

## February 2019 Board Report

### Elementary Dean

#### Attendance and Tardies:

Attendance is monitored daily using Infinite Campus.

Attendance letters sent out in January: 34 (3 day) letters, 47 (6 day) letters, 43 (8 day) letters. There have been 10 referrals made to Tribal Court for chronic absenteeism. Follow-up phone calls are also being made (and attempted) to parents/guardians when students are absent. I also call parents of 16 different students every morning starting at 6:15 to make sure that they are up and don't miss the bus. Currently phone calls are being made to all parents who have absent children, not just those who have hit certain day marks.

January Attendance as generated by Infinite Campus:

Grade	Student Count	Percent in Attendance
K	64	90.91%
01	58	89.35%
02	51	87.47%
03	40	90.23%
04	48	91.19%
05	41	90.30%
06	37	88.47%

As generated by infinite campus, school-wide there have been 7080 membership days of school, which is the total amount of days that every student can attend. Out of the 7080 membership days, school-wide, there have been 704 absent days, of which 238 days have been excused. There have also been an additional 216 tardies. There were 34 students with 100% attendance in the month of January.

#### Attendance Incentives:

Current incentives include class recognition for 100% attendance/day, a weekly attendance wheel incentive, a small guaranteed prize for students who have already had attendance meetings if they come every day in a week. We had an assembly to recognize all the students with 100% attendance in December. We have a trip planned for the students who had 2 or less absences and no office referrals for the 2<sup>nd</sup> Quarter that will be on February 1<sup>st</sup>. Since there was not enough snow to take the kids out to the Bear Paw Ski Bowl, we will be going to the Havre City Pool and then eat at Pizza Hut afterwards.

#### Discipline:

Type of Incidents	Location
3 Bullying	3 Classroom
3 Disorderly Conduct	1 Classroom, 2 Bus
1 Physical Altercations (minor)	1 Playground
1 Vandalism	1 Classroom
1 Threat/Intimidation	1 Playground
1 Obscene Behavior	1 Gymnasium
1 Unsafe Behaviors	1 Playground

### **Behavior Management/Bullying Prevention/Incentives:**

We have assembled a Star award board in the hallway for recognition. When it is filled the entire school will get an extra school-wide recess. Character Ed class continues to implement Olweus curriculum and 2<sup>nd</sup> Step. A Student of the month has been chosen for each classroom with a parent/student breakfast that was on January 9<sup>th</sup>. The MBI team continues to meet and plan upcoming events and assemblies addressing student behavior. We had an assembly on January 7<sup>th</sup> and focused on hallway behavior and problems. A Student Leadership Team has been created and we have been meeting on Tuesdays from 12:30 to 1:30. They are going to be creating anti-bullying videos, doing skits during assemblies, and helping address behavior problems and solutions at the elementary school. A bullying reporting form has been created by Mrs. Colliflower, which has given the students another option to report bullying issues at the school. It has been successful in helping to address bullying that has been happening by 2 different students. The reporting form has also helped in 4 other minor issues that were not bullying but that still needed to be addressed. There is a 2<sup>nd</sup> Quarter incentive field trip for attendance and behavior will be on February 1<sup>st</sup>. The school had a family fun night in January after the Spelling Bee with reading and math games. 52 people were able to make it out and join us. The 2 students who have had schedule modifications due to continued bullying and aggressive behavior have had 0 office referrals in January. Last month they had 7 office referrals combined.

### **Daily Management:**

I start calling parents of 16 students beginning at 6:15, as agreed upon during attendance meetings, to make sure that their students are up and on the bus. Students are greeted every morning and I check in with students at the front entrance hallway. At 8:10, I make sure to be in the 4<sup>th</sup>/5<sup>th</sup> grade hallway when students come in from recess to make sure that there is appropriate behavior in the hallway and they start off the day positive. I have 15 students that I periodically check on during the morning and afternoon to help curb behavior issues. During lunch, when I check in with students again, I have 54 students that I make sure that I check in with daily, in an effort to be proactive with either behavior or absenteeism issues that have arisen in past years. When 1-3<sup>rd</sup> grade come up from lunch I put myself in the stairway to make sure that there aren't problems with the Jr. High and High School students coming in and the younger students leaving. I put myself outside during the 4<sup>th</sup>-6<sup>th</sup> grade recess to make sure that behavior issues and problems don't arise. If I can't make it to 4<sup>th</sup>-6<sup>th</sup> lunch recess, I make sure to be in the 4<sup>th</sup>/5<sup>th</sup> grade hallway when they do come in from recess, to try and curb any behavior as they come inside. I also help cover any recesses that do not have 2 adults outside with students. Attendance conference calls are continuing in an effort to help stop the absenteeism problems with students. As I have been receiving behavior referrals, parents have been contacted when I see a child, and expectations for behavior have been retaught and readdressed during recess. In an attempt to be proactive with student behavior, I have 18 students who, along with their teachers, have agreed to a cool off time with me for 5 minutes. That way feelings and emotions can be addressed and handled if students need to leave for a moment, so that things don't escalate and the student can get back into the classroom and be successful.