates on hotel reservations, regardless of tax-exempt status.

POLICIES

All reservations are made via the event section of your account Dashboard and require payment in full, in advance. In-person registration is required prior to securing a hotel reservation. Hotels will not sell rooms directly to attendees within the conference block nor at the conference rates. Refunds are available on cancelled hotel reservations in accordance with the same sliding-scale refund policy as registration items. A reduction in the number of nights of a hotel reservation is considered a cancellation, and the same refund scale is applied to the cost of each reduced night of the stay.

TRAVELING NEAR and FAR

JOIN US IN DENVER!

Denver, Colorado, affectionately known as the “Mile High City,” is a lively destination where urban energy meets mountain adventure. With a vibrant arts scene, booming craft beer culture, and easy access to the great outdoors, The city offers something for everyone. Denver embraces its Rocky Mountain roots while showcasing modern flair through its bustling neighborhoods, innovative cuisine, and colorful street art. Don’t miss quirky landmarks like the Big Blue Bear or a stroll through the historic Union Station. Denver is a dynamic city that celebrates nature, creativity, and community—perfect for anyone looking to experience Colorado’s unique blend of charm and adventure.

LEARN MORE FROM VISIT DENVER

AIRPORT/GROUND TRANSPORTATION

The Colorado Convention Center is located 25 miles from the Denver International Airport (DEN). Ground transportation information is [available here](#).

THE DENVER AIRPORT RAIL

It's easy and affordable to get from the Denver International Airport (DEN) to downtown Denver on the airport rail line. Visit the [Airport Rail website](#) for details.

PUBLIC TRANSPORTATION

There are a variety of transportation options to get you around the city via rail, bus, bike, and more. Information about public transportation is [available here](#).

PARKING

The Colorado Convention Center parking garage is open 24 hours a day, 7 days a week. Please arrive early and remember to use the quick and easy automated pay stations. Rates vary. See complete details and other parking options on the [CCC parking information page](#).

